

04

S2P IVALUATRADADO



Usar o portal como fornecedor



Atividades acessíveis para fornecedores



Avaliação de desempenho



Qualidade do fornecedor (incidentes, planos de colaboração, NPI)





Como Fornecedor, você acessa o Portal por meio da Página de Login público

- Uma vez registrado, você receberá um e-mail com seu login e uma senha

Subject
Access to Ivalua Buyer

Notification body
DearWIKK AAAA,
You have just been given access to the Ivalua application for supplier Supplier ABCD with the following user ID: addd@aaa.com.
You must create your password by accessing the following page: [Set password](#).
You will then be allowed to log in to Ivalua: [Login](#).

Welcome to the Procurement portal



Welcome to the Group Purchasing Portal.

As part of optimizing purchasing processes and supply chain management, our group offers a dedicated tool for collaborative management of your purchases.

IDENTIFICATION

Login*

Password*

Login

[Lost your password?](#)



Help Desk +1 650-930-xxxx

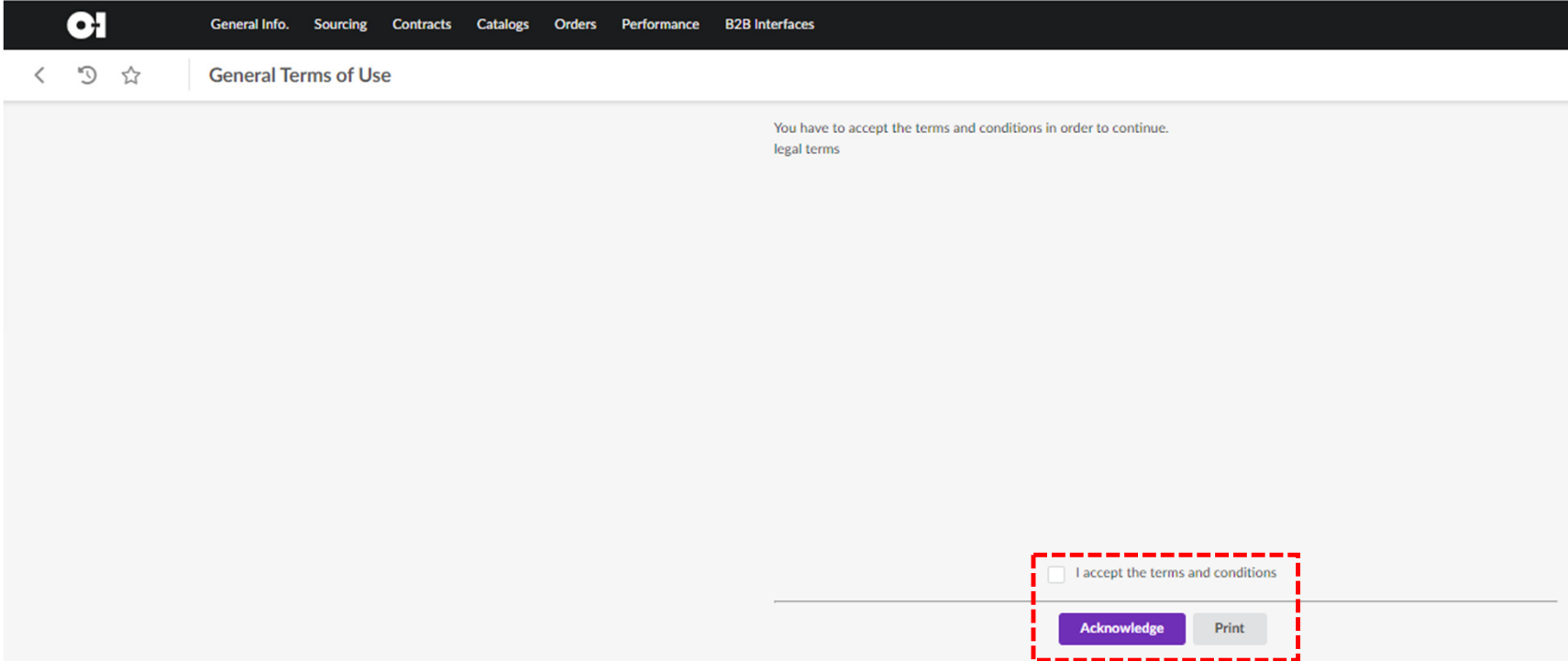


New Supplier? Register Now

Na First Connection, você precisa estar em conformidade

Na primeira conexão, você precisa:

- Aceite os Termos e condições de uso do Ivala.
- Altere sua senha.



General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

< ⌚ ☆ | General Terms of Use

You have to accept the terms and conditions in order to continue.
legal terms

I accept the terms and conditions

Acknowledge Print



Você pouse no Portal do Fornecedor Página inicial

- O conteúdo da Página Inicial pode ser configurado.
- A segregação de dados é estrita: Cada fornecedor só pode ver seus próprios dados.

The screenshot displays the Supplier Portal dashboard with the following sections:

- Announcement:** The content is not set.
- Onboarding Progress:**
 - Initialized (Onboard Pending)
 - Enrollment Rev. (Review Information)
 - Active Supplier (Onboard Complete)

The following items require your attention:

 - Missing Mandatory Document(s)
 - Medium Risk Alert on CO2 emissions
 - Change request in progress
- Validations:** See 2 results
- Performance Scoring:** An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.
- Spend Analysis:** An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.

Navigation menu: General Info, Sourcing, Contracts, Catalogs, Orders, Performance, B2B Interfaces

Search bar: Search

Right sidebar summary:

- 3 RFP in Progress
- 0 Active Orders
- 2 Contracts



Para navegar entre diferentes entidades da sua Empresa, use o seletor Fornecedor

- Se a sua empresa for composta por um **nível de Grupo** e vários níveis de **Site**, cada um será armazenado como um fornecedor distinto em valor.
- Se houver um Grupo de fornecedores e Sites de fornecedores, cada um terá seus dados em um espaço separado.

Supplier Portal

Monitor
cXML Test
Setup

Search

Announcement
The content is not set

Onboarding Progress

- ✓ **Initialized**
Onboard Pending
- ✓ **Enrollment Rev.**
Review Information
- ✓ **Active Supplier**
Onboard Complete

The following items require your attention:

- ⚠ **Missing Mandatory Document(s)**
- ⚠ **Medium Risk Alert on CO2 emissions**
- ⚠ **Change request in progress**

Validations [See 2 results](#)

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

3 RFP in Progress

0 Active Orders

2 Contracts

Performance Scoring
An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.

Spend Analysis
An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.

Os menus do fornecedor são diferentes dos menus in

- O fornecedor tem acessos restritos em comparação aos usuários de o-I. Normalmente, eles veem menos menus.
- Os menus exibidos dependem dos módulos ativados no aplicativo.

The screenshot displays the Supplier Portal interface. At the top, a navigation bar contains the following menu items: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. A red dashed box highlights this navigation bar. Below the navigation bar, the page title is "Supplier Portal". The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** This section shows three items with green checkmarks:
 - Initialized:** Onboard Pending
 - Enrollment Rev.:** Review Information
 - Active Supplier:** Onboard Complete
- Validations:** This section contains a yellow warning box with the text "The following items require your attention:" and three items:
 - Missing Mandatory Document(s)**
 - Medium Risk Alert on CO2 emissions**
 - Change request in progress**

At the bottom of the page, there are two sections: "Performance Scoring" and "Spend Analysis".

Acessando suas tarefas de fluxo de trabalho e tarefas

No menu suspenso abaixo do seu nome, você pode:

- Delegar suas tarefas de fluxo de trabalho (Meu perfil)

The screenshot displays the Supplier Portal interface. At the top, there is a navigation bar with tabs for General Info, Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The user's name, AMA S., is visible in the top right corner. Below the navigation bar, the main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three items:
 - Initialized (Onboard Pending)
 - Enrollment Rev. (Review Information)
 - Active Supplier (Onboard Complete) A warning box indicates that the following items require attention:
 - Missing Mandatory Document(s)
 - Medium Risk Alert on CO2 emissions
 - Change request in progress
- Validations:** A table with columns for Process, Object, Action, and Due date. It lists two risk management workflows with associated actions and due dates.
- Performance Scoring:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."
- Spend Analysis:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."

On the right side of the interface, there are four circular indicators representing different task counts:

- 3 RFP in Progress
- 0 Active Orders
- 2 Contracts



Acessando suas tarefas de fluxo de trabalho e tarefas calendário

Clique no ícone de sino ao lado de seu nome e você poderá:

- Acesse suas aprovações de fluxo de trabalho pendentes (validações pendentes)
- Acessar suas tarefas de calendário (*Tarefas* agendadas)
- Acessar as notificações (convites RFx...)

The screenshot shows the Supplier Portal interface. At the top, there is a navigation bar with tabs: General Info, Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. On the right side of the navigation bar, there is a user profile for 'AMA S.' with a notification bell icon. A dropdown menu is open from the notification bell, showing three items: 'Pending validations' (with a red '2' badge), 'Scheduled Tasks', and 'Notifications'. Below the navigation bar, the main content area is divided into several sections: 'Announcement' (The content is not set), 'Onboarding Progress' (with a list of items: Initialized, Enrollment Rev., and Active Supplier, and a warning box about missing documents and change requests), 'Validations' (a table with columns for Process, Object, Action, and Date), 'Performance Scoring' (An error has occurred while loading the Webpart...), and 'Spend Analysis' (An error has occurred while loading the Webpart...). On the right side of the main content area, there are two circular indicators: '0 Active Orders' and '2 Contracts'.

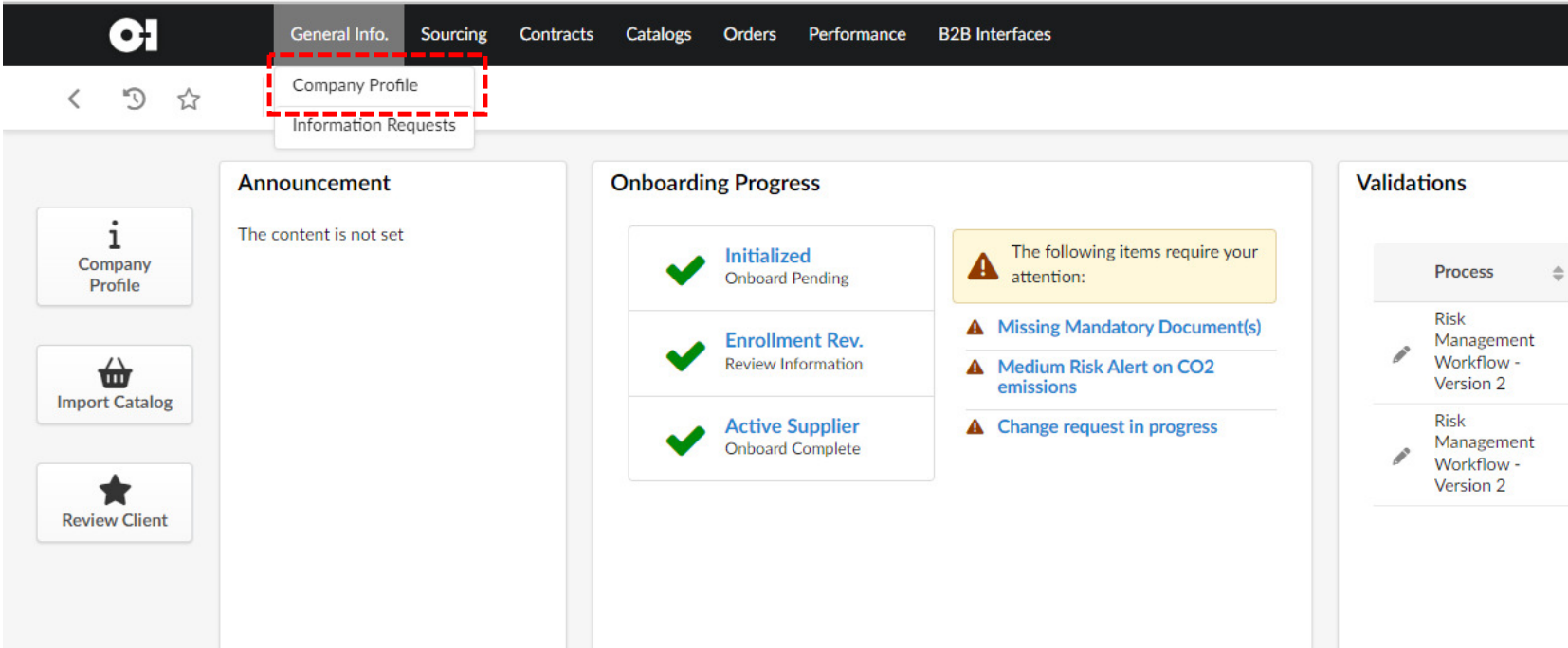
Process	Object	Action	Date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	2020/11/11

