



**S2P IVALUA TRAINING**



Použití portálu pro dodavatele



Dostupné aktivity pro dodavatele



Hodnocení výkonnosti



Kvalita dodavatelů (incidenty/reklamáce, plány spolupráce, zavedení nového produktu)





## Jako dodavatel přistupujete k portálu prostřednictvím společné přihlašovací stránky

- Po registraci obdržíte e-mail s přihlašovacími údaji a dočasným heslem.

Subject

Access to Ivalua Buyer

Notification body

DearWIKK AAAA,  
You have just been given access to the Ivalua application for supplier Supplier ABCD with the following user ID: addd@aaa.com.  
You must create your password by accessing the following page: [Set password](#).  
You will then be allowed to log in to Ivalua: [Login](#).

### Welcome to the Procurement portal



Welcome to the Group Purchasing Portal.

As part of optimizing purchasing processes and supply chain management, our group offers a dedicated tool for collaborative management of your purchases.

### IDENTIFICATION

Login\*

Password\*

Login

[Lost your password?](#)



Help Desk +1 650-930-xxxx



New Supplier? Register Now



## Vstoupíte na Domovskou stránku Portálu dodavatele

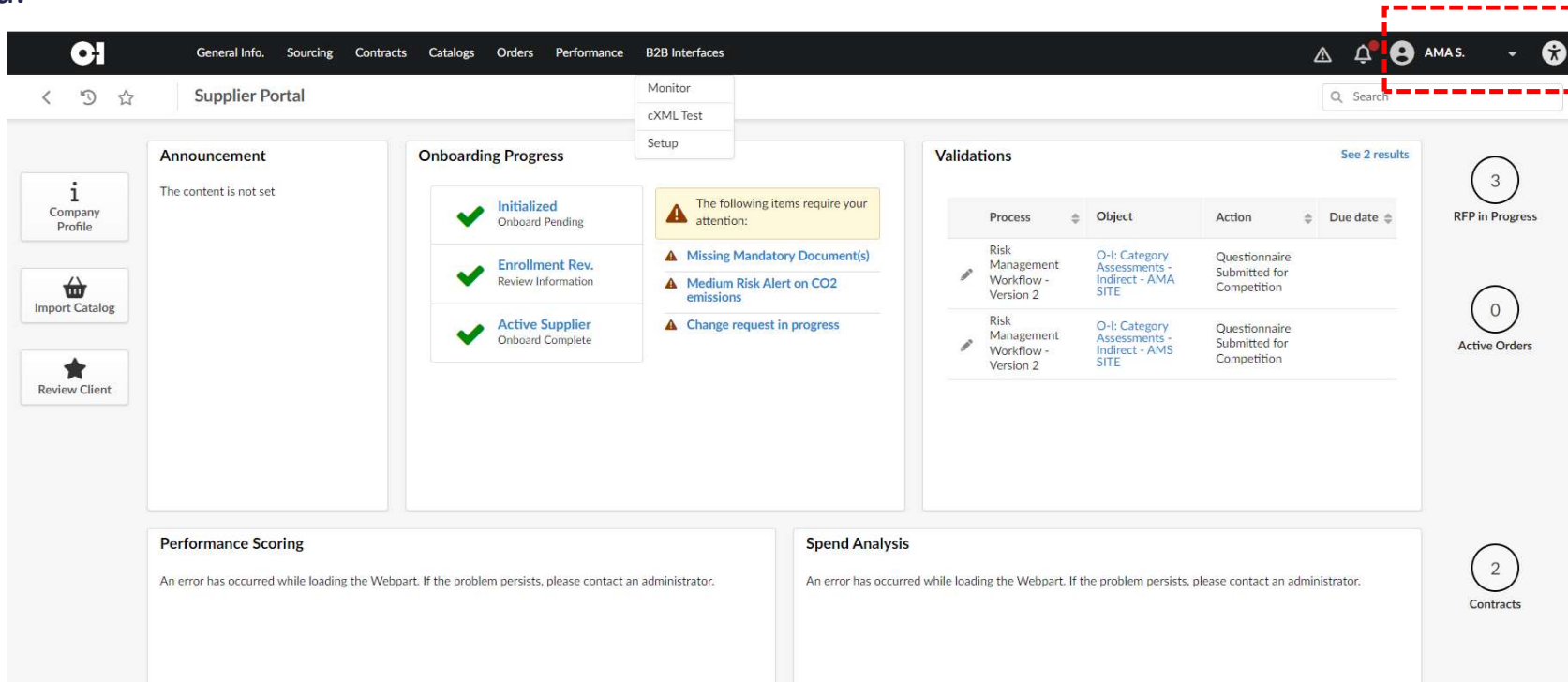
- Obsah domovské stránky lze konfigurovat.
- Data jsou zcela oddělená: Každý dodavatel může vidět pouze své vlastní údaje.

