



S2P IVALUA – DOCUMENT DE FORMATION



Utilisation du portail en tant que fournisseur



Activités accessibles pour les fournisseurs



Évaluation des performances



Qualité fournisseur (incidents, plans de collaboration, NPI)





En tant que fournisseur, vous accédez au Portail via la page de connexion publique

- Une fois inscrit, vous recevez un e-mail avec votre identifiant et un mot de passe

Subject
Access to Ivalua Buyer

Notification body
DearWIKK AAAA,
You have just been given access to the Ivalua application for supplier Supplier ABCD with the following user ID: addd@aaa.com.
You must create your password by accessing the following page: [Set password](#).
You will then be allowed to log in to Ivalua: [Login](#).

Welcome to the Procurement portal



Welcome to the Group Purchasing Portal.

As part of optimizing purchasing processes and supply chain management, our group offers a dedicated tool for collaborative management of your purchases.

IDENTIFICATION

Login*

Password*

Login

[Lost your password?](#)



Help Desk +1 650-930-xxxx



New Supplier? Register Now



Portail des fournisseurs - Page d'accueil

- Le contenu de la page d'accueil peut être configuré.
- La ségrégation des données est stricte : chaque fournisseur ne peut voir que ses propres données.

The screenshot displays the Supplier Portal interface. At the top, there is a navigation bar with tabs for General Info, Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. A search bar is located on the right side of the navigation bar. Below the navigation bar, the main content area is divided into several sections:

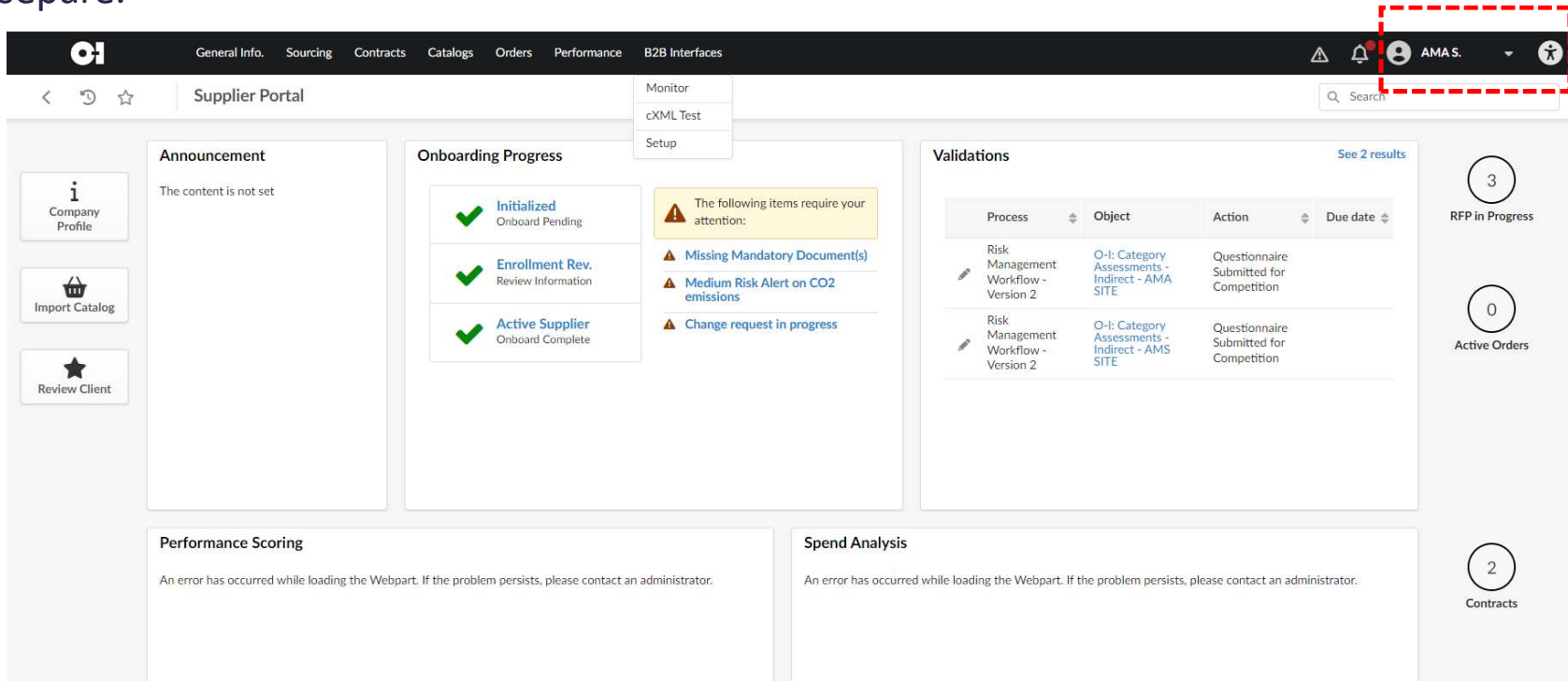
- Announcement:** The content is not set.
- Onboarding Progress:** This section shows three items with green checkmarks: "Initialized Onboard Pending", "Enrollment Rev. Review Information", and "Active Supplier Onboard Complete". A yellow warning box indicates that the following items require attention: "Missing Mandatory Document(s)", "Medium Risk Alert on CO2 emissions", and "Change request in progress".
- Validations:** A table with columns for Process, Object, Action, and Due date. It lists two validation items: "Risk Management Workflow - Version 2" with "O-I: Category Assessments - Indirect - AMA SITE" and "Questionnaire Submitted for Competition". A "See 2 results" link is present.
- Performance Scoring:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."
- Spend Analysis:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."

On the right side of the page, there are four circular indicators with numbers inside, representing different metrics:

- 3 RFP in Progress
- 0 Active Orders
- 2 Contracts

Pour naviguer entre les différentes entités de votre entreprise, utilisez le sélecteur

- Si votre société est composée d'un **niveau Groupe** et de plusieurs niveaux **site**, chacun est stocké en tant que fournisseur distinct dans Ivalua.
- S'il existe un groupe de fournisseurs et des sites fournisseurs, chacun aura ses données dans un espace séparé.



Supplier Portal

Monitor
cXML Test
Setup

Search

Company Profile
Import Catalog
Review Client

Announcement
The content is not set

Onboarding Progress

✓ Initialized
Onboard Pending

✓ Enrollment Rev.
Review Information

✓ Active Supplier
Onboard Complete

The following items require your attention:

- ⚠ Missing Mandatory Document(s)
- ⚠ Medium Risk Alert on CO2 emissions
- ⚠ Change request in progress

Validations [See 2 results](#)

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

3 RFP in Progress

0 Active Orders

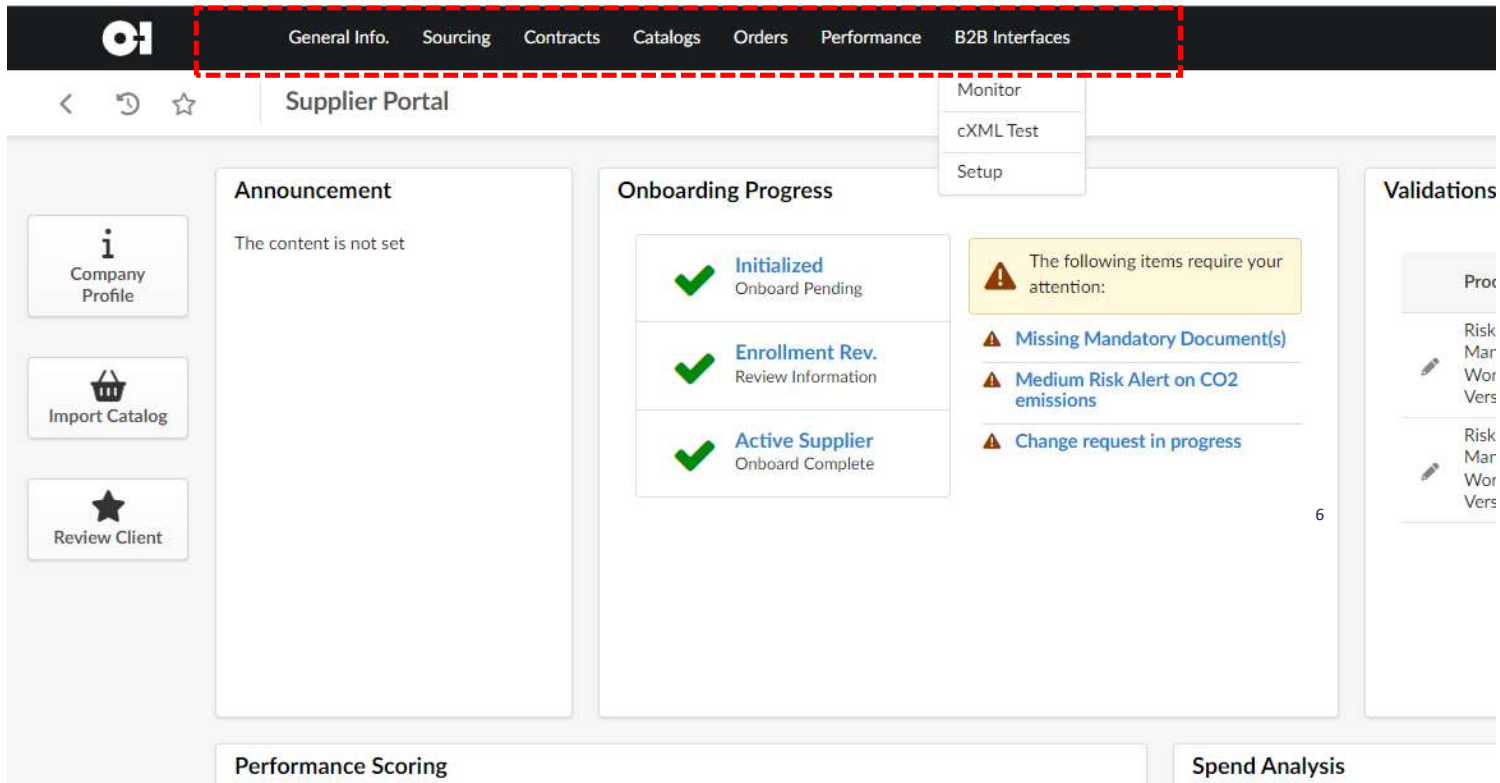
2 Contracts

Performance Scoring
An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.

Spend Analysis
An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.

Les menus fournisseur sont distincts des menus internes

- Le fournisseur a un accès restreint par rapport aux utilisateurs O-I. Ils voient généralement moins de menus.
- Les menus affichés dépendent des modules activés dans l'application.



The screenshot displays the Supplier Portal interface. At the top, a navigation bar contains the O-I logo and a menu with the following items: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. This menu is highlighted with a red dashed box. Below the navigation bar, the page title is "Supplier Portal". A dropdown menu is open, showing "Monitor", "cXML Test", and "Setup". The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three steps with green checkmarks:
 - Initialized:** Onboard Pending
 - Enrollment Rev.:** Review Information
 - Active Supplier:** Onboard Complete
- Alerts:** A yellow box indicates "The following items require your attention:"
 - Missing Mandatory Document(s)
 - Medium Risk Alert on CO2 emissions
 - Change request in progress
- Validations:** Shows a list of items with "Proc" and "Risk Mar Wor Vers" labels.

At the bottom of the page, there are two sections: "Performance Scoring" and "Spend Analysis".

Accès aux Workflow et aux Tâches

Dans le menu déroulant situé sous votre nom, vous pouvez :

- Déléguer vos tâches de workflow (mon profil)

The screenshot displays the Supplier Portal interface. At the top, there is a navigation bar with tabs for General Info, Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The user's name, AMA S., is visible in the top right corner. Below the navigation bar, the main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three items: **Initialized** (Onboard Pending), **Enrollment Rev.** (Review Information), and **Active Supplier** (Onboard Complete). A yellow warning box indicates that the following items require attention: **Missing Mandatory Document(s)**, **Medium Risk Alert on CO2 emissions**, and **Change request in progress**.
- Validations:** A table with columns for Process, Object, Action, and Due date. It lists two validation items, both for Risk Management Workflow - Version 2, with actions of Questionnaire Submitted for Competition.
- Performance Scoring:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."
- Spend Analysis:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."