ATIVIDADES ACESSÍVEIS PARA FORNECEDORES



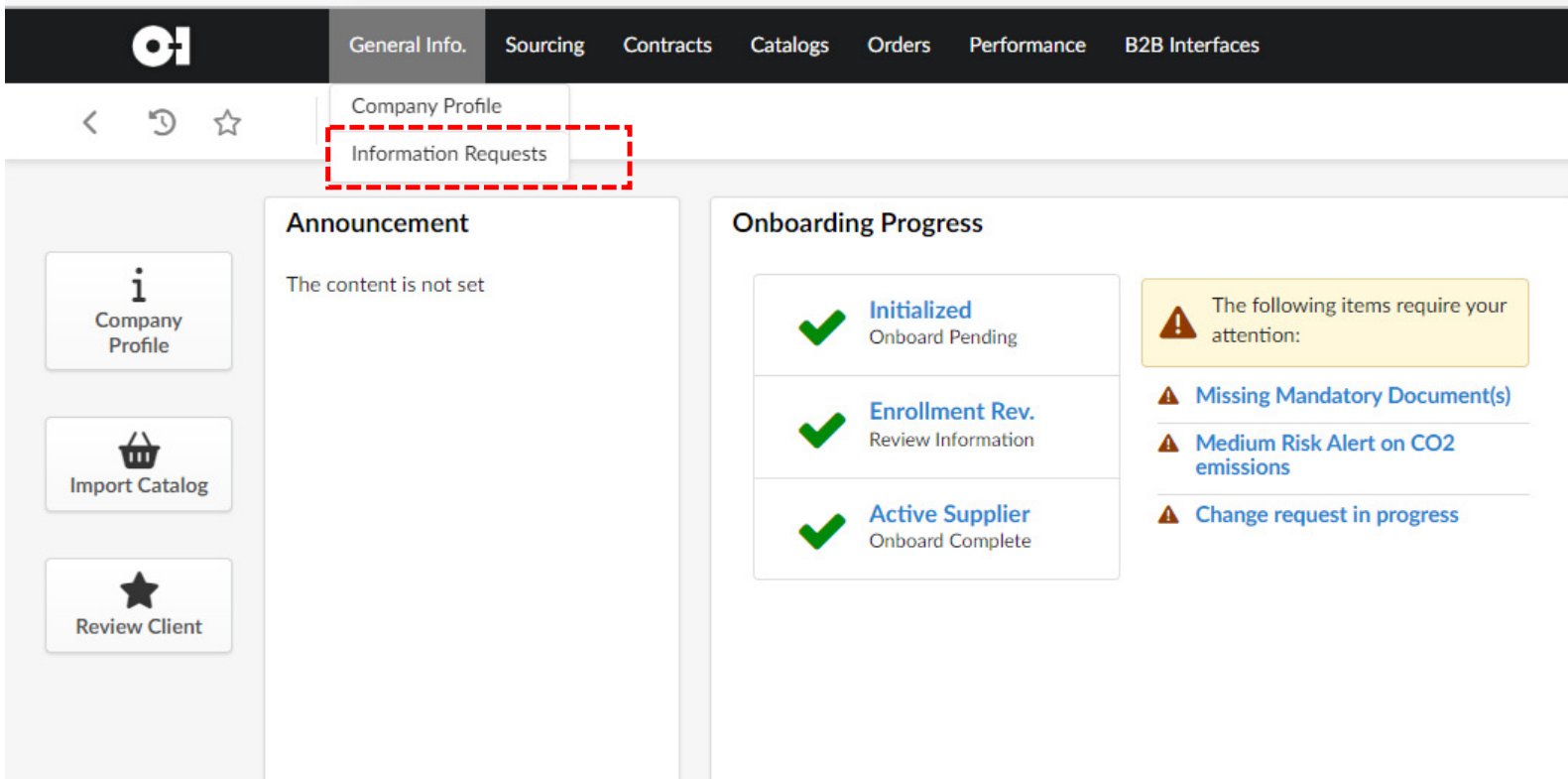
Para manter os dados de seu fornecedor, vá para *Informações gerais.* ➤

- Há uma apresentação dedicada sobre este tópico.



The screenshot displays the CI supplier management interface. At the top, a dark navigation bar contains the CI logo and several menu items: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. Below this, a breadcrumb trail shows '<', a refresh icon, a star icon, and a dropdown menu for 'Company Profile' (highlighted with a red dashed box) and 'Information Requests'. The main content area is divided into three columns: 'Announcement' (with a sub-header 'The content is not set'), 'Onboarding Progress' (showing three green checkmarks for 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), and 'Validations' (showing a yellow warning box for 'The following items require your attention:' with three items: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'). A right sidebar contains a 'Process' dropdown menu with two options: 'Risk Management Workflow - Version 2'.

 Para responder RFIs, vá para *Informações gerais*. > solicitações de



The screenshot displays the OI system interface. At the top, a navigation bar includes the OI logo and menu items: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. Below this, a secondary navigation bar shows 'Company Profile' and 'Information Requests', with the latter highlighted by a red dashed box. The main content area is divided into two sections: 'Announcement' and 'Onboarding Progress'. The 'Announcement' section contains a message: 'The content is not set'. The 'Onboarding Progress' section features a list of three items, each with a green checkmark: 'Initialized' (Onboard Pending), 'Enrollment Rev.' (Review Information), and 'Active Supplier' (Onboard Complete). To the right of this list, a yellow warning box states: 'The following items require your attention:'. Below this box, three items are listed with warning icons: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'. On the left side of the interface, there are three buttons: 'Company Profile' (with an 'i' icon), 'Import Catalog' (with a shopping cart icon), and 'Review Client' (with a star icon).

Para responder a um RFX, vá para *Gerenciar*

The screenshot displays a procurement system interface. At the top, a navigation bar includes tabs for 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The 'Sourcing' tab is highlighted with a red dashed box, and its dropdown menu is open, showing options: 'Manage Proposals', 'Manage Auctions', and 'Show public request for proposals'. Below the navigation bar, the main content area is divided into several sections:

- Announcement:** A section with the text 'The content is not set'.
- Onboarding Progress:** A section showing the status of various onboarding steps:
 - Initialized:** Onboard Pending (indicated by a green checkmark).
 - Enrollment Rev.:** Review Information (indicated by a green checkmark).
 - Active Supplier:** Onboard Complete (indicated by a green checkmark).
- Alerts:** A yellow box with a warning icon stating 'The following items require your attention:' with a list of alerts:
 - Missing Mandatory Document(s)
 - Medium Risk Alert on CO2 emissions
 - Change request in progress
- Validations:** A table with 4 columns: Process, Object, Action, and Due date. It lists two validation items, both for 'Risk Management Workflow - Version 2' with the object 'O-I: Category Assessments - Indirect - AMA SITE'. The actions are 'Questionnaire Submitted for Competition'. A link 'See 2 results' is visible.
- Summary Cards:** On the right side, there are two circular summary cards: 'RFP in Progress' with the number 3, and 'Active Orders' with the number 0.

Se houver RFX público, você poderá revisá-las e solicitar seu convite

- RFX público são aqueles em que parte das informações é acessível a fornecedores não convidados. Elas são comuns no setor público.

The screenshot displays a procurement system interface. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The user is logged in as 'AMAS.'. The main content area is titled 'Supplier Profile' and features a search bar and a dropdown menu with options: 'Manage Proposals', 'Manage Auctions', and 'Show public request for proposals' (highlighted with a red dashed box). The interface is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three steps: 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'. A warning box indicates items requiring attention: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'.
- Validations:** A table with columns 'Process', 'Object', 'Action', and 'Due date'. It lists two risk management workflows with associated actions and due dates. A 'See 2 results' link is present.
- Summary:** On the right, there are two circular indicators: 'RFP in Progress' with a count of 3 and 'Active Orders' with a count of 0.

Os fornecedores podem colaborar na criação de contra

The screenshot displays the Supplier Portal interface. At the top, a navigation bar includes tabs for General Info., Sourcing, **Contracts**, Catalogs, Orders, Performance, and B2B Interfaces. The 'Contracts' tab is highlighted with a red dashed box, and a sub-menu item 'Manage Contracts' is also highlighted. The user's name 'AMAS.' is visible in the top right corner.

The main content area is divided into several sections:

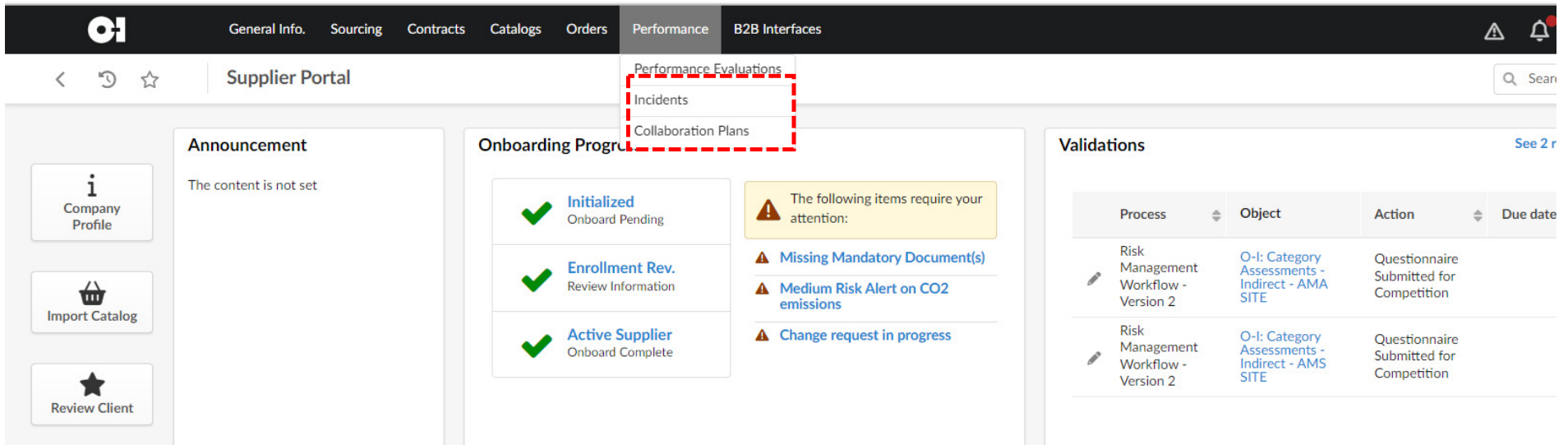
- Announcement:** A placeholder indicating 'The content is not set'.
- Onboarding Progress:** A section showing the supplier's status. It includes three items with green checkmarks: 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'. A yellow warning box states 'The following items require your attention:' and lists 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'.
- Validations:** A table showing validation results. It includes a 'See 2 results' link and a table with columns for Process, Object, Action, and Due date.