The screenshot displays the Supplier Portal dashboard with the following components:

- Navigation Bar:** Includes the logo, menu items (General Info, Sourcing, Contracts, Catalogs, Orders, Performance, B2B Interfaces), a search bar, and user information (AMA S.).
- Supplier Portal Header:** Contains navigation icons (back, refresh, star) and a search bar.
- Left Sidebar:** Features three main action buttons: "Company Profile", "Import Catalog", and "Review Client".
- Announcement:** A section with the text "The content is not set".
- Onboarding Progress:** A section showing the status of onboarding steps: "Initialized" (Onboard Pending), "Enrollment Rev." (Review Information), and "Active Supplier" (Onboard Complete). It also includes a warning box: "The following items require your attention:" with sub-items: "Missing Mandatory Document(s)", "Medium Risk Alert on CO2 emissions", and "Change request in progress".
- Validations:** A table with 4 columns: Process, Object, Action, and Due date. It lists two validation items related to Risk Management Workflows.
- Performance Scoring:** A section with an error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."
- Spend Analysis:** A section with an error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."
- Right Sidebar:** Displays three summary cards: "RFP in Progress" (3), "Active Orders" (0), and "Contracts" (2).

## Chcete-li procházet mezi různými entitami vaší společnosti, použijte volbu dodavatele

- Pokud se vaše společnost skládá z **úrovně skupiny** dodavatelů a několika úrovní **závodů**, každý z nich je v Ivalua uložen jako samostatný dodavatel.
- Máte-li tedy skupinu dodavatelů a více závodů, data každého z nich budou v samostatném prostoru.



Supplier Portal

Monitor  
cXML Test  
Setup

Search

Company Profile

Import Catalog

Review Client

Announcement  
The content is not set

Onboarding Progress

Initialized  
Onboard Pending

Enrollment Rev.  
Review Information

Active Supplier  
Onboard Complete

The following items require your attention:

- Missing Mandatory Document(s)
- Medium Risk Alert on CO2 emissions
- Change request in progress

Validations [See 2 results](#)

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

3 RFP in Progress

0 Active Orders

2 Contracts

Performance Scoring  
An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.

Spend Analysis  
An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.



## Panel nabídek dodavatelů se liší od panelu nabídek interních uživatelů

- Dodavatel má ve srovnání s uživateli O-I užší přístup. Obvykle se na panelu zobrazí méně nabídek.
- Zobrazené nabídky na panelu závisí na modulech povolených v aplikaci.

The screenshot displays the Supplier Portal interface. At the top, a navigation bar contains the following tabs: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. A red dashed box highlights this navigation bar. Below the navigation bar, the page title is "Supplier Portal". On the left side, there are three main action buttons: "Company Profile", "Import Catalog", and "Review Client". The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** This section shows three items with green checkmarks:
  - Initialized:** Onboard Pending
  - Enrollment Rev.:** Review Information
  - Active Supplier:** Onboard Complete
- Alerts:** A yellow box with a warning icon indicates that the following items require attention:
  - Missing Mandatory Document(s)
  - Medium Risk Alert on CO2 emissions
  - Change request in progress
- Validations:** This section shows a list of items with a "Proc" label and a pencil icon, including "Risk Mar Wor Vers" and "Risk Mar Wor Vers".

At the bottom of the page, there are two additional sections: "Performance Scoring" and "Spend Analysis". A small number "6" is visible in the bottom right corner of the main content area.