On the right side of the interface, there are four circular indicators representing different metrics:

- RFP in Progress:** 3
- Active Orders:** 0
- Contracts:** 2

Accès aux Workflow et aux Tâches

Cliquez sur l'icône en forme de cloche à côté de votre nom et vous pouvez :


- Accéder à vos approbations de workflow en attente (Pending validations)
- Accéder aux tâches de votre calendrier (*tâches* planifiées)
- Accéder aux notifications (invitations RFx...)

The screenshot displays a Supplier Portal interface. At the top, a navigation bar includes tabs for General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. On the right, a user profile for 'AMA S.' is shown with a notification bell icon. A dropdown menu is open, listing 'Pending validations' (with a red '2' badge), 'Scheduled Tasks', and 'Notifications'. The main content area is divided into several sections: 'Announcement' (content not set), 'Onboarding Progress' (showing 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), and 'Validations' (a table with two rows of risk management workflows). At the bottom, 'Performance Scoring' and 'Spend Analysis' sections both display error messages. On the right side, there are two circular indicators: 'Active Orders' with a '0' and 'Contracts' with a '2'.

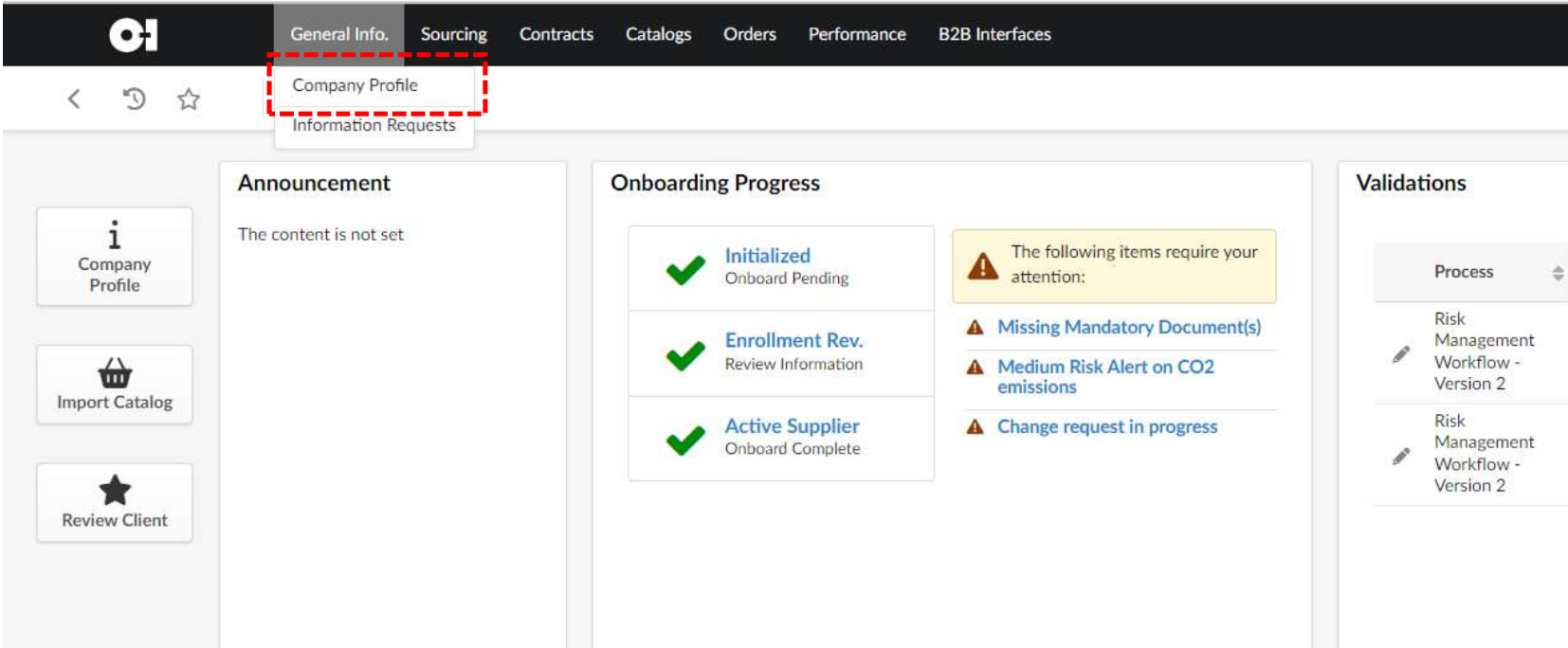
Process	Object	Action	D
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

ACTIVITÉS ACCESSIBLES POUR LES FOURNISSEURS



 Pour gérer vos données fournisseur, accédez à *Infos générales > profil de l'entreprise*

- Il y a un menu dédié à ce sujet.



The screenshot displays a web application interface for supplier management. At the top, a dark navigation bar contains the 'CI' logo and several menu items: 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. Below this, a secondary navigation bar features icons for back, refresh, and star, followed by a dropdown menu. The 'Company Profile' option is highlighted with a red dashed box, and a sub-menu item 'Information Requests' is visible below it. The main content area is divided into three columns: 'Announcement' (with a sub-header 'The content is not set'), 'Onboarding Progress' (showing three green checkmarks for 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), and 'Validations' (listing 'Risk Management Workflow - Version 2' twice). A yellow warning box in the 'Onboarding Progress' section states 'The following items require your attention:' and lists 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'.



Pour accéder à Answers RFI, accédez à *Infos générales > demandes d'information*

The screenshot displays a software interface with a dark navigation bar at the top. The navigation bar contains the logo on the left and several menu items: "General Info.", "Sourcing", "Contracts", "Catalogs", "Orders", "Performance", and "B2B Interfaces". Below the navigation bar, there is a breadcrumb trail with icons for back, refresh, and star, followed by the text "Company Profile". A red dashed box highlights the "Information Requests" link in the breadcrumb trail. The main content area is divided into two columns. The left column contains three buttons: "Company Profile" (with an 'i' icon), "Import Catalog" (with a shopping cart icon), and "Review Client" (with a star icon). The right column is titled "Onboarding Progress" and contains three status items, each with a green checkmark: "Initialized" (Onboard Pending), "Enrollment Rev." (Review Information), and "Active Supplier" (Onboard Complete). To the right of these items is a yellow warning box with a triangle icon and the text "The following items require your attention:". Below this box are three items, each with a triangle icon: "Missing Mandatory Document(s)", "Medium Risk Alert on CO2 emissions", and "Change request in progress".





Pour répondre à un RFX, accédez à *Gérer les propositions*

The screenshot shows a supplier portal interface. At the top, there is a navigation bar with tabs: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The 'Sourcing' tab is highlighted with a red dashed box. Below the navigation bar, there is a search bar and a 'Supplier Profile' section. The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** A list of progress items: 'Initialized' (Onboard Pending), 'Enrollment Rev.' (Review Information), and 'Active Supplier' (Onboard Complete). A yellow warning box indicates that the following items require attention: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'.
- Validations:** A table showing validation results. It has columns for Process, Object, Action, and Due date. Two rows are visible, both for 'Risk Management Workflow - Version 2' with the object 'O-I: Category Assessments - Indirect - AMA SITE'. The actions are 'Questionnaire Submitted for Competition'.
- Summary Cards:** On the right side, there are two summary cards: 'RFP in Progress' with a count of 3, and 'Active Orders' with a count of 0.



S'il existe des RfX publics, vous pouvez les examiner et demander à être invité

- Les RfX publics sont ceux où une partie de l'information est accessible aux fournisseurs non invités. Ils sont courants dans le secteur public mais susceptibles de ne pas être utilisées par O-I.

The screenshot shows a procurement system interface with the following elements:

- Navigation Bar:** General Info., Sourcing, Contracts, Catalogs, Orders, Performance, B2B Interfaces.
- Supplier Profile:** Manage Proposals, Manage Auctions, Show public request for proposals (highlighted with a red dashed box).
- Announcement:** The content is not set.
- Onboarding Progress:**
 - Initialized (Onboard Pending)
 - Enrollment Rev. (Review Information)
 - Active Supplier (Onboard Complete)
- Alerts:** The following items require your attention:
 - Missing Mandatory Document(s)
 - Medium Risk Alert on CO2 emissions
 - Change request in progress
- Validations:** See 2 results
 - Risk Management Workflow - Version 2: O-I: Category Assessments - Indirect - AMA SITE. Action: Questionnaire Submitted for Competition.
 - Risk Management Workflow - Version 2: O-I: Category Assessments - Indirect - AMS SITE. Action: Questionnaire Submitted for Competition.
- Summary Cards:** 3 RFP in Progress, 0 Active Orders.

Les fournisseurs peuvent collaborer sur la gestion de contrats

The screenshot displays the Supplier Portal interface. At the top, a navigation bar includes tabs for General Info., Sourcing, **Contracts**, Catalogs, Orders, Performance, and B2B Interfaces. The 'Contracts' tab is highlighted with a red dashed box, and a sub-tab 'Manage Contracts' is visible below it. The user's name 'AMAS.' and a search bar are on the right. The main content area is divided into three panels: 'Announcement' (empty), 'Onboarding Progress' (showing 'Initialized' and 'Active Supplier' as complete, and 'Enrollment Rev.' as pending), and 'Validations' (showing two risk management workflows). A right sidebar shows '3 RFP in Progress' and '0 Active Orders'.

Supplier Portal Manage Contracts

Announcement
The content is not set

Onboarding Progress

- ✓ **Initialized**
Onboard Pending
- ✓ **Enrollment Rev.**
Review Information
- ✓ **Active Supplier**
Onboard Complete

Validations [See 2 results](#)

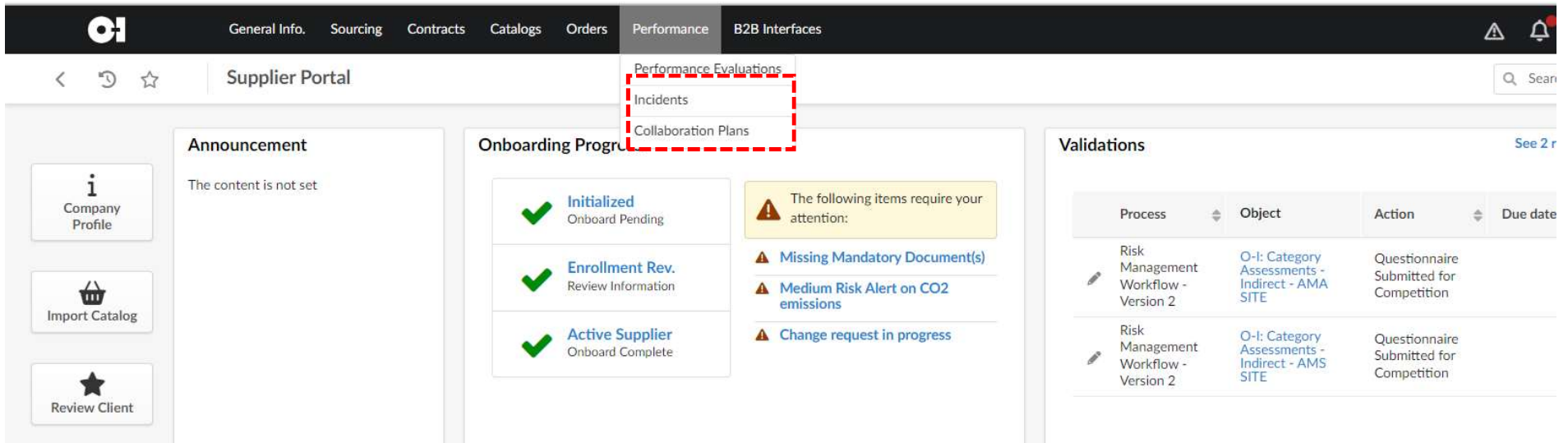
Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

3 RFP in Progress

0 Active Orders

Les fournisseurs peuvent voir les incidents et participer aux plans de collaboration

- Les fournisseurs peuvent voir les incidents enregistrés par les acheteurs sur leurs livraisons ou commandes.
- Les fournisseurs peuvent voir les tâches qui leur sont affectées dans les plans de collaboration.