On the right side, there are two circular indicators: '3 RFP in Progress' and '0 Active Orders'. A sidebar on the left contains buttons for 'Company Profile', 'Import Catalog', and 'Review Client'.

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

Os fornecedores podem ver Incidentes e participar de planos de colaboração

- Os fornecedores podem ver as exceções registradas pelos compradores em suas entregas ou pedidos.
- Os fornecedores podem ver as tarefas atribuídas a eles nos planos de colaboração.



The screenshot displays the OCI Supplier Portal interface. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The 'Performance' tab is active, and a dropdown menu is open, showing 'Performance Evaluations', 'Incidents', and 'Collaboration Plans'. The 'Incidents' and 'Collaboration Plans' options are highlighted with a red dashed box. The main content area is divided into three sections: 'Announcement' (The content is not set), 'Onboarding Progress' (showing 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), and 'Validations' (showing a table of risk management workflows). A yellow warning box in the 'Onboarding Progress' section states: 'The following items require your attention: Missing Mandatory Document(s), Medium Risk Alert on CO2 emissions, Change request in progress'.

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

SOLICITAR ALTERAÇÃO/ATUALIZAÇÃO DE DADOS DA EMPRESA



CI Solicitar alteração de Empresa

Você pode solicitar a qualquer momento a seguinte alteração/atualização:

- Informações da empresa
- Contato
- Documentos e certificados
- Informações P2P
- Indicadores financeiros
- Qualificações

Depois que você estiver conectado, sua primeira etapa será revisar/concluir/alterar imediatamente todos os seus dados

The screenshot displays the 'Company Info' form in the CI system. The form is divided into three main sections: Company, Address, and Legal Information. The 'Company' section includes fields for Supplier (HEMMERLIN SWISS AG), Legal Name, Website, NAICS Code, MWBE Categories, and Telephone. The 'Address' section includes fields for Address Label (58), Address Line 1 (58, ROUTE DE CHANTEMERLE), Address Line 2, Zip Code (1763), City (GRANGES PACCOT), Country (SWITZERLAND), and Region (Fribourg). The 'Legal Information' section includes fields for Legal Structure, Place Of Registration, Shared Capital, Year Founded, Tax ID Number, and DUNS. A yellow banner at the top of the form area displays three alerts: '- Missing Mandatory Document(s)', '- DUNS number missing', and '- Medium Risk Alert on CO2 emissions'. In the top right corner, there are three buttons: 'Save', 'Answer Questionnaire', and 'Request Information Change' (which is highlighted with a red dashed border).



Solicitar alteração da empresa (informações da empresa)

- As mensagens de aviso devem ser tratadas por você

- Insira o motivo da solicitação de alteração
- Digite o número Duns. Se você não tiver um número Duns, faça uma solicitação para: <https://www.dnb.com/duns/get-a-duns.html>
- Todos os outros campos desbloqueados podem estar sujeitos à solicitação de alteração

The screenshot shows the 'Company Info' form in the D&B system. The form is divided into several sections: 'Company', 'Address', and 'Legal Information'. A yellow warning banner at the top of the form contains the following messages:

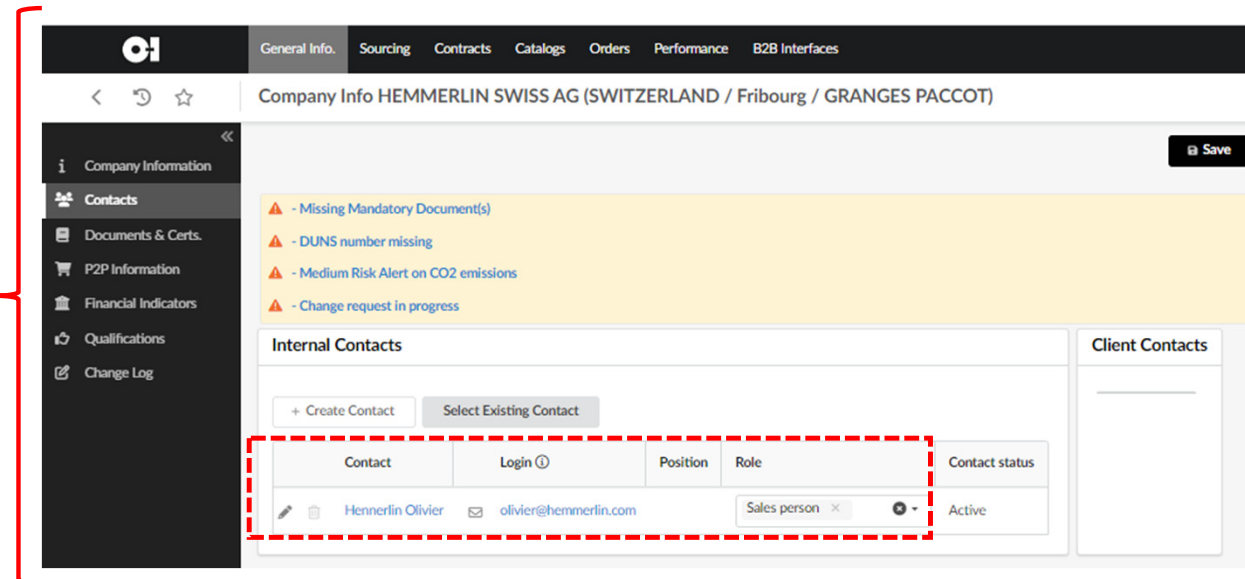
- Missing Mandatory Document(s)
- DUNS number missing
- Medium Risk Alert on CO2 emissions
- Change request in progress

The 'Company' section includes fields for Supplier (HEMMERLIN SWISS AG), Legal Name, Website, NAICS Code, MWBE Categories, and Telephone. The 'Address' section includes fields for Address Label (58), Address Line 1 (58, ROUTE DE CHANTEMERLE), Address Line 2, Zip Code (1763), City (GRANGES PACCOT), Country (SWITZERLAND), and Region (Fribourg). The 'Legal Information' section includes fields for Legal Structure, Place Of Registration, Shared Capital, Year Founded, Tax ID Number, and DUNS.

Solicitar alteração da empresa (Contatos)

Pelo menos um contato é obrigatório para fazer login no Ivala. Vários contatos podem ser gerenciados dependendo de sua função

- Insira o nome dos contatos e suas funções (cada contrato receberá seu próprio login e senha)
- Um contato diferente estaria envolvido em um evento diferente (por exemplo, o vendedor receberá uma oferta especial, qualidade para receber um questionário de auditoria)

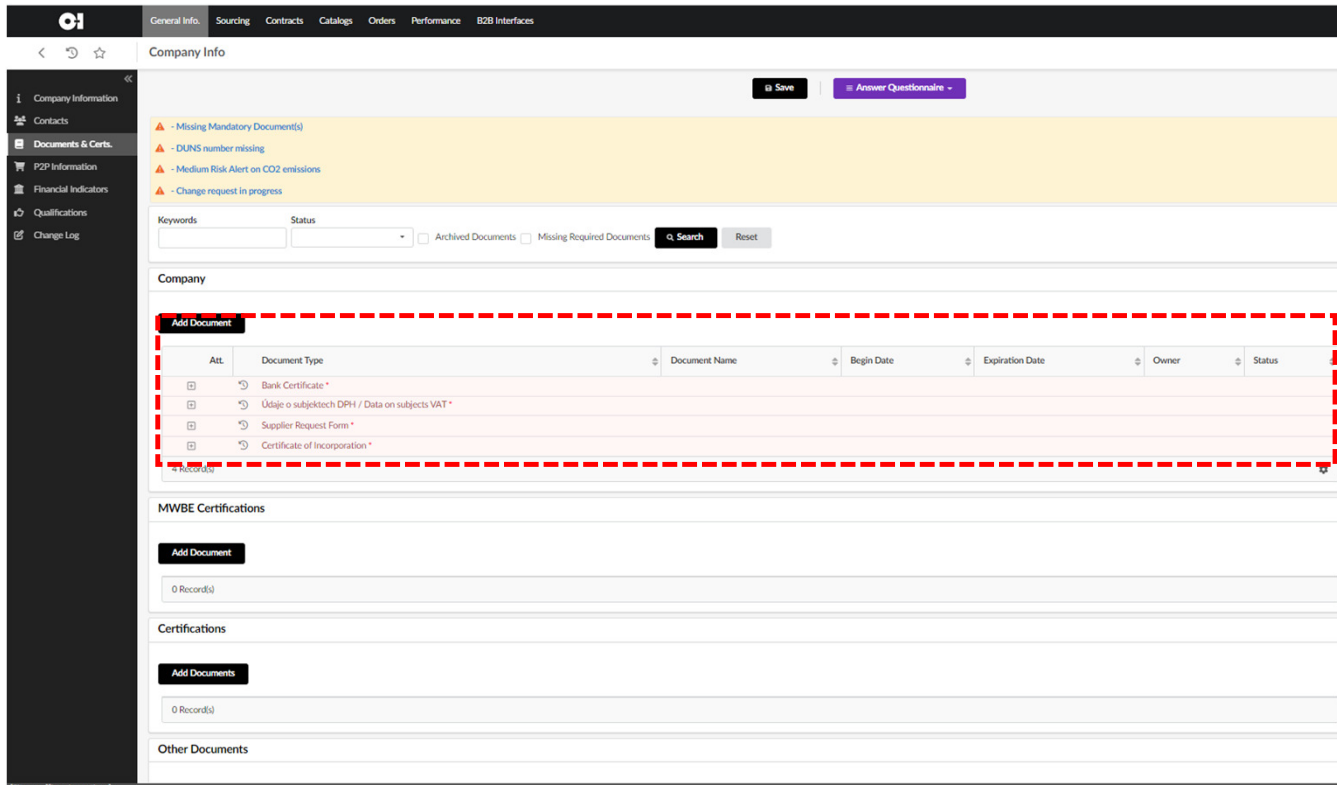


The screenshot shows the Ivala system interface for 'Company Info HEMMERLIN SWISS AG (SWITZERLAND / Fribourg / GRANGES PACCOT)'. The page features a navigation menu on the left with options like 'Company Information', 'Contacts', 'Documents & Certs.', 'P2P Information', 'Financial Indicators', 'Qualifications', and 'Change Log'. The main content area displays a list of 'Internal Contacts' with columns for 'Contact', 'Login', 'Position', 'Role', and 'Contact status'. A red dashed box highlights the contact 'Hennerlin Olivier' with email 'olivier@hemmerlin.com', role 'Sales person', and status 'Active'. A yellow warning banner at the top lists several alerts: '- Missing Mandatory Document(s)', '- DUNS number missing', '- Medium Risk Alert on CO2 emissions', and '- Change request in progress'. A '+ Save' button is visible in the top right corner.

Solicitar alteração de empresa (documentos e certificados)

Você pode anexar qualquer documento ou certificado.