# o1 Přístup k úkolům z workflow a úkolům z kalendáře

V rozevřací nabídce pod vaším jménem můžete:

- Delegovat úkoly z Workflow (Můj profil)

The screenshot displays the Supplier Portal interface. At the top, there is a navigation bar with tabs for General Info, Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. A search bar is located on the right side of the header. Below the header, the main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three items: **Initialized** (Onboard Pending), **Enrollment Rev.** (Review Information), and **Active Supplier** (Onboard Complete). A yellow warning box indicates that the following items require attention: **Missing Mandatory Document(s)**, **Medium Risk Alert on CO2 emissions**, and **Change request in progress**.
- Validations:** A table with columns for Process, Object, Action, and Due date. It lists two entries for Risk Management Workflow - Version 2, both requiring Questionnaire Submitted for Competition.
- Performance Scoring:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."
- Spend Analysis:** An error message: "An error has occurred while loading the Webpart. If the problem persists, please contact an administrator."

On the right side of the interface, there are four circular indicators representing different metrics:

- 3 RFP in Progress**
- 0 Active Orders**
- 2 Contracts**

# Přístup k úkolům z workflow a úkolům z kalendáře

Klikněte na ikonu zvonku vedle jména a:

- Přistupte k žádostem z workflow, čekajícím na vaše schválení (čekající schválení)
- Přistupte k úkolům z kalendáře (naplánované *úlohy*)
- Přistupte k notifikacím (poptávky RFX... ) Pozn. RFX – Request for X/Information/Proposal/Quote= Poptávky; Žádost o X/Informace/Návrh/Cen. nabídku

The screenshot displays the Supplier Portal interface. At the top, there is a navigation bar with tabs: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The user's name 'AMA S.' and a notification bell icon are visible in the top right corner. The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three steps: 'Initialized' (Onboard Pending), 'Enrollment Rev.' (Review Information), and 'Active Supplier' (Onboard Complete). A warning box indicates items requiring attention: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'.
- Validations:** A table with columns: Process, Object, Action, and DI. It lists two 'Risk Management Workflow - Version 2' entries, both with the action 'Questionnaire Submitted for Competition'.
- Performance Scoring:** An error message: 'An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.'
- Spend Analysis:** An error message: 'An error has occurred while loading the Webpart. If the problem persists, please contact an administrator.'

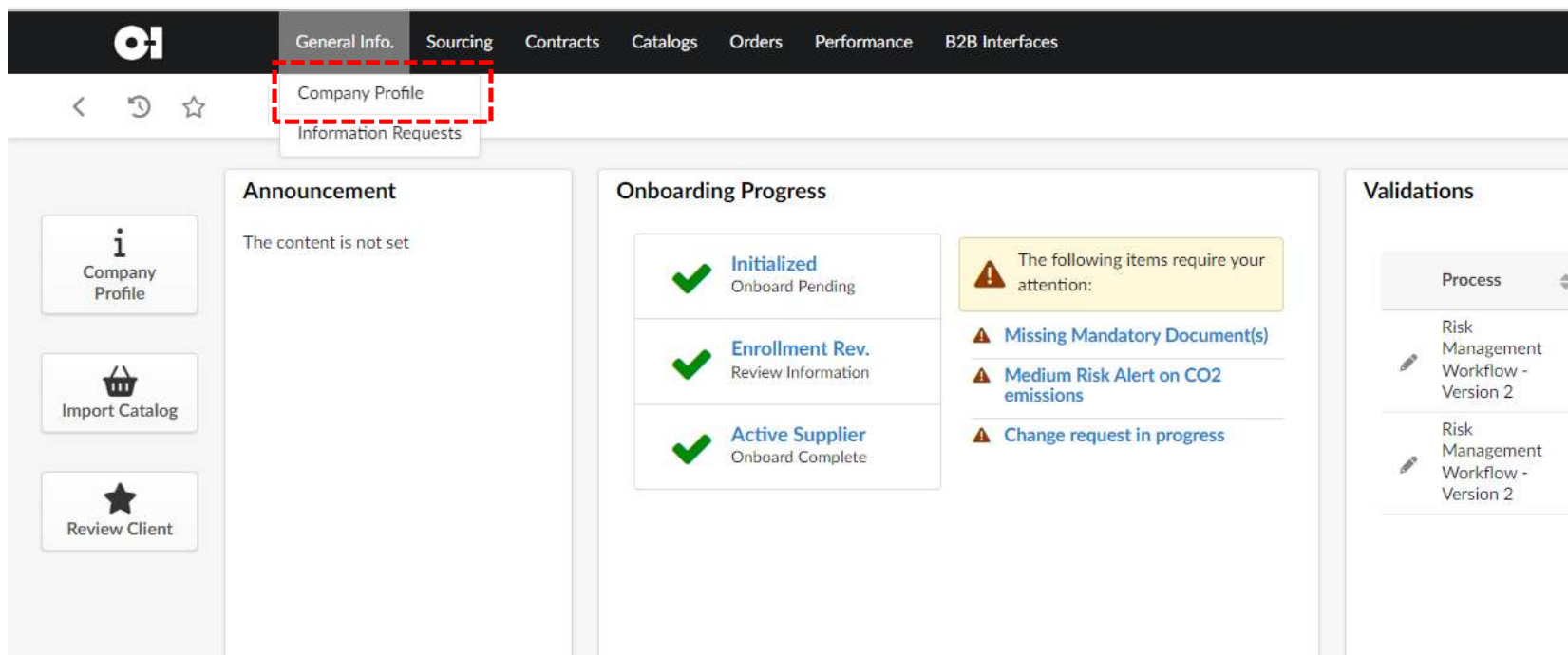
A notification menu is open in the top right, showing 'Pending validations' (with a red '2' badge), 'Scheduled Tasks', and 'Notifications'. The 'Pending validations' item is highlighted with a red dashed box. On the right side of the page, there are two circular indicators: '0 Active Orders' and '2 Contracts'.