The screenshot displays the OCI Supplier Portal interface. The top navigation bar includes the OCI logo and menu items: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The Performance tab is active, and a dropdown menu is open, highlighting 'Incidents' and 'Collaboration Plans' with a red dashed border. The main content area is divided into three sections: 'Announcement' (The content is not set), 'Onboarding Progress' (showing 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), and 'Validations' (showing a table of risk management workflows). A yellow warning box in the Onboarding Progress section states: 'The following items require your attention: Missing Mandatory Document(s), Medium Risk Alert on CO2 emissions, Change request in progress'.

Supplier Portal

Performance Evaluations
Incidents
Collaboration Plans

Announcement
The content is not set

Onboarding Progress

Validations [See 2 r](#)

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

**DEMANDER LA MODIFICATION/MISE À
JOUR DES DONNÉES DE VOTRE
ENTREPRISE**

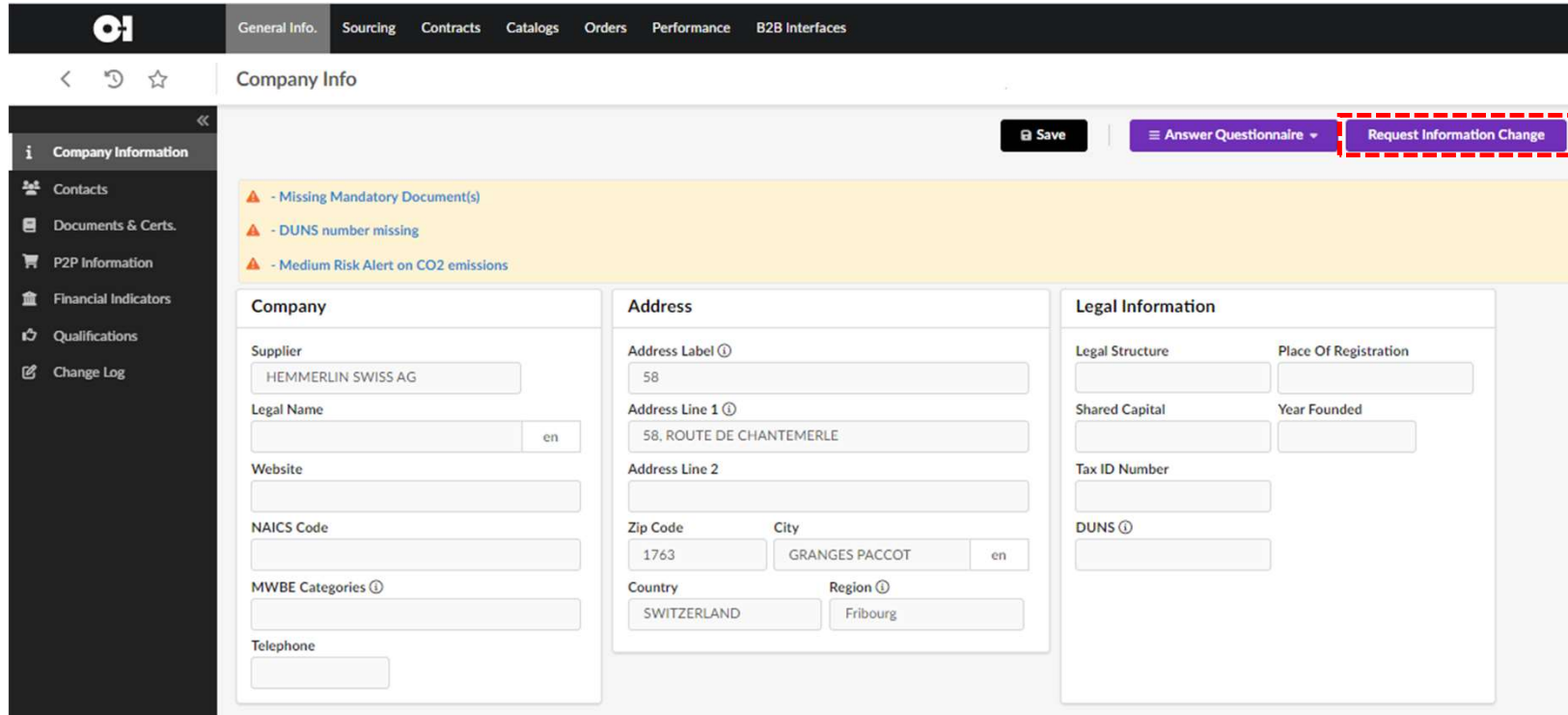


Demander un changement de données de votre société

Vous pouvez demander à tout moment les modifications/mises à jour suivantes :

- Informations sur la société
- Contact
- Documents et certificats
- Informations P2P
- Indicateurs financiers
- Qualifications

Une fois que vous êtes connecté, votre première étape consiste à examiner/compléter/modifier immédiatement toutes vos données



General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

< ↻ ☆ Company Info

Save Answer Questionnaire Request Information Change

- Missing Mandatory Document(s)
- DUNS number missing
- Medium Risk Alert on CO2 emissions

Company

Supplier
HEMMERLIN SWISS AG

Legal Name
en

Website

NAICS Code

MWBE Categories ⓘ

Telephone

Address

Address Label ⓘ
58

Address Line 1 ⓘ
58, ROUTE DE CHANTEMERLE

Address Line 2

Zip Code City
1763 GRANGES PACCOT en

Country Region ⓘ
SWITZERLAND Fribourg

Legal Information

Legal Structure Place Of Registration

Shared Capital Year Founded

Tax ID Number

DUNS ⓘ



Demander un changement de données de votre société (informations sur la société)

- Saisissez le motif de la demande de modification
- Tous les autres champs déverrouillés peuvent faire l'objet d'une demande de modification

- Entrez le numéro de Duns. Si vous n'avez pas de numéro Duns, veuillez en faire la demande en utilisant un des liens suivants:



Liens Duns

- **Le fichier Excel est disponible sur**
<http://vendors.o-i.com>

- Les messages d'avertissement doivent être traités par vous-même

The screenshot shows the 'Company Info' form in the OI system. The form is divided into several sections: 'Company', 'Address', and 'Legal Information'. A yellow warning banner at the top of the form contains the following messages:

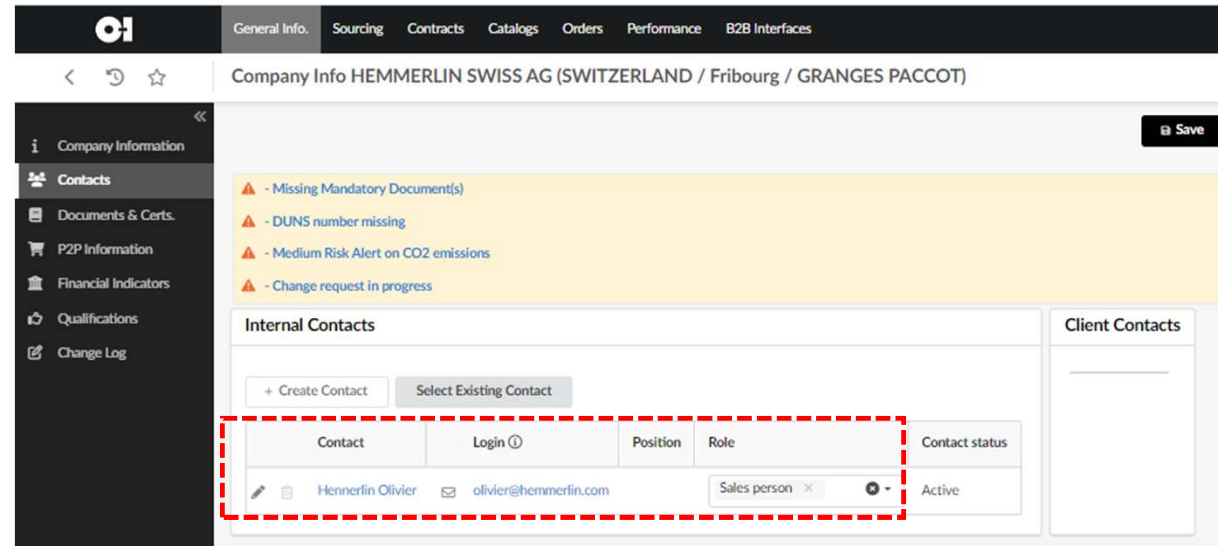
- Missing Mandatory Document(s)
- DUNS number missing
- Medium Risk Alert on CO2 emissions
- Change request in progress

The 'Company' section includes fields for Supplier (HEMMERLIN SWISS AG), Legal Name, Website, NAICS Code, MWBE Categories, and Telephone. The 'Address' section includes fields for Address Label (58), Address Line 1 (58, ROUTE DE CHANTEMERLE), Address Line 2, Zip Code (1763), City (GRANGES PACCOT), Country (SWITZERLAND), and Region (Fribourg). The 'Legal Information' section includes fields for Legal Structure, Place Of Registration, Shared Capital, Year Founded, Tax ID Number, and DUNS.

Demander un changement de données de votre société (Contacts)

Au moins un contact est obligatoire pour se connecter à Ivalua. Plusieurs contacts peuvent être gérés en fonction de leur rôle

- Veuillez saisir le nom des contacts et leurs rôles (chaque contrat recevra son identifiant et son mot de passe)
- Un contact différent serait impliqué dans un événement différent (par exemple, un fournisseur reçoit une offre ponctuelle, un responsable qualité reçoit un questionnaire d'audit)



Company Info HEMMERLIN SWISS AG (SWITZERLAND / Fribourg / GRANGES PACCOT)

Company Information
Contacts
Documents & Certs.
P2P Information
Financial Indicators
Qualifications
Change Log

Missing Mandatory Document(s)
DUNS number missing
Medium Risk Alert on CO2 emissions
Change request in progress

Internal Contacts

+ Create Contact Select Existing Contact

Contact	Login	Position	Role	Contact status
Hennerlin Olivier	olivier@hemmerlin.com		Sales person	Active

Client Contacts

Demander un changement de données de votre société (documents et certificats)

Vous pouvez joindre n'importe quel document ou certificat.

Certains documents sont obligatoires (marqués d'un *) tels que le certificat bancaire

The screenshot displays a web application interface for managing company information. The top navigation bar includes tabs for General Info, Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The main content area is titled "Company Info" and features a sidebar on the left with navigation options: Company Information, Contacts, Documents & Certs., P2P Information, Financial Indicators, Qualifications, and Change Log. The main area shows a "Save" button and an "Answer Questionnaire" button. Below these, there are alerts for missing mandatory documents, missing DUNS number, a medium risk alert on CO2 emissions, and a change request in progress. A search bar with "Keywords" and "Status" filters is present, along with checkboxes for "Archived Documents" and "Missing Required Documents". The "Company" section contains an "Add Document" button and a table with columns: Att., Document Type, Document Name, Begin Date, Expiration Date, Owner, and Status. The table lists four documents, all marked with an asterisk (*): Bank Certificate, Údaje o subjektech DPH / Data on subjects VAT, Supplier Request Form, and Certificate of Incorporation. Below the table, there are sections for "MWBE Certifications", "Certifications", and "Other Documents", each with an "Add Document" button and a "0 Record(s)" indicator.

Att.	Document Type	Document Name	Begin Date	Expiration Date	Owner	Status
	Bank Certificate *					
	Údaje o subjektech DPH / Data on subjects VAT *					
	Supplier Request Form *					
	Certificate of Incorporation *					

Demander un changement de données de votre société (informations P2P)

- Vous pouvez mettre à jour vos informations bancaires en temps réel
- Tous les autres champs déverrouillés peuvent faire l'objet d'une demande de modification

Company Change Request

Save Cancel Change Request Submit

- DUNS number missing
- Medium Risk Alert on CO2 emissions

Order Address

Use Company Information Address

Address Label

Address Line 1
Search for an address...