Alguns documentos são obrigatórios (marcados com asterisco), como Certificado bancário



The screenshot displays the 'Company Info' page in the OI system. The top navigation bar includes 'General Info', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The left sidebar lists various sections: 'Company Information', 'Contacts', 'Documents & Certs.', 'P2P Information', 'Financial Indicators', 'Qualifications', and 'Change Log'. The main content area shows a 'Company Info' header with 'Save' and 'Answer Questionnaire' buttons. Below this, a yellow warning banner lists several issues: 'Missing Mandatory Document(s)', 'DUNS number missing', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'. A search bar with 'Keywords' and 'Status' filters is present, along with checkboxes for 'Archived Documents' and 'Missing Required Documents'. The 'Company' section features an 'Add Document' button and a table of documents. The table has columns for 'Att.', 'Document Type', 'Document Name', 'Begin Date', 'Expiration Date', 'Owner', and 'Status'. Four documents are listed, all marked with an asterisk to indicate they are required: 'Bank Certificate *', 'Udaje o subjektech DPH / Data on subjects VAT *', 'Supplier Request Form *', and 'Certificate of Incorporation *'. Below the table, there are sections for 'MWBE Certifications', 'Certifications', and 'Other Documents', each with an 'Add Document' button and a '0 Record(s)' indicator.

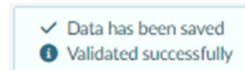
Att.	Document Type	Document Name	Begin Date	Expiration Date	Owner	Status
	Bank Certificate *					
	Udaje o subjektech DPH / Data on subjects VAT *					
	Supplier Request Form *					
	Certificate of Incorporation *					



Solicitar alteração da empresa (informações P2P)

- Você pode atualizar suas informações bancárias em tempo real
- Todos os outros campos desbloqueados podem estar sujeitos à solicitação de alteração

Quando a solicitação de alteração tiver sido concluída **Submit** em





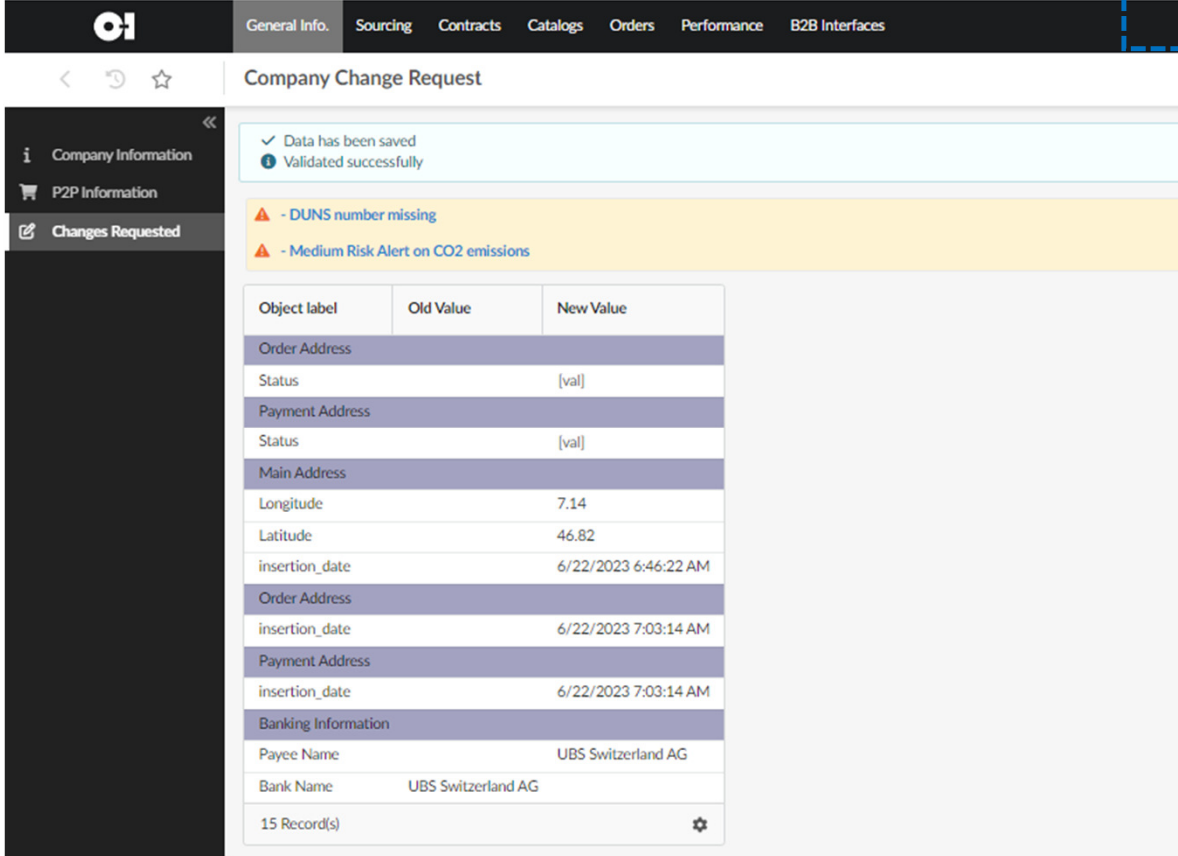
Solicitar alteração de Empresa (Qualificações)

- Você pode atualizar os países que pode atender
- As mercadorias que você pode fornecer
- Referência do cliente

The screenshot shows the 'Company Info' page in a system. The navigation menu on the left includes 'Company Information', 'Contacts', 'Documents & Certs.', 'P2P Information', 'Financial Indicators', 'Qualifications', and 'Change Log'. The 'Qualifications' section is highlighted with a red dashed box. The main content area shows a 'Company Info' header with a 'Save' button. Below the header, there are several warning messages: '- Missing Mandatory Document(s)', '- DUNS number missing', '- Medium Risk Alert on CO2 emissions', and '- Change request in progress'. The 'Additional Information' section includes a dropdown for 'Countries Served definitions', a dropdown for 'Supplier Commodities', and a text input for 'Comment (Supplier)'. The 'Customer References' section has an 'Add Reference' button. To the right, there is a 'Questionnaires' section with a table showing 'Supplier Qualification' with a progress bar at 0% and a status of 'In progress' dated 6/22/2023.

Solicitar alteração da empresa (alterações solicitadas)

- Nessa aba, você pode ver as alterações solicitadas



General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

< ⌂ ☆ Company Change Request

Company Information
P2P Information
Changes Requested

✓ Data has been saved
Validated successfully

⚠ - DUNS number missing
⚠ - Medium Risk Alert on CO2 emissions

Object label	Old Value	New Value
Order Address		
Status		[val]
Payment Address		
Status		[val]
Main Address		
Longitude		7.14
Latitude		46.82
insertion_date		6/22/2023 6:46:22 AM
Order Address		
insertion_date		6/22/2023 7:03:14 AM
Payment Address		
insertion_date		6/22/2023 7:03:14 AM
Banking Information		
Payee Name		UBS Switzerland AG
Bank Name		UBS Switzerland AG
		15 Record(s) ⚙

Operações que os fornecedores não podem fazer

Os fornecedores não podem :

- Veja os dados de outros fornecedores, mesmo que eles compartilhem as mesmas qualificações.
- Veja suas avaliações de desempenho.
- Consulte Requisições de Compra (somente Ordens de Compra).
- Solicitar renovação de contrato.
- Solicite acesso ao RFxs que não são públicos se não forem convidados para eles.

[Link da base de dados de treinamento do Ivala a ser adicionado](#)

RESPONDENDO QUESTIONÁRIOS



Tipos de questionário

Os fornecedores podem ser solicitados a responder a vários tipos de questionários:

- RFX – para fornecer informações, proposta, Cotação
- Autoauditorias – fornecer informações para a avaliação do fornecedor ou preparar o terreno para uma auditoria no local
- Coleta de dados – Segurança de TI, Sustentabilidade, emissões do Escopo 3 etc.
- Pesquisas de satisfação do fornecedor

Os questionários podem variar no formulário (perguntas fechadas/abertas, seleção em uma lista, marque a caixa,...) mas a metodologia de resposta é a mesma para todos.

Como acessar?

As notificações aparecerão sob o ícone de sino (1)

Eles são visíveis no submenu validações pendentes (2)

A descrição pode variar dependendo do tipo de questionário (3)

Acesse o questionário clicando no lápis ou na descrição do objeto (4)

The screenshot displays a 'To do list' interface with a search filter set to 'Status: To be validated'. The table below shows various tasks with columns for Process, Object, Action, Forwarded on, Action's date (UTC+2), Due date, and Status.

Process	Object	Action	Forwarded on	Action's date (UTC+2)	Due date	Status
Collaboration Plan	Omco Quality System Audit Test corrective action	Plan Submission	7/29/2023			○●○
Evaluations	Supplier Quality Mould Technical Evaluation - SIBELCO SAINT ROMAIN LE-PUY	Questionnaire Response	7/19/2023			○●○
Collaboration Plan	RCCA required	Plan Submission	7/19/2023			○●○
Collaboration Plan	100% control for next 3 del.	Plan Submission	7/12/2023			○●○
Evaluations	Supplier Quality System Audit - Omco International N.V.	Questionnaire Response	7/11/2023			○●○
Collaboration Plan	1005 control is required	Plan Submission	7/10/2023			○●○
Incident Management	test incident 07.07.2023	Supplier Review	7/7/2023			○●○
Collaboration Plan	Action after incident -	Plan Submission	7/7/2023			○●○
Incident Management	ID 33- Supplier reject	Supplier Review	6/29/2023			○●○
Incident Management	test Magda	Supplier Review	6/28/2023			○●○
Collaboration Plan	do reklamacji dzialania	Plan Submission	6/27/2023			○●○
Collaboration Plan	test	Plan Submission	6/27/2023			○●○
Incident Management	Test 27.06.2023 - Supplier create collab plan for incident	Supplier Review	6/27/2023			○●○
Collaboration Plan	Testing against 862526	Plan Submission	6/16/2023			○●○
Banking Information Validation	Omco International N.V. - Brussels	Creation	6/15/2023			○●○

Como responder?

Quando o formulário aparecer, o questionário poderá ser acessado diretamente (1) ou por meio do arquivo do Excel (2)

Em caso de acesso direto, as respostas devem ser fornecidas diretamente no sistema

Em caso de uso do Excel, as respostas podem ser fornecidas off-line

The screenshot displays a web application window titled "Evaluation : Supplier Quality System Audit". On the left, a sidebar shows a "Scoring Context" menu with "Support" (0/1) and "Operation" (0/3). The main content area is divided into two sections. The top section, "Scoring Context", contains a table with the following data:

Campaign	Supplier
Supplier Quality System Audit	Omco International N.V.
Evaluated Period	Answered by
January 2023	carlos juan
Organization	Commodity
Improvement Plans	

The bottom section, "Answer Questionnaire", features a green "Access Questionnaire" button (labeled 1) and two download options (labeled 2): "Download in Excel 2007-2010 format (xlsx)" and "Download in Excel 97-2003 format (xls)". A "Submit" button is located in the top right corner of the form area.

Como responder?

As respostas no sistema devem ser fornecidas a todas as perguntas. Observe as perguntas obrigatórias marcadas por estrelas (1)

Para ir para a próxima pergunta, clique no botão Avançar (2)

Uma vez finalizado, clique no botão Submit (Enviar) (3)

O formulário pode ser preenchido em vários
formulário sem envio.

Evaluation : Supplier Quality System Audit

4 3

Support

Creation and Maintenance

[GQT_813.01] Is there a documented procedure to manage the documented information (documents) that includes, but is not limited to document approval, review and update, change control and level of review?
Auditor to review the document control procedure.ISO 9001 Reference 7.5.2.Yes = The plant has a document control procedure and keeps critical documentation updated.No = The plant does not have a document control procedure and does not keep documentation updated.

Not Applicable

Score*

Comment

2

Como responder?

Se você responder usando o Excel, os comentários devem ser fornecidos em todas as guias abertas (1).