# DOSTUPNÉ AKTIVITY PRO DODAVATELE



 Chcete-li spravovat údaje o dodavateli, přejděte na *Obecné informace*. > *Profil společnosti*

- Tomuto tématu je vyhrazen samostatný manuál.



The screenshot displays the CI system interface. At the top, a dark navigation bar contains the CI logo and several menu items: General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. Below this, a secondary navigation bar features icons for back, refresh, and star, followed by a dropdown menu. The 'Company Profile' option is highlighted with a red dashed box, and a sub-menu item 'Information Requests' is visible below it. The main content area is divided into three columns: 'Announcement' (with the text 'The content is not set'), 'Onboarding Progress' (showing three green checkmarks for 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), and 'Validations' (listing 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', and 'Change request in progress'). A 'Process' dropdown menu is also visible on the right side of the 'Validations' section.



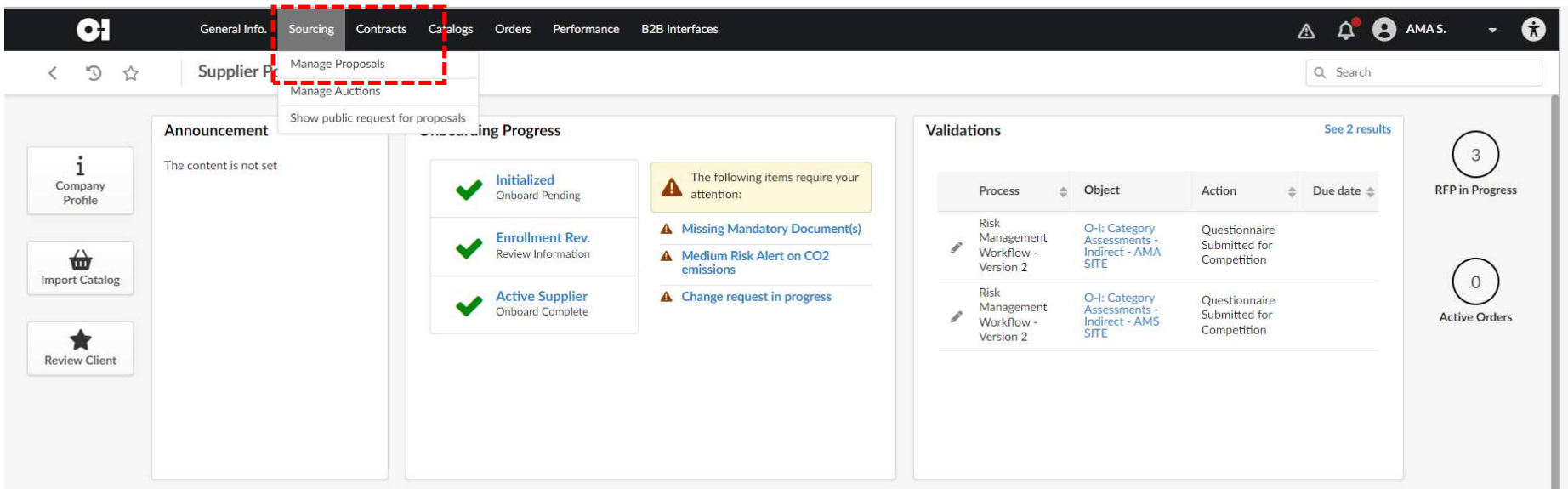
Chcete-li odpovědět na RFI, přejděte na *Obecné informace*. > *Žádosti o informace*