Address Line 2

Zip Code City en

Country State/Province

Map Satellite

Payment Address

Use Company Information Address

Address Label

Address Line 1
Search for an address...

Address Line 2

Zip Code City en

Country State/Province

Map Satellite

Purchasing Information

Incoterm Incoterm Location

Incoterm 2 Incoterm 2 Location en

Catalog Access SCAC - Transport

Email transport@hommorlin.ch

Telephone Preferred Transmission Type

Banking Information

+ Add Banking Information

Bank Name	Clearance Agency	IBAN	Account Number	Routing Number	Status
		CH570023232379437860X	23379437860X	00233	Validated

1 Record(s)

Une fois la demande de modification terminée, cliquez sur

Submit

✓ Data has been saved
i Validated successfully

Demander un changement de données de votre société (qualifications)

- Vous pouvez mettre à jour les pays que vous pouvez desservir
- Les produits que vous pouvez fournir
- Référence client

The screenshot displays a software interface for managing company qualifications. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The main content area is titled 'Company Info' and features a sidebar with navigation options: 'Company Information', 'Contacts', 'Documents & Certs.', 'P2P Information', 'Financial Indicators', 'Qualifications', and 'Change Log'. The 'Qualifications' section is highlighted in the sidebar. The main content area shows a list of alerts: '- Missing Mandatory Document(s)', '- DUNS number missing', '- Medium Risk Alert on CO2 emissions', and '- Change request in progress'. Below the alerts, there are sections for 'Additional Information' (with dropdowns for 'Countries Served definitions' and 'Supplier Commodities', and a text field for 'Comment (Supplier)') and 'Customer References' (with an 'Add Reference' button). To the right, there is a 'Questionnaires' section with a table showing 'Supplier Qualification' with 0% progress and a date of 6/22/2023.

Demander un changement de données de votre société (changements demandés)

- Dans cet onglet, vous pouvez voir les modifications demandées

General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Company Change Request

✓ Data has been saved
Validated successfully

- DUNS number missing
- Medium Risk Alert on CO2 emissions

Object label	Old Value	New Value
Order Address		
Status		[val]
Payment Address		
Status		[val]
Main Address		
Longitude		7.14
Latitude		46.82
insertion_date		6/22/2023 6:46:22 AM
Order Address		
insertion_date		6/22/2023 7:03:14 AM
Payment Address		
insertion_date		6/22/2023 7:03:14 AM
Banking Information		
Payee Name		UBS Switzerland AG
Bank Name		UBS Switzerland AG

15 Record(s)

Les fournisseurs ne peuvent pas :

- Afficher les données d'autres fournisseurs, même s'ils partagent les mêmes qualifications.
- Voir leurs évaluations de performance.
- Voir les demandes d'achat (bons de commande uniquement).
- Demander le renouvellement du contrat.
- Demander l'accès aux RFX qui ne sont pas publics s'ils n'y sont pas invités.

RÉPONDRE AUX QUESTIONNAIRES



Types de questionnaire

Les fournisseurs peuvent être invités à répondre à plusieurs types de questionnaires:

- RFX – pour fournir des informations, une proposition, un devis
- Auto-audits – fournir des données pour l'évaluation du fournisseur ou préparer le terrain pour un audit sur site
- Collecte de données – sécurité INFORMATIQUE, durabilité, émissions de Scope 3, etc...
- Enquêtes de satisfaction des fournisseurs

Les questionnaires peuvent varier dans la forme (questions fermées/ouvertes, sélection dans une liste, cocher la case, ...) mais la méthodologie de réponse est la même pour tous.

Comment y accéder ?

Les notifications s'afficheront sous l'icône de cloche (1)

Ils sont visibles dans le sous-menu Pending validations (validations en attente) (2)

La description peut varier selon le type de questionnaire (3)

Accédez au questionnaire en cliquant sur le crayon ou sur la description de l'objet (4)

The screenshot displays a 'To do list' interface. At the top right, a notification bell icon (1) is visible. Below it, a dropdown menu (2) contains 'Pending validations' with a red '9+' badge. The main table lists tasks with columns: Process, Object, Action, Forwarded on, Action's date (UTC+2), Due date, and Status. A row is highlighted with a purple box (3), showing a pencil icon and the object description 'Supplier Quality Mould Technical Evaluation - SIBELCO SAINT ROMAIN LE-PUY'. A purple arrow (4) points to this row.

Process	Object	Action	Forwarded on	Action's date (UTC+2)	Due date	Status
Collaboration Plan	Omco Quality System Audit Test corrective action	Plan Submission	7/12/2023			
Evaluations	Supplier Quality Mould Technical Evaluation - SIBELCO SAINT ROMAIN LE-PUY	Questionnaire Response	7/19/2023			
Collaboration Plan	RCCA required	Plan Submission	7/12/2023			
Collaboration Plan	100% control for next 3 del.	Plan Submission	7/12/2023			
Evaluations	Supplier Quality System Audit - Omco International N.V.	Questionnaire Response	7/11/2023			
Collaboration Plan	1005 control is required	Plan Submission	7/10/2023			
Incident Management	test incident 07.07.2023	Supplier Review	7/7/2023			
Collaboration Plan	Action after incident -	Plan Submission	7/7/2023			
Incident Management	ID 33- Supplier reject	Supplier Review	6/29/2023			
Incident Management	test Magda	Supplier Review	6/28/2023			
Collaboration Plan	do reklamacji dzialania	Plan Submission	6/27/2023			
Collaboration Plan	test	Plan Submission	6/27/2023			
Incident Management	Test 27.06.2023 - Supplier create collab plan for incident	Supplier Review	6/27/2023			
Collaboration Plan	Testing against 862526	Plan Submission	6/16/2023			
Banking Information Validation	Omco International N.V. - Brussels	Creation	6/15/2023			

Comment répondre ?

Une fois le formulaire affiché, le questionnaire est accessible directement (1) ou via le fichier Excel (2)

En cas d'accès direct, les réponses doivent être fournies directement dans le système

En cas d'utilisation d'Excel, les réponses peuvent être fournies hors ligne

The screenshot displays a web application interface for an evaluation. The main window is titled "Evaluation : Supplier Quality System Audit". On the left, there is a sidebar with a "Scoring Context" section containing two items: "Support" (0/3) and "Operation" (0/3). The main content area is divided into two sections. The top section, "Scoring Context", contains a form with the following fields: "Campaign" (Supplier Quality System Audit), "Supplier" (Omco International N.V.), "Evaluated Period" (January 2023), "Answered by" (carlos.juan), "Organization" (empty), and "Commodity" (empty). Below this is an "Improvement Plans" field. The bottom section, "Answer Questionnaire", features a green "Access Questionnaire" button (labeled 1) and two download links for Excel files (labeled 2): "Download in Excel 2007-2010 format (xlsx)" and "Download in Excel 97-2003 format (xls)".

Comment répondre ?

Les réponses dans le système doivent être fournies à toutes les questions. Veuillez noter les questions obligatoires marquées d'une étoile (1)

Pour passer à la question suivante, cliquez sur le bouton Suivant (2).

Une fois finalisé, cliquez sur le bouton Submit (soumettre) (3).

Le formulaire peut être rempli en plusieurs sessions

Utilisez le bouton Fermer (4) pour enregistrer le

formulaire sans le soumettre.

Evaluation : Supplier Quality System Audit

4 **Close** **Submit** 3

Scoring Context

Support 0/1

Operation 0/3

Support

Creation and Maintenance

[GQT_813.01] Is there a documented procedure to manage the documented information (documents) that includes, but is not limited to document approval, review and update, change control and level of review?

Auditor to review the document control procedure. ISO 9001 Reference 7.5.2. Yes = The plant has a document control procedure and keeps critical documentation updated. No = The plant does not have a document control procedure and does not keep documentation updated.

Not Applicable

Score* |

Comment

↔ Next 2

Comment répondre ?

Si vous répondez à l'aide d'Excel, vous devez fournir une réponse sur tous les onglets ouverts (1).

Toutes les cellules blanches sont obligatoires (2)

Une fois finalisé, le fichier sera enregistré sous le même nom et le même format.

Il peut ensuite être enregistré dans Ivalua (3) et soumis (4)

2

Code	Field Label	Description / Instructional Text	Not Applicable	Answer
	Creation and Maintenance			
GQT_813.01	Is there a documented procedure to manage the documented information (documents) that includes, but is not limited to document approval, review and update, change control and level of review?	Auditor to review the document control procedure. ISO 9001 Reference 7.5.2. Yes = The plant has a document control procedure and keeps critical documentation updated. No = The plant does not have a document control procedure and does not keep documentation updated.		

Evaluation : Supplier Quality System Audit

Support 0/3
Operation 0/3

Close Submit 4

Scoring Context

Campaign: Supplier Quality System Audit
Supplier: Omco International N.V.
Evaluated Period: January 2023
Answered by: carlos.juan

Organization:
Commodity:

Improvement Plans:

Answer Questionnaire

Access Questionnaire OR Download in Excel 2007-2010 format (xlsx) OR Click or Drag to add a file 3