Todas as células brancas são obrigatórias (2)

Uma vez finalizado, o arquivo deve ser salvo com o mesmo nome e formato.

Em seguida, ele pode ser salvo em Ivala (3) e enviado (4)

2

Code	Field Label	Description / Instructional Text	Not Applicable	Answer
	Creation and Maintenance			
GQT_813.01	Is there a documented procedure to manage the documented information (documents) that includes, but is not limited to document approval, review and update, change control and level of review?	Auditor to review the document control procedure.ISO 9001 Reference 7.5.2.Yes = The plant has a document control procedure and keeps critical documentation updated.No = The plant does not have a document control procedure and does not keep documentation updated.		

Evaluation : Supplier Quality System Audit

Scoring Context

Support 0/3

Operation 0/3

Close Submit 4

Scoring Context

Campaign Supplier Quality System Audit Supplier Omco International N.V.

Evaluated Period January 2023 Answered by carlos juan

Organization Commodity

Improvement Plans

Answer Questionnaire

Access Questionnaire OR Download in Excel 2007-2010 format (xlsx) Click or Drag to add a file 3

GERENCIAR PROPOSTAS – MATERIAL DO FORNECEDOR



Para responder a um RFX, vá para o projeto que será oferecido

Keywords Proposal Progress RFX Status
Open for Bidding On Hold Search Reset

Filters RFX Status: Open for Bidding On Hold

Proposal Progress	Sourcing Project	Lot #	Round #	RFX Name	RFX Status	Remaining Time	Begin (UTC+2)	End (UTC+2)	My Bid	My Rank	Best Bid	For
Submitted Proposal	BPM000318	2	1	Moulding 2nd Test Fabian	Open for Bidding	6d 13h 55min 14s	7/24/2023 9:59:08 AM	7/31/2023 12:00:00 AM	10,200.00 EUR	n.a.	n.a.	
Submitted Proposal	BPM000370	1	1	MRO Test 1 - Electrical	Open for Bidding	3d 18h 55min 14s	7/21/2023 5:00:00 AM	7/28/2023 5:00:00 AM	5,060.00 USD	n.a.	n.a.	
Submitted Proposal	BPM000330	2	1	Test for Excel creation	Open for Bidding	37d 13h 55min 14s	7/21/2023 10:38:38 AM	8/31/2023 12:00:00 AM	1,850,000.00 EUR	n.a.	n.a.	
Awaiting Acknowledgment	BPM000347	1	1	Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART	Open for Bidding	0d 13h 55min 14s	7/21/2023 12:00:00 AM	7/25/2023 12:00:00 AM	0.00 EUR	n.a.	n.a.	
In Progress	BPM000360	1	1	TEST_Adrie_Pricing Grid_20230720	Open for Bidding	21d 13h 55min 14s	7/20/2023 12:00:00 AM	8/15/2023 12:00:00 AM	0.00 USD	n.a.	n.a.	
Submitted Proposal	BPM000359	1	1	UAT SCG01 PACKAGING Again Kris	Open for Bidding	6d 13h 55min 14s	7/20/2023 4:15:43 PM	7/31/2023 12:00:00 AM	2,247.50 USD	n.a.	n.a.	

Verifique as informações gerais sobre o projeto

The image displays two overlapping screenshots of a procurement system interface. The top screenshot shows the 'Overview' tab with a sidebar menu containing 'Overview', 'History', 'Info', 'Discussions', 'Item', and 'My Team'. The main content area includes a 'Remaining time' notification, an 'Acknowledgement' section with a button 'I acknowledge receipt of this RFX', and a table for 'RFX General Information'.

The bottom screenshot shows the same interface but with the 'History' tab selected in the sidebar. It features a search and filter section for 'RFX Documents' and 'RFX Links'. The search filters include 'Status' (In progress, Submitted) and 'Requests' (Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART 1). The table below shows 0 records.

RFX General Information

Code	BPM000347
RFX Name	Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART
Lot #	1
Round #	1
Begin	7/21/2023 12:00:00 AM (UTC+2)
End	7/25/2023 12:00:00 AM (UTC+2)
Summary	
Process	Mould bidding process

RFX Documents

0 Record(s)

RFX Links

[View Quotation Form](#)

Status

In progress × Submitted ×

Requests

Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART 1 ×

0 Record(s)

Para responder a um RfX, confirme o recebimento

Remaining time: 0d 13h 48min 43s - No proposal has been submitted

Acknowledgement

To answer to this RfX, please acknowledge receipt

General Information

Label

Validity End

Description

Supplier Documents

In order to be able to submit an offer/proposal, you must confirm your willingness to submit an offer/proposal.

Remaining time: 0d 13h 45min 47s - No proposal has been submitted

Receipt acknowledged on 7/24/2023 10:13:51 AM (UTC+2)

To answer to this RfX, please confirm that you intend to bid.

WILL BID: our intent is to respond to this RfX.

NO BID: we will not be able to respond to this RfX.

RfX General Information

Code: BPM000347

RfX Name: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART

Lot #: 1

Round #: 1

Begin: 7/21/2023 12:00:00 AM (UTC+2)

End: 7/25/2023 12:00:00 AM (UTC+2)

Summary

Process: Mould bidding process

Acknowledgement: 7/24/2023 10:13:51 AM (UTC+2)

RfX Documents

RfX Links

[View Quotation Form](#)

marked the box WILL BID if you confirm submitting the offer or NO BID if you do not intend to submit it

Remaining time: 0d 13h 40min 18s - No proposal has been submitted

Acknowledgement

Submission acknowledged on 7/24/2023 at 10:13 AM

General Information

Label*: Proposal # 1

Validity End

Description

Supplier Documents

if needed documents can be added here

Para responder a um RFX, preencha uma grade

General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...

Remaining time : 0d 13h 39min 37s - No proposal has been submitted

Save Download all contents of this RFX Validate & Submit Proposal Cancel Proposal

Export / Import

Download in Excel 2007-2010 format (xlsx) Download in Excel 97-2003 format (xls)

Drop here your quotation form (in Excel format) Click or Drag to add a file

Currency* Total Euro (EUR) Total per currency

Keywords Show unanswered items only Search Reset

Moulds components

0 Selected

Type	Code	Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price	Amount	Supplier Comments
Required Item	3036328	BL.502336.10G220.CI800	40.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>		<input type="text"/>
Required Item	3002689	BM.G5001209.10G50T.CL	50.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>		<input type="text"/>

2 Record(s)

sample Grid - may contain more or less columns with different information

Para responder a um RFX, preencha uma grade (próxima

The screenshot shows an RFX response interface. At the top, there are four buttons: 'Save' (highlighted with a red box and labeled '2'), 'Download all contents of this RFX' (purple), 'Validate & Submit Proposal' (highlighted with a yellow box and labeled '3'), and 'Cancel Proposal' (red). Below these is a status bar showing 'Remaining time: 0d 13h 36min 42s' and 'No proposal has been submitted'. The main area is divided into sections: 'Export / Import' with download options for Excel 2007-2010 and Excel 97-2003 formats, and a 'Drop here your quotation form (in Excel format)' area. Below that is a 'Currency*' section with 'Euro (EUR)' selected and a 'Total per currency' button. A 'Keywords' search bar is also present. The 'Moulds components' section shows a table with 2 records. A purple box labeled '1' highlights the 'Delivery date confirmation' and 'Supplier delivery date' columns for the two records.

Remaining time : 0d 13h 36min 42s - ⚠ No proposal has been submitted

Save Download all contents of this RFX Validate & Submit Proposal Cancel Proposal

Export / Import

Download in Excel 2007-2010 format (xlsx)
Download in Excel 97-2003 format (xls)

Drop here your quotation form (in Excel format)
Click or Drag to add a file

Currency* Total
Euro (EUR) Total per currency

Keywords
Show unanswered items only Search Reset

Moulds components

0 Selected

Type	Code	Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price	Amount	Supplier Comments
Required Item	3036328	BL.502336.10G220.CI800	40.00000	PC	N/A	8/24/2023	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	150.00		N/A
Required Item	3002689	BM.G5001209.10G50T.CL	50.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text" value="8/27/2023"/>	200.00		we can not deliver BM o...

2 Record(s)

Para responder a um RFX, confirmação final

Do you really want to submit your proposal?

Once an offer is submitted, it cannot be modified. You will only be able to create a new one.

- 2 / 2 items have been filled.
- Total number of attached documents: 0

[Cancel](#) [Submit my proposal](#)

Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price
-------	-----	------	----------	-------------	----------------------------	------------------------------------------------------	------------

Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...

[Save](#) | [Create a new proposal](#) | [Other Actions](#)

Info

- Bid Submitted on 7/24/2023 10:26:19 AM
- Your proposal has been successfully submitted. Buyers have been notified. They will acknowledge receipt of the proposal. Access History to view all submitted proposals.

Remaining time : 0d 13h 33min 39s

Acknowledgement

Submission acknowledged on 7/24/2023 at 10:13 AM

Supplier Documents

General Information

- Overview
- History
- Info
- Discussions
- Item
- My Team

GERENCIAMENTO DE INCIDENTES E PLANOS DE COLABORAÇÃO







A lista de todas as atividades abertas está disponível nas VALIDAÇÕES (1)

- ❑ GERENCIAMENTO DE INCIDENTES (2) – Dá a capacidade de relatar problemas que surgem no relacionamento com o Fornecedor.
- ❑ PLANO DE COLABORAÇÃO (3) - oferece oportunidades de trabalhar em conjunto com fornecedores e partes interessadas internas (funções como engenharia, qualidade, logística) para:
 - abordar incidentes – plano de ação corretiva
 - melhorar o desempenho – plano de melhoria
 - controle os riscos do fornecedor – plano de atenuação
 - colabore com inovações – plano de inovação
 - Trabalhar para o desenvolvimento de novos produtos – Introdução de novos produtos

Para abrir um incidente específico ou plano de colaboração, deve-se usar lápis (4). Os detalhes serão encontrados na janela aberta com a possibilidade de preencher dados específicos.

Validations **1** [See 11 results](#)

	Process	Object	Action	Due date
2	 Incident Management	test 27.07.2023	Supplier Review	
4	 Incident Management	Edit incident SQP	Supplier Review	
	 Incident Management	ex	Supplier Review	
3	 Collaboration Plan	example	Plan Submission	



GERENCIAMENTO DE INCIDENTES

Uma vez como Fornecedor, você revisará os detalhes do incidente, você deve tomar a decisão sobre o incidente:

- **Rejeitar** (1) – se você não concordar com o incidente. Em caso de incidente rejeitado, o Gerente de qualidade do Fornecedor estará envolvido e poderá retornar com algumas informações adicionais.
- **Aprovar** (2) – se você concordar com o incidente.

Juntamente com a decisão, adicione **comentários** com a **justificativa da decisão** (3) e **anexos** (4).

Para incidentes com gravidade 3 e gravidade 4, sempre anexe o relatório RCCA (causa raiz e ação corretiva) com resultados de investigação e determinação da ação corretiva.

Se algum **custo** for associado ao incidente, você verá o valor em „custo total incorrido”. Os custos podem estar em cálculo, então serão fornecidos na descrição do incidente e atualizados posteriormente.

Total Cost Incurred

1

Para incidentes com custos associados, anexe a **NOTA DE CRÉDITO** como anexo (4).