- Pozn. RFI – Request For Information - Žádost o informace

The screenshot displays a web application interface with a dark navigation bar at the top. The navigation bar contains the logo on the left and several menu items: "General Info.", "Sourcing", "Contracts", "Catalogs", "Orders", "Performance", and "B2B Interfaces". Below the navigation bar, there is a breadcrumb trail with icons for back, refresh, and star, followed by the text "Company Profile". A red dashed box highlights the "Information Requests" link in the breadcrumb trail. The main content area is divided into two columns. The left column contains three buttons: "Company Profile" (with an 'i' icon), "Import Catalog" (with a shopping cart icon), and "Review Client" (with a star icon). The right column is titled "Onboarding Progress" and contains a list of three items, each with a green checkmark: "Initialized" (Onboard Pending), "Enrollment Rev." (Review Information), and "Active Supplier" (Onboard Complete). To the right of this list is a yellow warning box with a triangle icon and the text "The following items require your attention:". Below this box are three items, each with a triangle icon: "Missing Mandatory Document(s)", "Medium Risk Alert on CO2 emissions", and "Change request in progress".



# Chcete-li odpovědět na poptávku - RfX, přejděte na *Správa návrhů*



General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Supplier Profile

Manage Proposals  
Manage Auctions  
Show public request for proposals

Search

**Announcement**  
The content is not set

**Onboarding Progress**

- Initialized**  
Onboard Pending
- Enrollment Rev.**  
Review Information
- Active Supplier**  
Onboard Complete

The following items require your attention:

- Missing Mandatory Document(s)
- Medium Risk Alert on CO2 emissions
- Change request in progress

**Validations** [See 2 results](#)

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

3  
RFP in Progress

0  
Active Orders



Pokud existují veřejné poptávky - RFX, můžete je zkontrolovat a požádat o oslovení

- Veřejné poptávky RFX jsou ty, kde je část informací přístupná neosloveným dodavatelům. V oblasti veřejné správy jsou takové poptávky běžné.

The screenshot shows a web application interface for a procurement system. The top navigation bar includes tabs for General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The Sourcing tab is active, and a dropdown menu is open, highlighting 'Show public request for proposals' with a red dashed box. The main content area is divided into several sections: 'Announcement' (with a placeholder 'The content is not set'), 'Onboarding Progress' (showing 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete'), 'Validations' (with a table of pending items), and a right-hand sidebar with 'RFP in Progress' (3) and 'Active Orders' (0) counts.

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

# Dodavatelé mohou spolupracovat na vytváření smluv

The screenshot displays the Supplier Portal interface. At the top, a navigation bar includes tabs for General Info., Sourcing, **Contracts**, Catalogs, Orders, Performance, and B2B Interfaces. The 'Contracts' tab is highlighted with a red dashed box, and a sub-menu item 'Manage Contracts' is also highlighted. The user's name 'AMAS.' is visible in the top right corner.