GÉRER LES PROPOSITIONS – PARTIE DU FOURNISSEUR





Pour répondre à un RfX, rendez-vous sur le projet assigné

General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Manage Proposals

Keywords Proposal Progress RfX Status

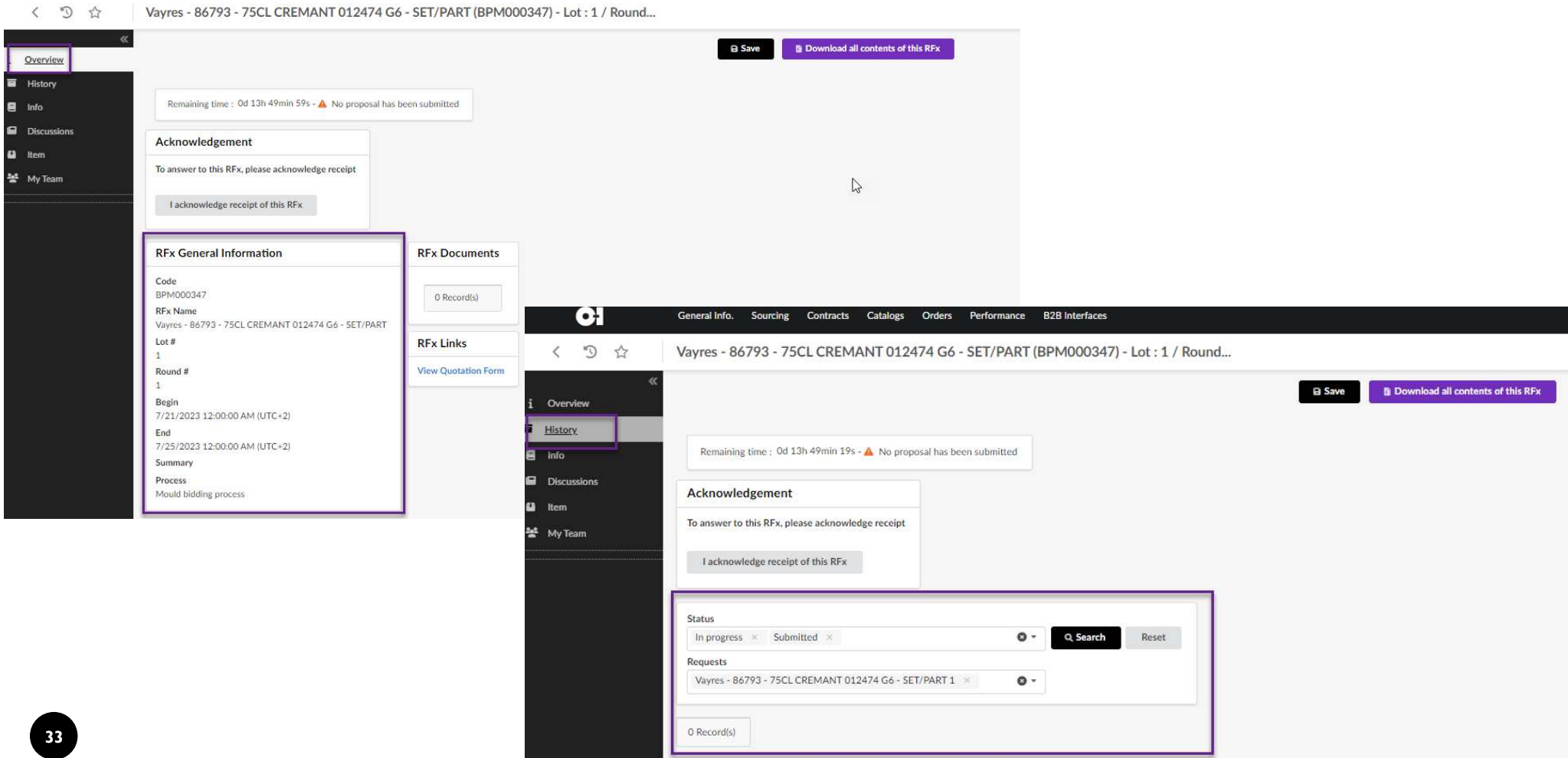
Open for Bidding On Hold Search Reset

Filters RfX Status: Open for Bidding On Hold

Proposal Progress	Sourcing Project	Lot #	Round #	RfX Name	RfX Status	Remaining Time	Begin (UTC+2)	End (UTC+2)	My Bid	My Rank	Best Bid	For
Submitted Proposal	BPM000318	2	1	Moulding 2nd Test Fablan	Open for Bidding	6d 13h 55min 14s	7/24/2023 9:59:08 AM	7/31/2023 12:00:00 AM	10,200.00 EUR	n.a.	n.a.	
Submitted Proposal	BPM000370	1	1	MRO Test 1 - Electrical	Open for Bidding	3d 18h 55min 14s	7/21/2023 5:00:00 AM	7/28/2023 5:00:00 AM	5,060.00 USD	n.a.	n.a.	
Submitted Proposal	BPM000330	2	1	Test for Excel creation	Open for Bidding	37d 13h 55min 14s	7/21/2023 10:38:38 AM	8/31/2023 12:00:00 AM	1,850,000.00 EUR	n.a.	n.a.	
Awaiting Acknowledgment	BPM000347	1	1	Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART	Open for Bidding	0d 13h 55min 14s	7/21/2023 12:00:00 AM	7/25/2023 12:00:00 AM	0.00 EUR	n.a.	n.a.	
In Progress	BPM000360	1	1	TEST_Adrie_Pricing Grid_20230720	Open for Bidding	21d 13h 55min 14s	7/20/2023 12:00:00 AM	8/15/2023 12:00:00 AM	0.00 USD	n.a.	n.a.	
Submitted Proposal	BPM000359	1	1	UAT SCG01 PACKAGING Again Kris	Open for Bidding	6d 13h 55min 14s	7/20/2023 4:15:43 PM	7/31/2023 12:00:00 AM	2,247.50 USD	n.a.	n.a.	

enter the project you want to offer

Vérifiez les informations générales sur le projet

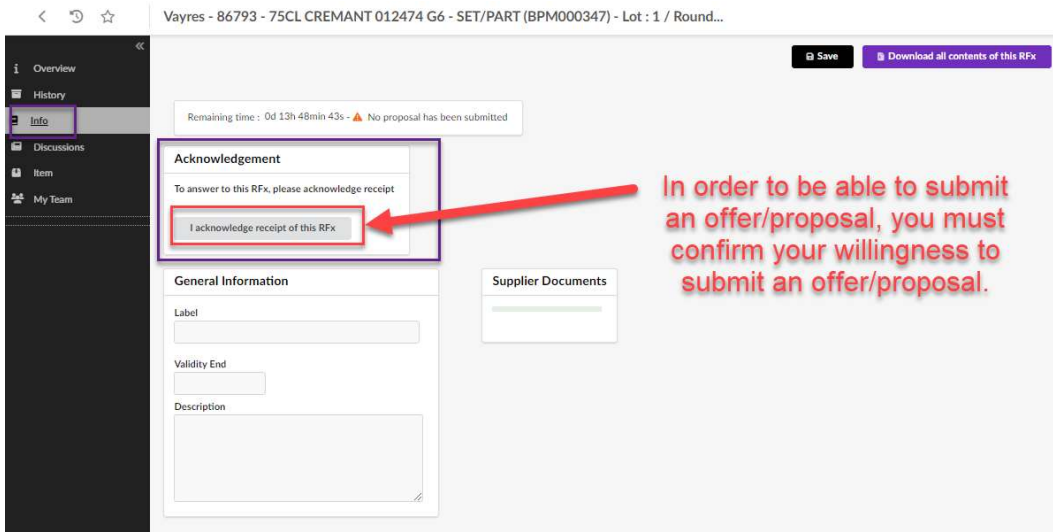


The screenshot displays a procurement system interface for a project titled "Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...". The interface includes a navigation sidebar on the left with options like Overview, History, Info, Discussions, Item, and My Team. The main content area shows an Acknowledgement section with a button to "I acknowledge receipt of this RFX". A purple box highlights the "RFX General Information" section, which contains the following details:

- Code: BPM000347
- RFX Name: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART
- Lot #: 1
- Round #: 1
- Begin: 7/21/2023 12:00:00 AM (UTC+2)
- End: 7/25/2023 12:00:00 AM (UTC+2)
- Summary
- Process: Mould bidding process.

Below this, another purple box highlights the "RFX Links" section, which includes a "View Quotation Form" button. The bottom part of the screenshot shows a search and filter interface with a "Status" dropdown menu (set to "In progress") and a "Requests" dropdown menu (set to "Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART 1"). A "Search" button and a "Reset" button are also visible. The interface also features a "Remaining time" indicator and a "No proposal has been submitted" message.

Pour répondre à un RFx, veuillez accusé réception et accepter de participer



Remaining time: 0d 13h 48min 43s - No proposal has been submitted

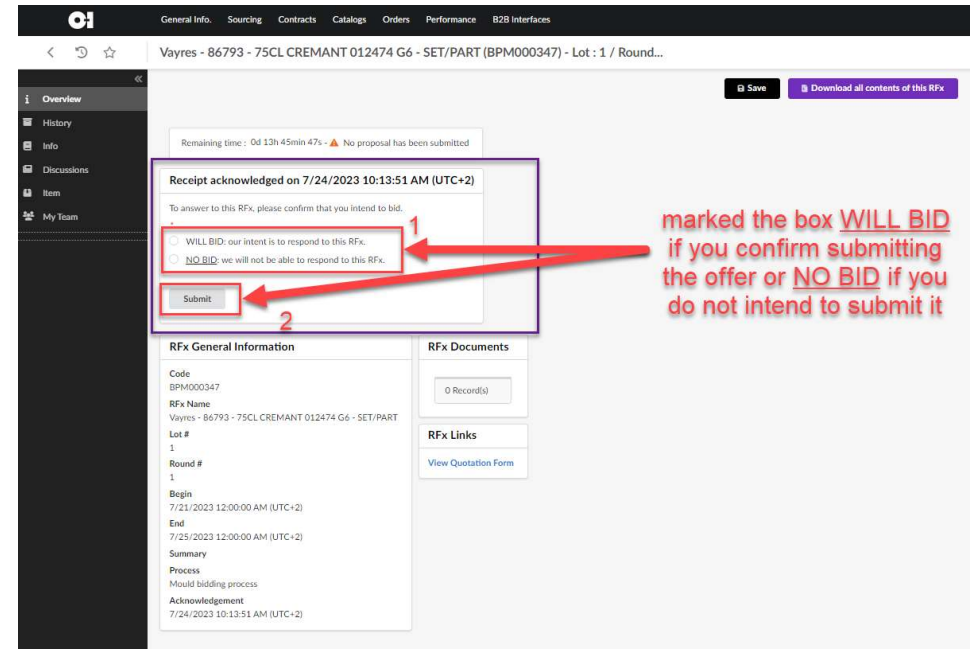
Acknowledgement
To answer to this RFx, please acknowledge receipt
 I acknowledge receipt of this RFx

General Information
Label
Validity End
Description

Supplier Documents

Save **Download all contents of this RFx**

In order to be able to submit an offer/proposal, you must confirm your willingness to submit an offer/proposal.



Remaining time: 0d 13h 45min 47s - No proposal has been submitted

Receipt acknowledged on 7/24/2023 10:13:51 AM (UTC+2)
To answer to this RFx, please confirm that you intend to bid.
 WILL BID: our intent is to respond to this RFx.
 NO BID: we will not be able to respond to this RFx.

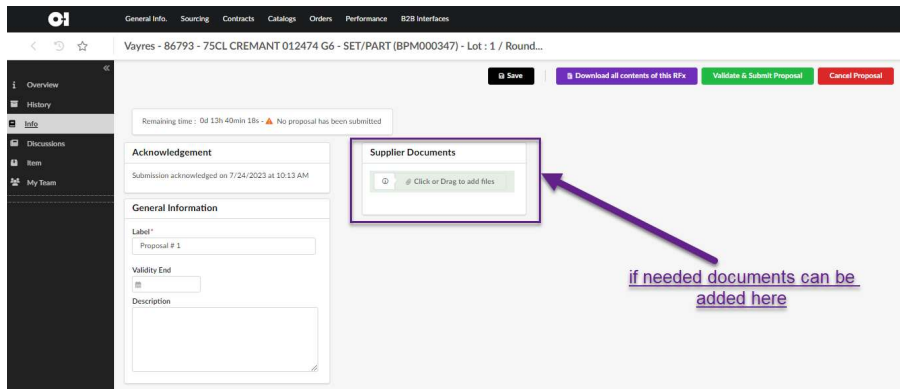
RFx General Information
Code: BPM000347
RFx Name: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART
Lot #: 1
Round #: 1
Begin: 7/21/2023 12:00:00 AM (UTC+2)
End: 7/25/2023 12:00:00 AM (UTC+2)
Summary: Mould bidding process
Acknowledgement: 7/24/2023 10:13:51 AM (UTC+2)

RFx Documents

RFx Links
[View Quotation Form](#)

Save **Download all contents of this RFx**

marked the box WILL BID if you confirm submitting the offer or NO BID if you do not intend to submit it



Remaining time: 0d 13h 40min 18s - No proposal has been submitted

Acknowledgement
Submission acknowledged on 7/24/2023 at 10:13 AM

Supplier Documents

General Information
Label*: Proposal # 1
Validity End
Description

Save **Download all contents of this RFx** **Validate & Submit Proposal** **Cancel Proposal**

if needed documents can be added here

❏ Pour répondre à un RfX, veuillez compléter les données de la grille de prix

General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...

Save Download all contents of this RfX Validate & Submit Proposal Cancel Proposal

Remaining time : 0d 13h 39min 37s - No proposal has been submitted

Export / Import

Download in Excel 2007-2010 format (xlsx) Download in Excel 97-2003 format (xls)

Drop here your quotation form (in Excel format) Click or Drag to add a file

Currency* Total Euro (EUR) Total per currency

Keywords Show unanswered items only Search Reset

Moulds components

Type	Code	Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price	Amount	Supplier Comments
Required Item	3036328	BL.502336.10G220.CI800	40.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>		<input type="text"/>
Required Item	3002689	BM.G5001209.10G50T.CL	50.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>		<input type="text"/>

2 Record(s)

sample Grid - may contain more or less columns with different information

CI Pour répondre à un RfX, veuillez compléter les données de la grille de prix (étapes suivantes)

Remaining time : 0d 13h 36min 42s - ⚠ No proposal has been submitted

2 Save Download all contents of this RfX **3** Validate & Submit Proposal Cancel Proposal

Export / Import

Download in Excel 2007-2010 format (xlsx)
Download in Excel 97-2003 format (xls)

Currency* Euro (EUR) Total per currency

Keywords Show unanswered items only

Moulds components

0 Selected

Type	Code	Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price	Amount	Supplier Comments
Required Item	3036328	BL.502336.10G2Z0.CI800	40.00000	PC	N/A	8/24/2023	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	150.00		N/A
Required Item	3002689	BM.G5001209.10G50T.CL	50.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text" value="8/27/2023"/>	200.00		we can not deliver BM o...