3

4

1

2

5

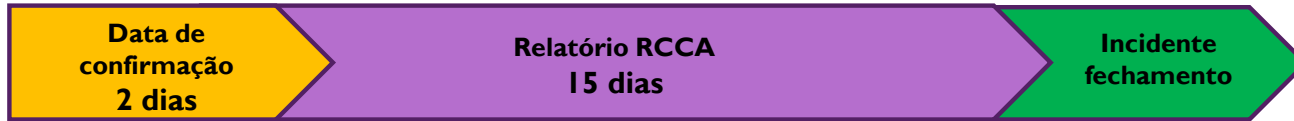
The screenshot displays the incident management interface with several key elements highlighted:

- Buttons:** 'Save', 'Save & Close', 'Close', 'Reject' (red), and 'Approve' (green).
- Fields:** 'Order', 'Commodity Scope (Incident)' (05 - 05-Moulds), 'Organizational Scope (Incident)' (Jaroslaw), 'Creation Date' (6/28/2023), 'Acknowledgement Date' (calendar icon), 'Owner' (SQP 1), and 'Delegate to'.
- Resolution:** A large text area for entering the resolution.
- Associated Corrective Action Plans:** A section for listing corrective actions.
- Comments:** A text area for adding comments, highlighted with a red box and labeled '3'.
- Attachments:** A file upload area with a 'Save' button, highlighted with a red box and labeled '4'.
- Numbered Callouts:** Blue boxes with numbers 1, 2, 3, 4, and 5 pointing to the 'Reject' button, 'Approve' button, 'Comments' field, 'Attachments' area, and 'Acknowledgement Date' field, respectively.



GERENCIAMENTO DE INCIDENTES

Respeite o seguinte periodo de tempo



PLANO DE AÇÃO CORRETIVA ASSOCIADO

Para incidentes específicos, o **plano de ação corretiva** de decisão da equipe de qualidade do fornecedor pode ser aberto (1).

Se houver um plano de ação corretiva associado ao incidente, o incidente não poderá ser fechado antes da aprovação da ação corretiva. O alerta de bloqueio será exibido. O plano de ação corretiva deve ser concluído antes do fechamento do incidente (2).

The screenshot shows a web interface for incident management. At the top, there are buttons for 'Save', 'Save & Close', 'Close', 'Reject', and 'Approve'. A yellow warning banner at the top reads: '- Associated Corrective Action Plan has not been approved by supplier'. The main form is divided into three columns: 'Origin', 'Incident Description', and 'Outcome'. The 'Incident Description' column includes fields for 'Incident Label', 'Incident Description', 'Incident Type', 'Creation Date', 'Acknowledgement Date', and 'Total Cost Incurred'. The 'Outcome' column includes 'Status', 'End Date', and 'Resolution'. A table titled 'Associated Corrective Action Plans' is located in the bottom right, with columns for 'Plan Name', 'Plan Type', 'Start Date', and 'Status'. A red box highlights the warning message and the table. A blue box with the number '2' is positioned to the left of the warning message, and another blue box with the number '1' is positioned to the right of the 'Acknowledgement Date' field.

Plan Name	Plan Type	Start Date	Status
example	Corrective Action Plan	7/26/2023	In progress

PLANO DE COLABORAÇÃO

Cada tipo de plano de colaboração terá informações gerais com detalhes do plano (1) e equipe e tarefa atribuídas para o plano específico (2). **Como fornecedor, você deve tomar a decisão de um plano de colaboração: Rejeitar se discordar ou enviar se aprovar o plano. Você deve atualizar as tarefas e clicar em „salvar” depois de salvar as alterações introduzidas e notificar o o-I sobre as atualizações no plano.**

The screenshot shows the 'Collaboration Plan: example' form. On the left, a sidebar contains two menu items: 'General Info.' and 'Team & Tasks', both highlighted with red boxes and numbered '1' and '2' respectively. The main form area includes a top bar with 'Save', 'Save & Close', 'Reject', and 'Submit' buttons. The 'Reject' and 'Submit' buttons are highlighted with a red box. The form fields are organized into sections: 'Plan Description' (Plan Type: Corrective Action Plan, Plan Label: example en, Status: In progress, Start Date: 7/26/2023, End Date: empty), 'Scope' (Organizations: Jaroslaw, Commodities: 05 - 05-Moulds), and 'Origin' (Incident: ex).

Na guia equipe e tarefa, você encontrará qual tarefa foi atribuída a você (3) e poderá **editar a tarefa** clicando em lápis (4). Como Fornecedor, você deve concluir a tarefa necessária (4), atualizar o status (5) e fornecer a evidência necessária.

The screenshot shows the 'Tasks List and Timing' table. The table has columns: Export, Type, Step, Description, Manager, Assigned to, Planned Start Date, Planned End Date, Initial Workload (md), Progress, Order, Exec Status, and Parent Task. A single record is shown with the following values: Action report, Magdalena NICZYPORUK, Supplier, 7/26/2023, 7/27/2023, 1, Done. The 'Step' column is highlighted with a red box and numbered '4'. The 'Assigned to' column is highlighted with a purple box and numbered '3'. The 'Exec Status' column is highlighted with a red box and numbered '5'. A pencil icon in the left margin is highlighted with a red box and numbered '4'. A black circle with the number '43' is in the bottom left corner.

Export	Type	Step	Description	Manager	Assigned to	Planned Start Date	Planned End Date	Initial Workload (md)	Progress	Order	Exec Status	Parent Task
	Action	report		Magdalena NICZYPORUK	Supplier	7/26/2023	7/27/2023			1	Done	

PLANO DE COLABORAÇÃO

Pode adicionar novas tarefas na janela de edição de tarefas através do botão „Guardar e Novo" (1). Para uma tarefa específica atribuída a você, você deve atualizar o status da tarefa (2), adicionar comentários à tarefa (3), adicionar anexos, se necessário (4) e datas de execução atualizadas (5).

Edit task

1

Save Save & Close Close Save & New

Code TO Step* report en

Type Action 2 Status Done

Manager Magdalena NICZYPORUK Assigned to

Description en

Parent Task Initial Workload (md) md. 3

Previous Task Real updated load (man-days) md.

Progress %

Dates

	Begin date	End date	Duration (days)
Planned	Planned Start Date* 7/26/2023	Updated end* 7/27/2023	Duration 1
Updated	Revisited Start Date	Updated end date	Revisited Duration
Actual	Executed Start Date	Executed End Date	Duration 5

Comments

Comment

4 Click or Drag to add files Save

CONVITES DO ECOVADIS



O que é Ecovadis?

A Ecovadis é a empresa de classificações de sustentabilidade que foi selecionada pela o-I para apoiar nossas iniciativas de Procurement sustentável.

Fornecedores selecionados que estejam dentro do escopo do projeto o-I podem ser abordados via Ivala com um convite para participar do programa.

Uma vez convidado pela plataforma do Ivala, o processo de avaliação que termina com a classificação é totalmente gerenciado pela empresa Ecovadis.

O-I espera que os fornecedores selecionados inscrevam o projeto e obtenham a classificação em tempo hábil. Nesse estágio, o nível de pontuação não é crítico.

 Para obter mais informações sobre o Ecovadis, o processo de avaliação, os custos e os benefícios, visite a página inicial do Ecovadis  ou em contato com o-I.

GERENCIAMENTO DE CONTRATOS



Portal do Fornecedor - validações

Para exibir contratos compartilhados pela seção VALIDAÇÕES DE uso do o-I no painel do Portal do Fornecedor:

The screenshot displays the Supplier Portal interface. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', and 'Performance'. The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three completed steps: 'Initialized' (Onboard Pending), 'Enrollment Rev.' (Review Information), and 'Active Supplier' (Onboard Complete). A yellow warning box indicates items requiring attention: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', 'Change request in progress', and 'Supplier Expired Documents'. A green arrow points from this section to the Validations section.
- Validations:** A table with 5 results, highlighted with a green border. The table columns are Process, Object, Action, and Due date.

Process	Object	Action	Due date
Main Contract Authoring	Blue Star Amendment #1 - A	Supplier Review	
Main Contract Authoring	Notifications retest #2 - agreement for Germany - retest notifications	Supplier Review	
Main Contract Authoring	CONTRACT WITH SOURCING AWARD - lindsay file	Supplier Review	
Main Contract Authoring	ENVIGADO - CONTRATO	Supplier Review	

Gerenciamento de contratos - documento de contrato

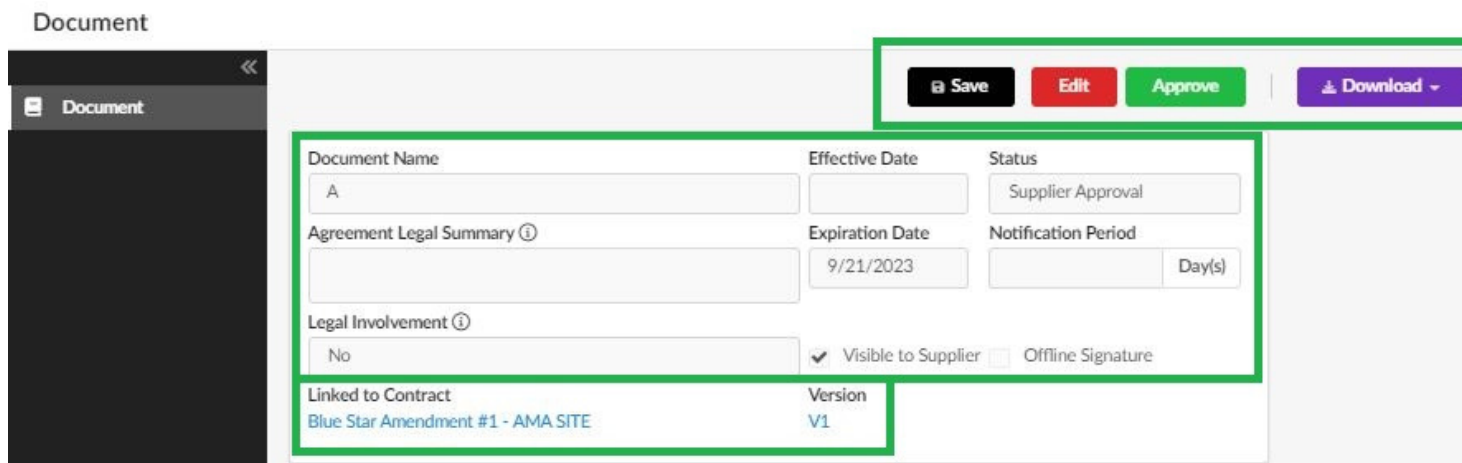
Para agir sobre o contrato, clique no item, você verá a janela do documento.

Na parte superior, você tem botões ativos para executar as seguintes atividades:

- **BAIXAR** documento recebido,
- **APROVAR** contrato se nenhuma alteração for necessária,
- Ou propor alterações por meio de **EDIÇÃO**.

As informações e indicações do documento principal ao qual o **DOCUMENTO DO ESPAÇO DE TRABALHO DO CONTRATO** está vinculado estão visíveis:

Document



Document Name	Effective Date	Status
A		Supplier Approval
Agreement Legal Summary ⓘ	Expiration Date	Notification Period
	9/21/2023	Day(s)
Legal Involvement ⓘ	<input checked="" type="checkbox"/> Visible to Supplier	<input type="checkbox"/> Offline Signature
No		
Linked to Contract	Version	
Blue Star Amendment #1 - AMA SITE	V1	



Gerenciamento de contratos – documento de contrato

Para visualizar o documento do contrato (versão original proposta pelo o-i), use a janela de

Document

Document

Save Edit Approve Download

Preview

1 of 6

Il presente Accordo di Riservatezza va customizzato di volta in volta in funzione dell'attività richiesta al fornitore

ACCORDO DI RISERVATEZZA ("Accordo")

Il presente Accordo

è stipulato il _____, da **O-I Italy S.p.A. del Gruppo O-I** (qui di seguito indicata come "**O-I**"), con sede legale in Origgio, Via 1° Maggio, 18, iscrizione al Registro Imprese di Varese e Codice Fiscale n° 00059020057 - Partita Iva n° 1999790152 e da _____ con sede legale in _____ - Via _____ iscrizione al Registro Imprese di _____, Codice Fiscale e Partita IVA n° _____ (qui di seguito indicata come il "**Ricevente**").