2 Record(s)

1

🔗 Pour répondre à un RFX, confirmation finale

ed items only

Do you really want to submit your proposal?

Once an offer is submitted, it cannot be modified. You will only be able to create a new one.

- 2 / 2 items have been filled.
- Total number of attached documents: 0.

Cancel Submit my proposal

Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price
-------	-----	------	----------	-------------	----------------------------	------------------------------------------------------	------------

Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...

Save Create a new proposal Other Actions

Info

- Bid Submitted on 7/24/2023 10:26:19 AM
- Your proposal has been successfully submitted. Buyers have been notified. They will acknowledge receipt of the proposal. Access History to view all submitted proposals.

Remaining time : 0d 13h 33min 39s

Acknowledgement

Submission acknowledged on 7/24/2023 at 10:13 AM

Supplier Documents

Progress bar

General Information

Overview History Info Discussions Item My Team

GESTION DES CONTRATS



Portail fournisseur - validations

Pour afficher les accords contractuels partagés par O-I, utilisez la section VALIDATIONS du tableau de bord du Portail fournisseurs :

The screenshot shows the Supplier Portal dashboard with the following sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three green checkmarks for 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'. A yellow warning box below lists items requiring attention: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', 'Change request in progress', and 'Supplier Expired Documents'. A green arrow points from this section to the 'Validations' section.
- Validations:** A table with 5 results, highlighted with a green border. It lists contract authoring processes and their due dates for review.

Process	Object	Action	Due date
Main Contract Authoring	Blue Star Amendment #1 - A	Supplier Review	
Main Contract Authoring	Notifications retest #2 - agreement for Germany - retest notifications	Supplier Review	
Main Contract Authoring	CONTRACT WITH SOURCING AWARD - lindsay file	Supplier Review	
Main Contract Authoring	ENVIGADO - CONTRATO	Supplier Review	

Gestion des contrats – Document

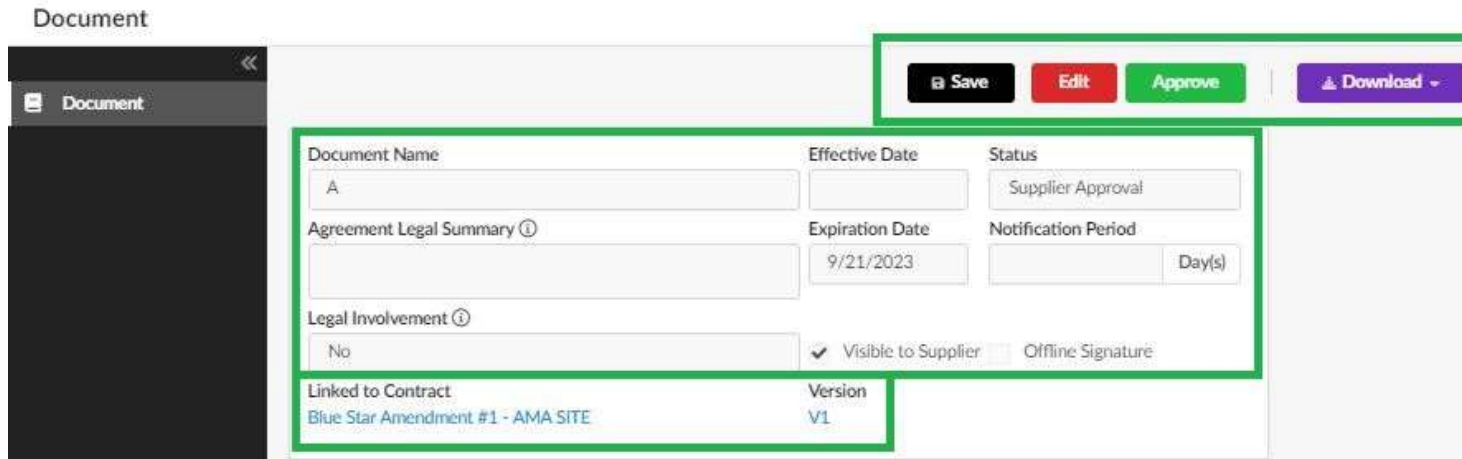
Pour agir sur l'accord, cliquez dans l'élément, vous verrez la fenêtre de document.

En haut, vous avez des boutons actifs pour effectuer les activités suivantes :

- **TÉLÉCHARGER** le document que vous avez reçu,
- **APPROUVER** le contrat si aucune modification n'est requise,
- Ou proposer des modifications via **EDIT**.

Les informations sur le document principal et l'indication à laquelle le document **D'ESPACE DE TRAVAIL CONTRACTUEL** est lié sont visibles :

Document



Document Name	Effective Date	Status
A		Supplier Approval
Agreement Legal Summary ⓘ	Expiration Date	Notification Period
	9/21/2023	Day(s)
Legal Involvement ⓘ	<input checked="" type="checkbox"/> Visible to Supplier	<input type="checkbox"/> Offline Signature
No		
Linked to Contract	Version	
Blue Star Amendment #1 - AMA SITE	V1	

Gestion des contrats – Document

Pour afficher le Contrat (version originale proposée par O-I), utilisez la fenêtre de prévisualisation :

Document

Document

Save Edit Approve Download

Preview

1 of 6

Il presente Accordo di Riservatezza va customizzato di volta in volta in funzione dell'attività richiesta al fornitore

ACCORDO DI RISERVATEZZA ("Accordo")

Il presente Accordo

è stipulato il _____, da **O-I Italy S.p.A. del Gruppo O-I** (qui di seguito indicata come "**O-I**"), con sede legale in Origgio, Via 1° Maggio, 18, iscrizione al Registro Imprese di Varese e Codice Fiscale n° 00099020057 - Partita Iva n° 1999790152 e da _____ con sede legale in _____, Via _____, iscrizione al Registro Imprese di _____, Codice Fiscale e Partita IVA n° _____ (qui di seguito indicata come il "**Ricevente**").

PREMESSO CHE

(A) O-I intende _____ (il "**Progetto**") presso lo Stabilimento di _____, sito in _____, A questo proposito si rende necessario.

(B) O-I intende avvalersi di società _____ ai fini del perfezionamento del **Progetto**. A titolo esemplificativo e non esaustivo le attività richieste al Ricevente - che ai fini di questo Accordo vengono qualificate come "**Attività Rilevanti**" - sono di seguito indicate:

- a. raccolta dei dati e della documentazione necessaria per la predisposizione delle relazioni tecniche da presentare alle Autorità competenti per l'avvio dell'iter autorizzativo ambientale;
- b. verifica dell'assoggettabilità del **Progetto** a Valutazione di Impatto Ambientale - VIA;
- c. supporto ad O-I nello sviluppo del processo di Valutazione di Impatto Ambientale, qualora richiesto dagli Enti di competenza;
- d. supporto ad O-I nello sviluppo della relazione tecnica per la richiesta di modifica dell'Autorizzazione Integrata Ambiente dello Stabilimento di Bari;
- e. supporto ad O-I nel confronto con gli Enti competenti in tutto l'iter autorizzativo.

Il Ricevente, per tutto quanto sopra indicato in merito alle **Attività Rilevanti**, otterrà Informazioni Riservate (come di seguito definite) da O-I e/o dal Gruppo O-I (come di seguito definito).

(C) O-I è disposta a condividere tali Informazioni Riservate con il Ricevente alle condizioni di

Contrats -> gérer les contrats

Pour parcourir les espaces de travail des contrats, utilisez le menu : **CONTRATS & GÉRER LES CONTRATS:**

The screenshot displays the Supplier Portal interface. At the top, a navigation bar includes the logo and menu items: General Info., Sourcing, **Contracts**, Catalogs, Orders, Performance, and B2B Interfaces. Below this, a sub-menu shows 'Supplier Portal' and 'Manage Contracts', with 'Manage Contracts' highlighted by a green box. A large green arrow points upwards from the 'Manage Contracts' button towards the 'Onboarding Progress' section. The main content area is divided into three sections: 'Announcement' (with the text 'The content is not set.'), 'Onboarding Progress' (listing 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete' with green checkmarks), and a yellow warning box titled 'The following items require your attention:' containing 'Missing Mandatory Document(s)', 'DUNS number missing', and 'Medium Risk Alert on CO2 emissions'. A left sidebar contains buttons for 'Company Profile', 'Import Catalog', and 'Review Client'.

Contrats -> gérer les contrats

LES ESPACES DE TRAVAIL CONTRACTUELS (CTRXXXXXX, où X représente un chiffre) s'affichent dans cette vue. Cliquez sur un élément pour afficher les détails :

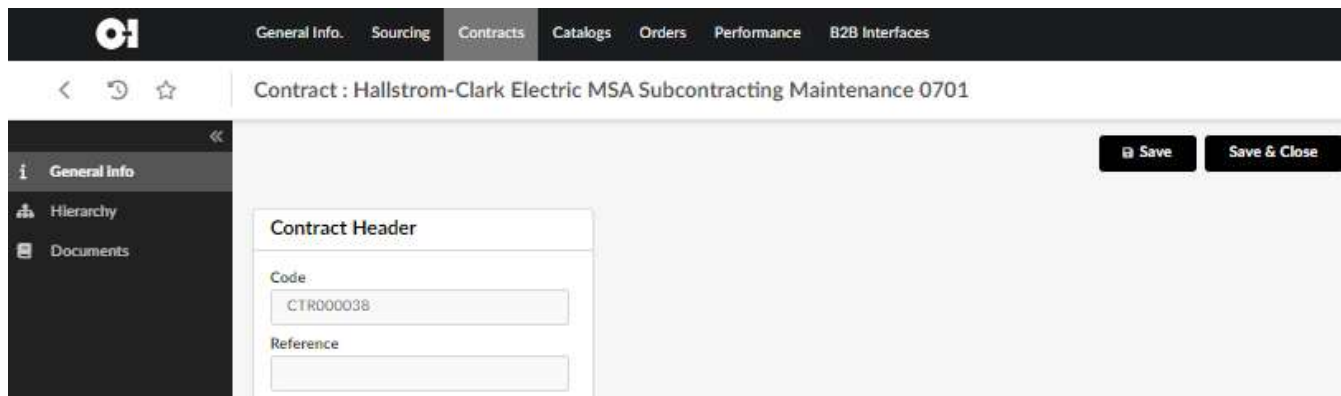
The screenshot displays the 'Manage Contracts' interface. At the top, there are navigation tabs: 'General Info.', 'Sourcing', 'Contracts', and 'Performance'. The 'Contracts' tab is active. A search bar is located in the top right corner. Below the navigation, there are filters for 'Keywords', 'Type', and 'Status'. The 'Status' filter is expanded, showing a list of status options: Draft, Negotiation in Progress, Global Review, Signature in Progress, Signed, Amended, and Regional Review. A 'Search' button and a 'Reset' button are also present. Below the filters, a table lists the contracts. The table has the following columns: Code, Contract, Type, End Date, Global Contract Amount, Currency, and Status. The table contains 15 rows of contract data.

Code	Contract	Type	End Date	Global Contract Amount	Currency	Status
CTR000623	Copy of Notification #4 2024	Standalone Agreement	8/12/2024	2,750,000.00	US Dollar (USD)	Signature in Progress
CTR000618	Agregados Calcario_Caliza_Peru	Standalone Agreement	8/10/2023	200,000.00	US Dollar (USD)	Draft
CTR000617	Empaque Carton MX RH	Standalone Agreement	9/10/2024	270,000,000.00	Euro (EUR)	Draft
CTR000616	México - Covia - Sand B - 2023	Standalone Agreement	8/31/2024	100,000,000.00	US Dollar (USD)	Signed
CTR000615	MX_VQ_Label_Graforegia	Standalone Agreement	9/10/2024	800,000,000.00	US Dollar (USD)	Draft
CTR000612		Standalone Agreement	8/7/2024	300,000.00	US Dollar (USD)	Draft
CTR000604	3PL ECUADOR 2023	Standalone Agreement	8/31/2024	200,000.00	US Dollar (USD)	Draft
CTR000603	Copy of xxx	Spend Agreement	8/31/2023	2,500,000.00	US Dollar (USD)	Signed
CTR000602	xxx	Spend Agreement	8/31/2023	50,000.00	US Dollar (USD)	Signature in Progress
CTR000601	FF Gomes	Standalone Agreement	8/31/2023	300,000.00	US Dollar (USD)	Signature in Progress
CTR000587-3	Contrato de Fumigación Amendment #3	Spend Agreement	8/10/2025	5,000,000.00	US Dollar (USD)	Signature in Progress
CTR000594	TEST_data save_20230810_Adrie	Master Agreement	12/31/2024		US Dollar (USD)	Draft
CTR000587-2	Contrato de Fumigación Amendment #2	Spend Agreement	8/10/2023	6,000,000.00	US Dollar (USD)	Signed

Présentation du module - onglets

Les onglets suivants sont disponibles sous n'importe quel espace de travail contrat et peuvent être utilisés dans le module en fonction du type de contrat : **informations générales, hiérarchie, documents / éléments.**

Exemple – Accord-cadre (les onglets visibles sont : informations générales, hiérarchie, documents) :

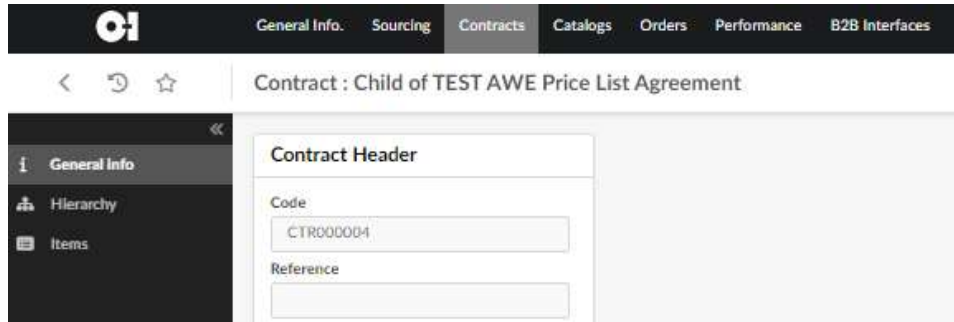


The screenshot shows the OI system interface for a contract header. The top navigation bar includes the OI logo and tabs for General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The breadcrumb trail shows the current contract: Contract : Hallstrom-Clark Electric MSA Subcontracting Maintenance 0701. The left sidebar contains three visible tabs: General Info, Hierarchy, and Documents. The main content area displays the Contract Header form with the following fields:

Contract Header	
Code	<input type="text" value="CTR000038"/>
Reference	<input type="text"/>

Buttons for Save and Save & Close are visible in the top right corner of the form area.

Exemple – Accord sur le barème des prix (les onglets visibles sont : informations générales, hiérarchie, éléments) :



The screenshot shows the OI system interface for a price list agreement contract header. The top navigation bar includes the OI logo and tabs for General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The breadcrumb trail shows the current contract: Contract : Child of TEST AWE Price List Agreement. The left sidebar contains three visible tabs: General Info, Hierarchy, and Items. The main content area displays the Contract Header form with the following fields:

Contract Header	
Code	<input type="text" value="CTR000004"/>
Reference	<input type="text"/>

L'onglet **Infos générales** répertorie tous les attributs principaux du contrat. Il n'est pas modifiable par les fournisseurs :

Contract : Child of TEST AWE Price List Agreement

Contract Header	
Code	CTR000004
Reference	
Contract	Child of TEST AWE Price List Agree...
Type	Pricelist Agreement
Master Contract	TEST AWE Price List Agreement
Contracting Entity	Owens-Illinois General Inc.
National Regulation	
Language	
Status	Signature in Progress
Validity	Running

Espace de travail Contrat – onglet hiérarchie

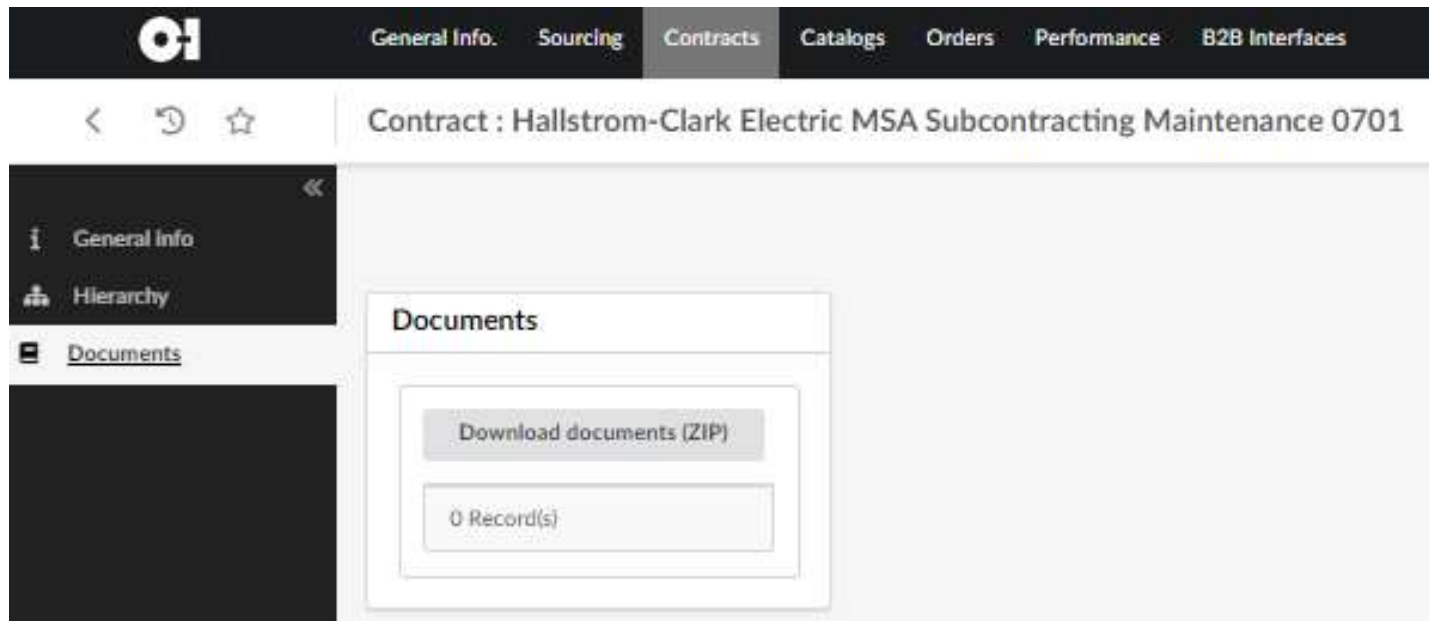
L'onglet hiérarchie affiche le lien entre les contrats (le cas échéant) :



The screenshot displays the CI system interface for a contract. The top navigation bar includes the CI logo and tabs for General Info., Sourcing, Contracts (selected), Catalogs, Orders, Performance, and B2B Interfaces. Below the navigation bar, there are navigation icons (back, refresh, star) and the breadcrumb 'Contract : Child of TEST AWE Price List Agreement'. On the left, a sidebar menu shows 'General Info', 'Hierarchy' (selected), and 'Items'. The main content area is divided into two panels: 'Hierarchy' and 'Amendment History'. The 'Hierarchy' panel shows a tree structure with 'CTR000003 TEST AWE Price List Agreement' as the parent and 'CTR000004 Child of TEST AWE Price List Agreement' as the child. The 'Amendment History' panel shows '0 Record(s)'.

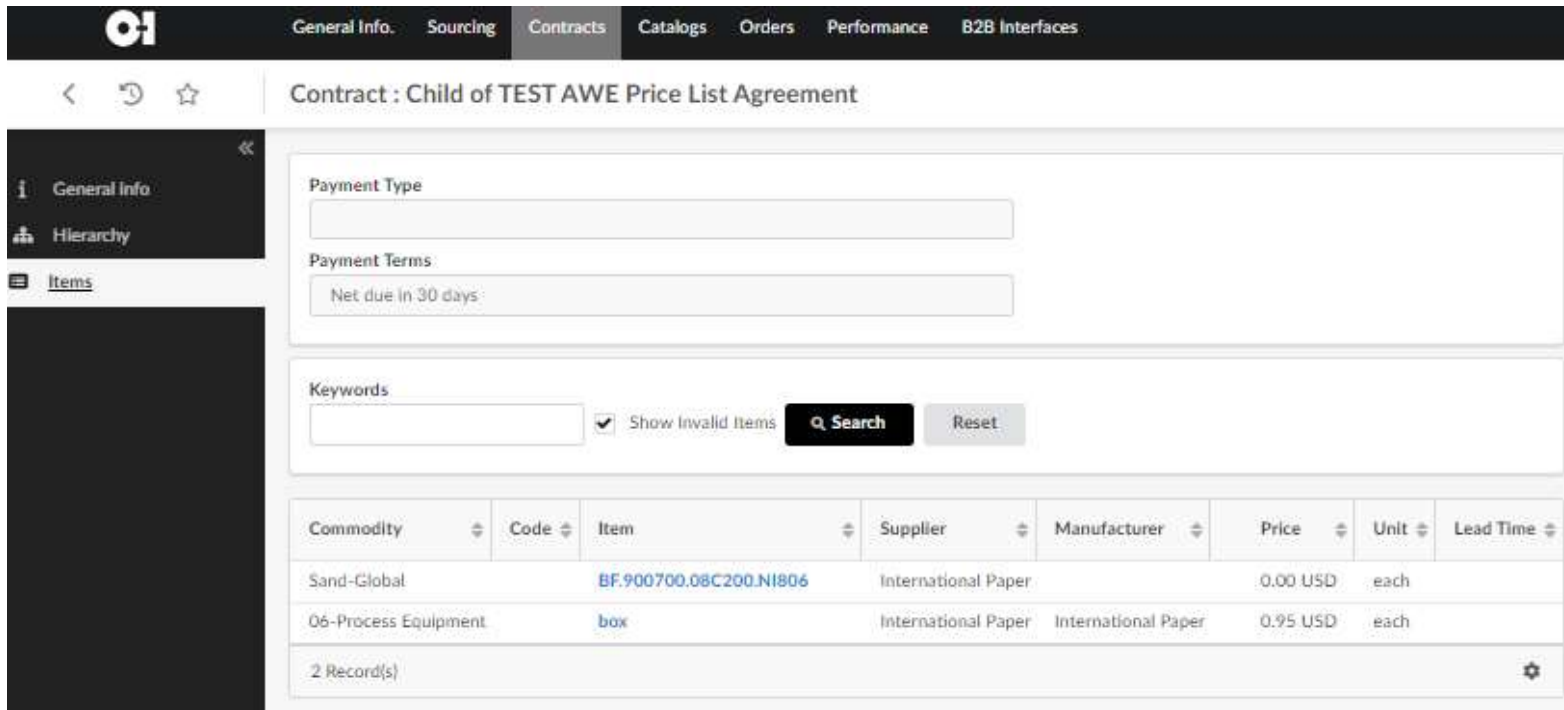
Espace de travail Contrat - onglet documents

L'onglet **documents** répertorie tous les documents associés au contrat. En dessous, aucun document n'est visible car aucun document n'est affecté à CW, bien que ce soit là où les documents apparaîtront une fois soumis par O-I. Le cas échéant, vous pouvez télécharger les documents dans un dossier ZIP:




Espace de travail Contrat - onglet éléments

L'onglet **Items** répertorie tous les Items associés au type de contrat de liste de prix :



The screenshot displays the 'Items' tab within a contract workspace. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', and 'B2B Interfaces'. The main header shows 'Contract : Child of TEST AWE Price List Agreement'. A left sidebar contains 'General Info', 'Hierarchy', and 'Items'. The main content area features input fields for 'Payment Type', 'Payment Terms' (with 'Net due in 30 days' entered), and 'Keywords'. A search section includes a 'Show Invalid Items' checkbox, a 'Search' button, and a 'Reset' button. Below is a table with columns: Commodity, Code, Item, Supplier, Manufacturer, Price, Unit, and Lead Time.