PREMESSO CHE

(A) O-I intende _____ (il "**Progetto**") presso lo Stabilimento di _____, sito in _____, A questo proposito si rende necessario _____.

(B) O-I intende avvalersi di società _____, ai fini del perfezionamento del **Progetto**. A titolo esemplificativo e non esaustivo le attività richieste al Ricevente - che ai fini di questo Accordo vengono qualificate come "**Attività Rilevanti**" - sono di seguito indicate:

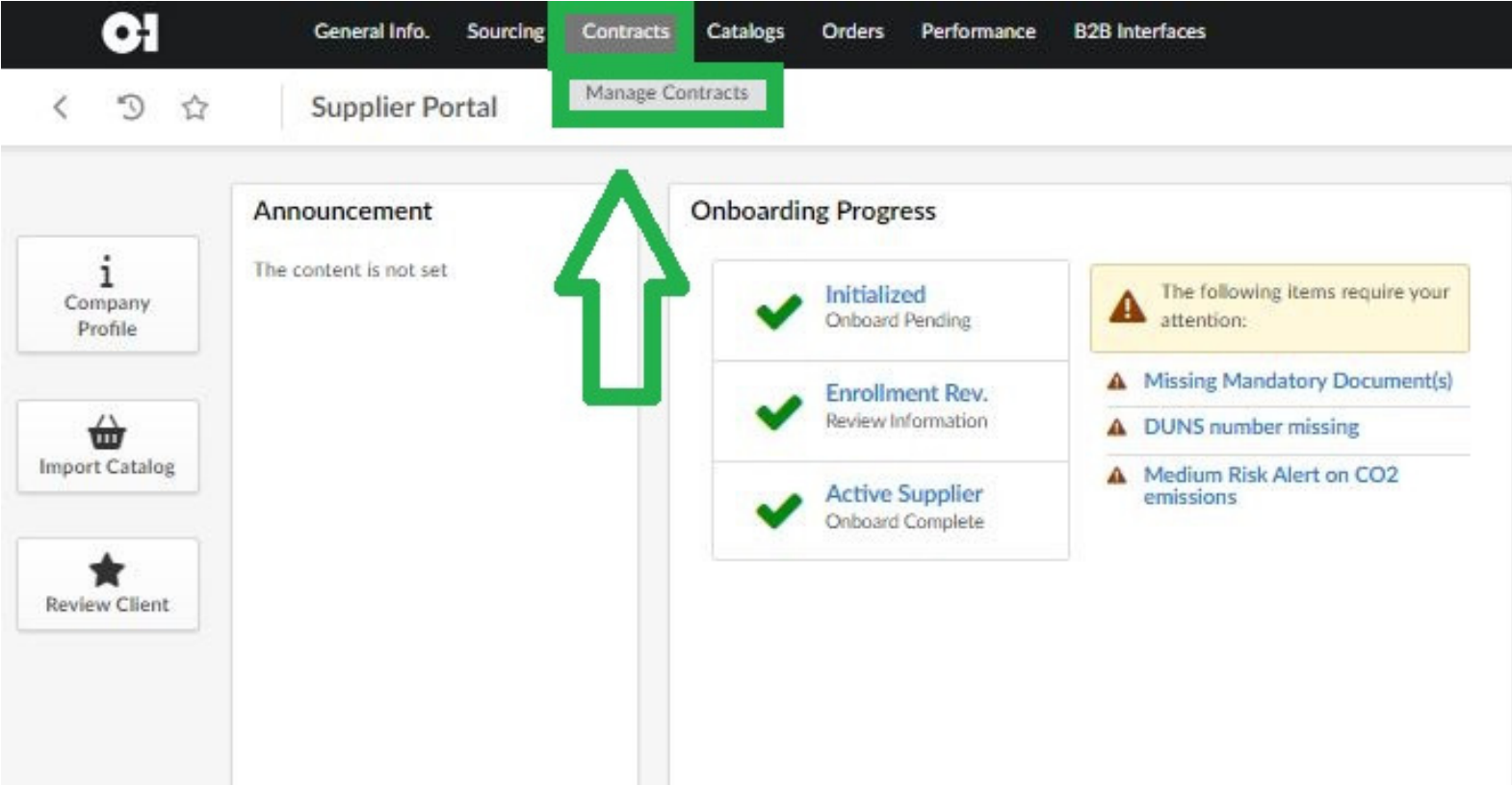
- a. raccolta dei dati e della documentazione necessaria per la predisposizione delle relazioni tecniche da presentare alle Autorità competenti per l'avvio dell'iter autorizzativo ambientale;
- b. verifica dell'assoggettabilità del **Progetto** a Valutazione di Impatto Ambientale - VIA;
- c. supporto ad O-I nello sviluppo del processo di Valutazione di Impatto Ambientale, qualora richiesto dagli Enti di competenza;
- d. supporto ad O-I nello sviluppo della relazione tecnica per la richiesta di modifica dell'Autorizzazione Integrata Ambiente dello Stabilimento di Bari;
- e. supporto ad O-I nel confronto con gli Enti competenti in tutto l'iter autorizzativo.

Il Ricevente, per tutto quanto sopra indicato in merito alle **Attività Rilevanti**, otterrà Informazioni Riservate (come di seguito definite) da O-I e/o dal Gruppo O-I (come di seguito definito):

(C) O-I è disposta a condividere tali Informazioni Riservate con il Ricevente alle condizioni di

Contratos -> Gerenciar contratos

Para navegar pelos espaços de trabalho de contrato, você tem com o-I, use o menu: **CONTRATOS** e **GERENCIE CONTRATOS**:



The screenshot displays the Supplier Portal interface. At the top, a navigation bar contains the 'o-I' logo and several menu items: 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The 'Contracts' menu item is highlighted with a green box. Below this, a sub-menu is visible with the option 'Manage Contracts', also highlighted with a green box. A large green arrow points upwards from the 'Manage Contracts' option towards the main content area. The main content area is divided into two sections: 'Announcement' on the left, which contains a message 'The content is not set', and 'Onboarding Progress' on the right. The 'Onboarding Progress' section shows three items with green checkmarks: 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'. To the right of these items, a yellow warning box states 'The following items require your attention:' followed by three items: 'Missing Mandatory Document(s)', 'DUNS number missing', and 'Medium Risk Alert on CO2 emissions'. On the far left, there is a sidebar with three icons: 'Company Profile', 'Import Catalog', and 'Review Client'.

Contratos -> Gerenciar contratos

OS ESPAÇOS DE TRABALHO DE CONTRATO (CTRXXXXXX, onde X significa um dígito) serão exibidos em uma visualização detalhada – clique em um item para exibir os detalhes.

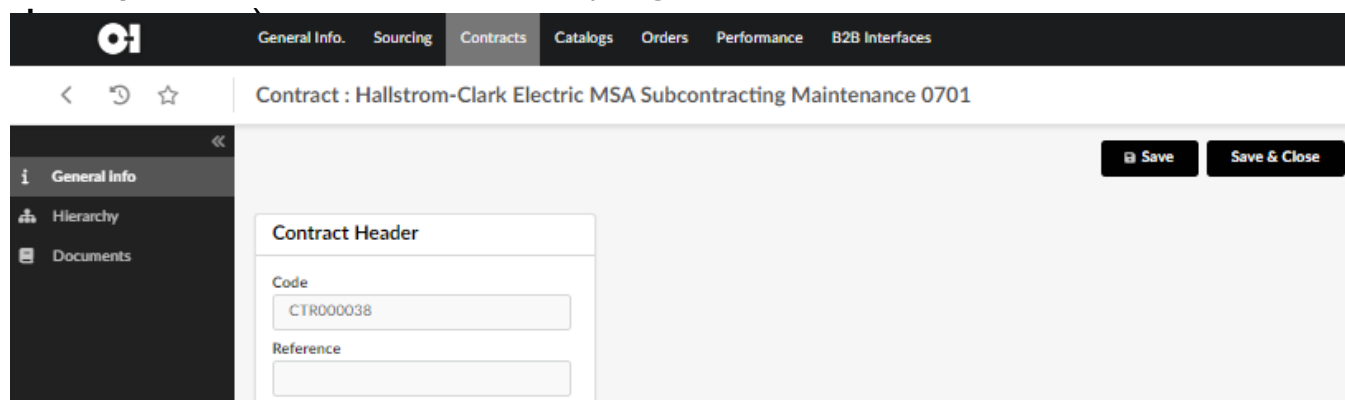
The screenshot shows the 'Manage Contracts' interface. At the top, there are navigation tabs for 'Governance', 'Sourcing', 'Contracts', and 'Performance'. The 'Contracts' tab is active. The main area has a search bar and a filter section. The filter section includes a 'Keywords' input field, a 'Type' dropdown menu, and a 'Status' dropdown menu. The 'Status' dropdown is open, showing options: 'Draft', 'Negotiation in Progress', 'Global Review', 'Signature in Progress', 'Signed', 'Amended', and 'Regional Review'. The 'Draft' status is selected. Below the filter section, there is a 'Filters' bar showing the selected status: 'Status: Draft'. Below the filters is a table with the following columns: Code, Contract, Type, End Date, Global Contract Amount, Currency, and Status. The table contains 15 rows of contract data.

Code	Contract	Type	End Date	Global Contract Amount	Currency	Status
CTR000623	Copy of Notification #4 2024	Standalone Agreement	8/12/2024	2,750,000.00	US Dollar (USD)	Signature in Progress
CTR000618	Agregados Calcario_Caliza_Peru	Standalone Agreement	8/10/2023	200,000.00	US Dollar (USD)	Draft
CTR000617	Empaque Carton MX RH	Standalone Agreement	9/10/2024	270,000,000.00	Euro (EUR)	Draft
CTR000616	México - Covia - Sand B - 2023	Standalone Agreement	8/31/2024	100,000,000.00	US Dollar (USD)	Signed
CTR000615	MX_VQ_Label_Graforegia	Standalone Agreement	9/10/2024	800,000,000.00	US Dollar (USD)	Draft
CTR000612		Standalone Agreement	8/7/2024	300,000.00	US Dollar (USD)	Draft
CTR000604	3PL ECUADOR 2023	Standalone Agreement	8/31/2024	200,000.00	US Dollar (USD)	Draft
CTR000603	Copy of xxx	Spend Agreement	8/31/2023	2,500,000.00	US Dollar (USD)	Signed
CTR000602	xxx	Spend Agreement	8/31/2023	50,000.00	US Dollar (USD)	Signature in Progress
CTR000601	FF Gomes	Standalone Agreement	8/31/2023	300,000.00	US Dollar (USD)	Signature in Progress
CTR000587-3	Contrato de Fumigación Amendment #3	Spend Agreement	8/10/2025	5,000,000.00	US Dollar (USD)	Signature in Progress
CTR000594	TEST_data save_20230810_Adrie	Master Agreement	12/31/2024		US Dollar (USD)	Draft
CTR000587-2	Contrato de Fumigación Amendment #2	Spend Agreement	8/10/2023	6,000,000.00	US Dollar (USD)	Signed

Visão geral do módulo - guias

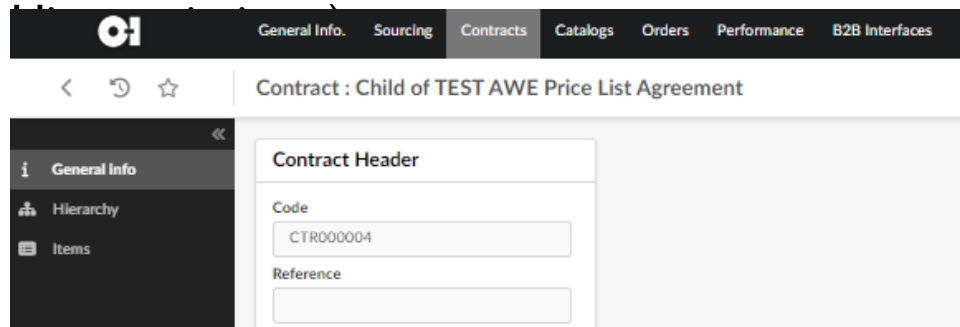
As guias a seguir estão disponíveis em qualquer espaço de trabalho de contrato e para uso no módulo, dependendo do tipo de contrato: **Informações gerais, Hierarquia, documentos/itens.**

Exemplo – Contrato Mestre (as guias visíveis são: Informações Gerais, Hierarquia,



The screenshot shows the Oracle interface for a 'Contract Master'. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The breadcrumb trail is '< << Contract : Hallstrom-Clark Electric MSA Subcontracting Maintenance 0701'. On the left, a sidebar menu shows 'General Info' (selected), 'Hierarchy', and 'Documents'. The main content area is titled 'Contract Header' and contains two input fields: 'Code' with the value 'CTR000038' and 'Reference' which is empty. In the top right corner of the main area, there are 'Save' and 'Save & Close' buttons.