Commodity	Code	Item	Supplier	Manufacturer	Price	Unit	Lead Time
Sand-Global		BF.900700.08C200.NI806	International Paper		0.00 USD	each	
06-Process Equipment		box	International Paper	International Paper	0.95 USD	each	

2 Record(s) 

Signature électronique Adobe

Un utilisateur O-I peut souhaiter apposer une **signature électronique** à un accord.

Les utilisateurs O-I peuvent sélectionner les documents nécessitant une signature en cochant la case correspondante, puis cliquer sur « Activer les signatures électroniques » pour lancer le processus de signature.

Vous serez notifiés par e-mail lorsque la demande de signature électronique sera déclenchée par O-I :



[EXTERNAL] Signature Request CTR#536 has been sent out for signature to John Orbis and Kinga Janiszewska

Adobe Sign <adobesign@adobesign.com>
To: Kinga Janiszewska
Expires: 06/05/2024

Signature Request CTR#536.pdf
179 KB

Click here to view this document online in your Adobe Acrobat Sign account.

You can always [Login to Adobe Acrobat Sign](#) to:

- Check the status of this document
- Set up a reminder informing another party that you are waiting for their signature
- Share your agreements with a colleague

Adobe Acrobat Sign

Your Agreement Has Been Sent for Signature!

- Review the document and click on the Request button to send the document for signature.
- When all participants have completed their signature, the document will be sent back to you via email.

Click here to view this document online in your Adobe Acrobat Sign account.

You can always [Login to Adobe Acrobat Sign](#) to:

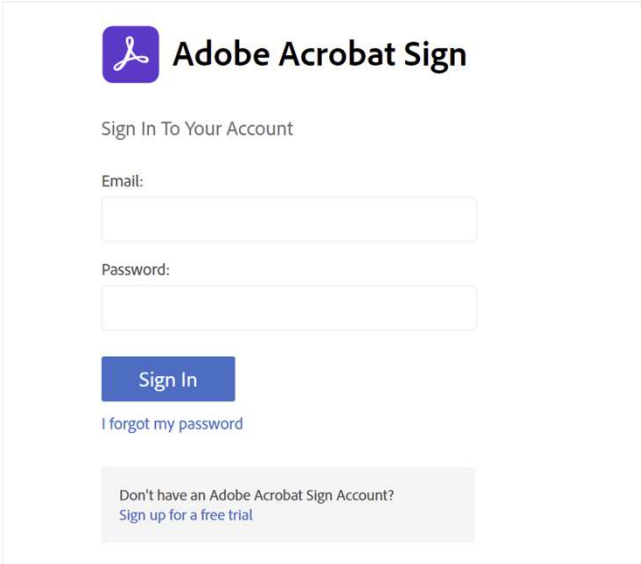
- Check the status of this document
- Set up a reminder informing another party that you are waiting for their signature
- Share your agreements with a colleague





Signature électronique Adobe

Une fois le processus de signature électronique lancé pour un document, vous serez invité à vous connecter à **Adobe Acrobat Sign** où le signataire fournisseur sera affecté par O-I et où le document nécessitera une initiale ou une signature :



The screenshot shows the Adobe Acrobat Sign login interface. At the top left is the Adobe Acrobat Sign logo, which consists of a purple square with a white stylized 'A' icon followed by the text 'Adobe Acrobat Sign'. Below the logo is the heading 'Sign In To Your Account'. There are two input fields: 'Email:' followed by a white text box, and 'Password:' followed by a white text box. Below the password field is a blue button with the text 'Sign In'. Underneath the button is a link that says 'I forgot my password'. At the bottom of the form is a light gray box containing the text 'Don't have an Adobe Acrobat Sign Account?' and a link that says 'Sign up for a free trial'.

Enfin, une fois que les deux parties signent le document, la date de la signature est transmise à Ivalua, le document est disponible au téléchargement ainsi que marqué du statut « finalisé ».



GESTION DES INCIDENTS ET PLANS DE COLLABORATION







La liste de toutes les activités ouvertes est disponible en VALIDATIONS (1)

- ❑ GESTION DES INCIDENTS (2) – Permet de signaler les problèmes survenant dans le cadre de la relation avec le fournisseur.
- ❑ PLAN DE COLLABORATION (3) - offre la possibilité de travailler avec les fournisseurs et les parties prenantes internes (fonctions telles que l'ingénierie, la qualité, la logistique) pour :
 - traiter les incidents – plan d'action corrective
 - améliorer les performances – plan d'amélioration
 - contrôler les risques fournisseurs – plan d'atténuation
 - collaborer sur les innovations – plan d'innovation
 - Travailler au développement de nouveaux produits – Introduction de nouveaux produits

Pour ouvrir un plan d'incident ou de collaboration spécifique, utilisez le crayon (4). Les détails seront trouvés dans la fenêtre ouverte avec la possibilité de remplir des données spécifiques.

[See 11 results](#)

	Process	Object	Action	Due date
2	 Incident Management	test 27.07.2023	Supplier Review	
4	 Incident Management	Edit incident SQP	Supplier Review	
	 Incident Management	ex	Supplier Review	
3	 Collaboration Plan	example	Plan Submission	



GESTION DES INCIDENTS

Une fois en tant que fournisseur, vous examinerez les détails de l'incident, vous devrez prendre une décision concernant l'incident :

- **Rejeter** (1) – si vous n'êtes pas d'accord avec l'incident. En cas de rejet de l'incident, le responsable qualité fournisseur sera impliqué et pourra revenir avec des informations supplémentaires.
- **Approuver** (2) – si vous êtes d'accord avec l'incident.

Veillez joindre à la décision les **commentaires** accompagnés **de la justification de la décision** (3) et **des pièces jointes** (4).

Pour les incidents de gravité 3 et 4, veuillez toujours joindre le rapport **RCCA (cause principale et action corrective) avec les résultats de l'enquête et la détermination des mesures correctives.**

1

2

Si des **coûts** seront associés à l'incident, vous verrez le montant en „coût total encouru”.

Les coûts peuvent être en cours de calcul, puis ils seront fournis dans la description de l'incident et mis à jour plus tard.

Total Cost Incurred

1

Pour les incidents avec coûts associés, veuillez joindre **UNE NOTE DE CRÉDIT** en pièce jointe (4).

3

4

The screenshot shows a web interface for incident management. At the top right, there are buttons for 'Save', 'Save & Close', 'Close', 'Reject', and 'Approve'. The 'Reject' button is highlighted with a red box and labeled '1', and the 'Approve' button is highlighted with a green box and labeled '2'. The main form is divided into several sections: 'Order' (with a text input), 'Commodity Scope (Incident)' (with a dropdown menu showing '05 - 05-Moulds'), 'Organizational Scope (Incident)' (with a dropdown menu showing 'Jaroslaw'), 'Creation Date' (with a date picker showing '6/28/2023'), 'Acknowledgement Date' (with a date picker and a red box around it labeled '5'), 'Owner' (with a dropdown menu showing 'SQP 1'), and 'Delegate to' (with a dropdown menu). Below these is a 'Comments' section with a text area and a red box around it labeled '3'. At the bottom, there is a file upload section with a red box around it labeled '4', containing a file icon, the text 'Click or Drag to add files', and a 'Save' button. On the right side, there are sections for 'Resolution' (with a text area) and 'Associated Corrective Action Plans' (with a text area).



GESTION DES INCIDENTS

Veillez respecter le délai suivant



PLAN D'ACTION CORRECTIVE ASSOCIÉ

Pour des incidents spécifiques par l'équipe qualité fournisseur, **un plan d'action corrective** peut être ouvert (1).

Si un plan d'action corrective est associé à l'incident, l'incident ne peut pas être clôturé avant l'approbation du plan d'action corrective. Une alerte de blocage s'affiche. Le plan d'action corrective doit être terminé avant la clôture de l'incident (2).

2

Warning message: - Associated Corrective Action Plan has not been approved by supplier

Plan Name	Plan Type	Start Date	Status
example	Corrective Action Plan	7/26/2023	In progress

O-I PLAN DE COLLABORATION

Chaque type de plan de collaboration comporte des informations générales avec des détails de plan (1) et une équipe et une tâche assignées pour un plan spécifique (2). **En tant que fournisseur, vous devez prendre la décision de planifier la collaboration : rejeter si vous n'êtes pas d'accord ou soumettre si vous approuvez le plan. Vous devez mettre à jour les tâches et cliquer sur „enregistrer” une fois que vous souhaitez enregistrer les modifications introduites et informer O-I des mises à jour dans le plan.**

The screenshot shows the 'Collaboration Plan: example' form. On the left, a sidebar contains two menu items: 'General Info.' and 'Team & Tasks', both highlighted with red boxes and numbered '1' and '2' respectively. The main form area includes a top bar with 'Save', 'Save & Close', 'Reject', and 'Submit' buttons. The 'Reject' and 'Submit' buttons are highlighted with a red box. The form is divided into sections: 'Plan Description' (with fields for Plan Type, Plan Label, Status, Start Date, and End Date), 'Scope' (with fields for Organizations and Commodities), and 'Origin' (with an Incident field). A search bar is located in the top right corner.

Sous l'onglet équipe et tâche, vous trouverez la tâche qui vous a été assignée (3) et vous pouvez **modifier la tâche** en cliquant sur le crayon (4). En tant que fournisseur, vous devez effectuer la tâche requise (4), mettre à jour le statut (5) et fournir les preuves requises.

The screenshot shows the 'Tasks List and Timing' table. The table has columns for Export, Type, Step, Description, Manager, Assigned to, Planned Start Date, Planned End Date, Initial Workload (md), Progress, Order, Exec Status, and Parent Task. The 'Step' column is highlighted with a red box and numbered '4'. The 'Assigned to' column contains the name 'Magdalena NICZYPORUK' and the role 'Supplier', which is highlighted with a purple box and numbered '3'. The 'Exec Status' column contains the value 'Done', highlighted with a red box and numbered '5'. A pencil icon in the 'Export' column is highlighted with a red box and numbered '4'. The table shows 1 record(s).

Export	Type	Step	Description	Manager	Assigned to	Planned Start Date	Planned End Date	Initial Workload (md)	Progress	Order	Exec Status	Parent Task
	Action	report		Magdalena NICZYPORUK	Supplier	7/26/2023	7/27/2023			1	Done	

PLAN DE COLLABORATION

Vous pouvez ajouter de nouvelles tâches dans la fenêtre de modification des tâches par le bouton „Enregistrer & Nouveau” (1). Pour une tâche spécifique qui vous est assignée, vous devez mettre à jour l'état de la tâche (2), ajouter des commentaires à la tâche (3), ajouter des pièces jointes si nécessaire (4) et mettre à jour les dates d'exécution (5).

Edit task

1

Save Save & Close Close Save & New

Code TO Step* report en

Type Action 2 Status Done

Manager Magdalena NICZYPORUK Assigned to

Description en

Parent Task Initial Workload (md) md. 3

Previous Task Real updated load (man-days) md.

Progress %

Dates

	Begin date	End date	Duration (days)
Planned	Planned Start Date* 7/26/2023	Updated end* 7/27/2023	Duration 1
Updated	Revisited Start Date	Updated end date	Revisited Duration
Actual	Executed Start Date	Executed End Date	Duration 5

Comments

Comment

4

Click or Drag to add files Save

INVITATIONS ECOVADIS



Qu'est-ce qu'Ecovadis ?

EcoVadis est la société de notation de la durabilité sélectionnée par O-I pour soutenir nos initiatives d'approvisionnement durable.

Les fournisseurs sélectionnés qui sont dans le cadre du projet O-I peuvent être contactés via Ivalua avec une invitation à participer au programme.

Une fois invité via la plateforme Ivalua, le processus d'évaluation qui aboutit à la notation est entièrement géré par la société Ecovadis.

O-I s'attend à ce que les fournisseurs sélectionnés inscrivent le projet et obtiennent une évaluation en temps opportun. À ce stade, le niveau de notation n'est pas critique.

 Pour plus d'informations sur Ecovadis, le processus d'évaluation, les coûts et les avantages, rendez-vous sur la page d' adis ou contactez O-I.