Exemplo – Contrato de lista de preços (as guias visíveis são: Informações gerais,



The screenshot shows the Oracle interface for a 'Contract Price List Agreement'. The top navigation bar is the same as the previous example. The breadcrumb trail is '< << Contract : Child of TEST AWE Price List Agreement'. The left sidebar menu shows 'General Info' (selected), 'Hierarchy', and 'Items'. The main content area is titled 'Contract Header' and contains two input fields: 'Code' with the value 'CTR000004' and 'Reference' which is empty.



Área de trabalho contratos - guia informações gerais

A guia **informações gerais** lista todos os atributos principais do contrato – não é editável para fornecedores:

Contract : Child of TEST AWE Price List Agreement

Contract Header
Code CTR000004
Reference
Contract Child of TEST AWE Price List Agree...
Type Pricelist Agreement
Master Contract TEST AWE Price List Agreement
Contracting Entity Owens-Illinois General Inc.
National Regulation
Language
Status Signature in Progress
Validity Running





A **guia Hierarquia** exibe o vínculo entre contratos (se aplicável):

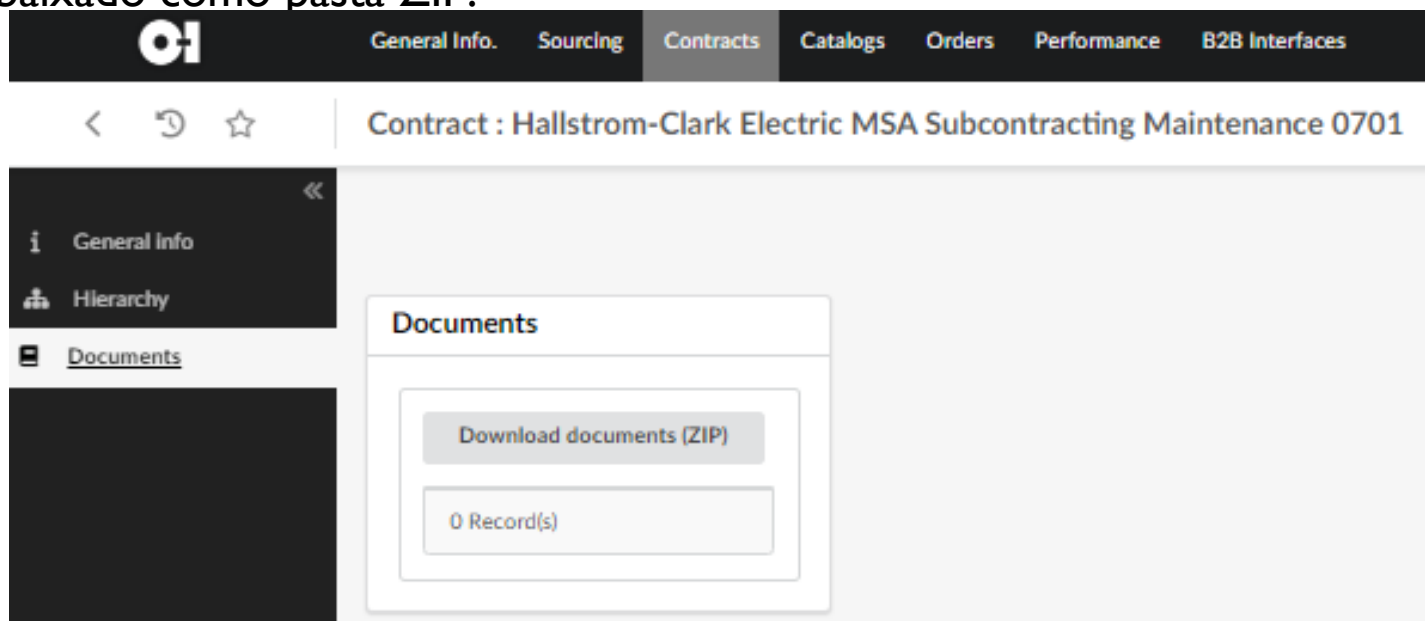
The screenshot displays the CI system interface for a contract. At the top, there is a navigation bar with the CI logo and tabs for General Info., Sourcing, Contracts (selected), Catalogs, Orders, Performance, and B2B Interfaces. Below the navigation bar, there are navigation icons (back, refresh, star) and the title "Contract : Child of TEST AWE Price List Agreement". On the left side, there is a sidebar menu with options: General info, Hierarchy (selected), and Items. The main content area is divided into two panels: "Hierarchy" and "Amendment History". The Hierarchy panel shows a tree structure with two items: "CTR000003 TEST AWE Price List Agreement" and "CTR000004 Child of TEST AWE Price List Agreement". The Amendment History panel shows "0 Record(s)".





Espaço de trabalho Contrato - Guia documentos

A guia **documentos** lista todos os documentos associados ao Contrato – abaixo, nenhum documento é visível como nenhum atribuído ao CW, embora seja onde os documentos serão exibidos uma vez enviados pelo o-I. Se mais de um puder ser baixado como pasta ZIP:





Área de trabalho Contrato - Guia itens

A guia **itens** lista todos os itens associados ao tipo de Contrato da Lista de preços:

The screenshot displays the OI system interface for a contract. The top navigation bar includes tabs for General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The current page is titled "Contract : Child of TEST AWE Price List Agreement".

On the left, a navigation menu shows "General Info", "Hierarchy", and "Items" (which is selected). The main content area contains several sections:

- Payment Type:** An empty input field.
- Payment Terms:** A text box containing "Net due in 30 days".
- Keywords:** A search input field, a checked checkbox for "Show Invalid Items", a "Search" button, and a "Reset" button.

Below these sections is a table with the following columns: Commodity, Code, Item, Supplier, Manufacturer, Price, Unit, and Lead Time.

Commodity	Code	Item	Supplier	Manufacturer	Price	Unit	Lead Time
Sand-Global		BF.900700.08C200.NI806	International Paper		0.00 USD	each	
06-Process Equipment		box	International Paper	International Paper	0.95 USD	each	

At the bottom of the table, it indicates "2 Record(s)" and includes a settings gear icon.



Um usuário de o-I pode desejar aplicar uma **assinatura eletrônica** a um contrato.

Os usuários do o-I podem selecionar os documentos que requerem assinatura marcando a caixa correspondente e, em seguida, clicar em "Ativar e-Signatures" para iniciar o processo de cerimônia de assinatura.

Você será notificado por e-mail quando a solicitação de assinatura eletrônica for acionada pelo o-I:

[EXTERNAL] Signature Request CTR#536 has been sent out for signature to John Orbis and Kinga Janiszewska

AS Adobe Sign <adobesign@adobesign.com>
To: Kinga Janiszewska

Retention Policy: Delete Mail 1 Year (1 year)

Expires: 06/08/2024

If there are problems with how this message is displayed, click here to view it in a web browser.

Signature Request CTR#536.pdf
176 KB

CAUTION: This email originated from outside of O-I. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Adobe Acrobat Sign

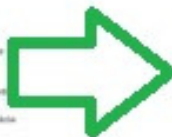
Your Agreement Has Been Sent for Signature!

- Adobe Acrobat Sign has sent Signature Request CTR#536 to John Orbis and Kinga Janiszewska for signature.
- When all participants have completed Signature Request CTR#536 all parties will receive a final PDF copy by email.

Click here to view this document online in your Adobe Acrobat Sign account.

You can always [login to Adobe Acrobat Sign](#) to:

- Check the status of this document.
- Set up a reminder informing another party that you are waiting for their signature.
- Share your agreements with a colleague.



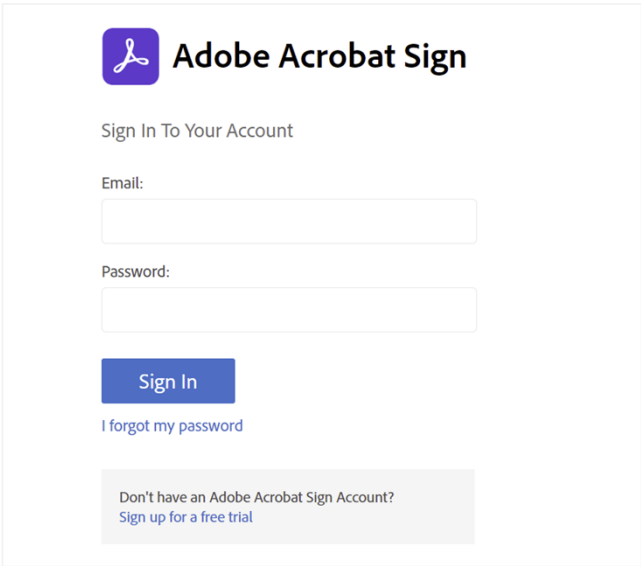
Click here to view this document online in your Adobe Acrobat Sign account.

You can always [Login to Adobe Acrobat Sign](#) to:

- Check the status of this document
- Set up a reminder informing another party that you are waiting for their signature
- Share your agreements with a colleague



Assim que o processo de assinatura eletrônica for iniciado para um documento, você será direcionado para fazer login no **Adobe Acrobat Sign**, onde o signatário do fornecedor será atribuído pelo o-l e onde no documento exigirá a assinatura inicial:



The screenshot shows the Adobe Acrobat Sign login interface. At the top left is the Adobe Acrobat Sign logo, which consists of a purple square with a white stylized 'A' icon followed by the text 'Adobe Acrobat Sign'. Below the logo is the heading 'Sign In To Your Account'. There are two input fields: 'Email:' and 'Password:'. Below the password field is a blue 'Sign In' button. Underneath the button is a link that says 'I forgot my password'. At the bottom of the form area, there is a light gray box containing the text 'Don't have an Adobe Acrobat Sign Account?' and a link that says 'Sign up for a free trial'.

Finalmente, quando ambas as partes assinarem o documento, a data da assinatura será transmitida para o lvala, o documento estará disponível para download e marcado com o status "finalizado".