The main content area is divided into three primary panels:

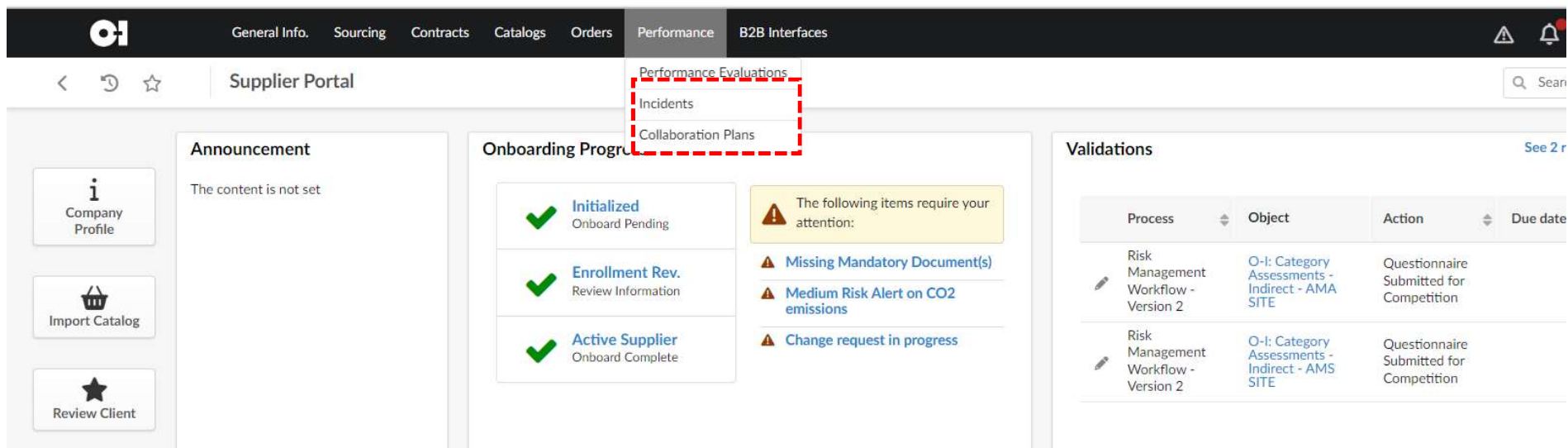
- Announcement:** Displays the message "The content is not set".
- Onboarding Progress:** Shows a list of onboarding steps: "Initialized Onboard Pending", "Enrollment Rev. Review Information", and "Active Supplier Onboard Complete". A warning box indicates items requiring attention: "Missing Mandatory Document(s)", "Medium Risk Alert on CO2 emissions", and "Change request in progress".
- Validations:** Displays a table of validation results with 2 results shown. The table has columns for Process, Object, Action, and Due date.

On the right side, there are two circular indicators: "3 RFP in Progress" and "0 Active Orders".

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

## Dodavatelé mohou zobrazit incidenty/reklamace a účastnit se plánů spolupráce

- Dodavatelé mohou zobrazit výjimky (neshody) zaznamenané kupujícími při dodávce nebo objednávce.
- Dodavatelé mohou zobrazit úkoly, které jim byly přiděleny v plánech spolupráce.



The screenshot displays the Supplier Portal interface. The top navigation bar includes tabs for General Info., Sourcing, Contracts, Catalogs, Orders, Performance, and B2B Interfaces. The Performance tab is active, and a dropdown menu is open, showing options for Performance Evaluations, Incidents, and Collaboration Plans. The Incidents option is highlighted with a red dashed box. The main content area is divided into three sections: Announcements, Onboarding Progress, and Validations. The Onboarding Progress section shows three completed steps: Initialized (Onboard Pending), Enrollment Rev. (Review Information), and Active Supplier (Onboard Complete). A yellow warning box indicates that the following items require attention: Missing Mandatory Document(s), Medium Risk Alert on CO2 emissions, and Change request in progress. The Validations section contains a table with two rows of data.

Process	Object	Action	Due date
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMA SITE	Questionnaire Submitted for Competition	
Risk Management Workflow - Version 2	O-I: Category Assessments - Indirect - AMS SITE	Questionnaire Submitted for Competition	

# **ŽÁDOST O ZMĚNU/AKTUALIZACI DAT SPOLEČNOSTI**



# Žádost o změnu dat o společnosti

Můžete kdykoli požádat o následující změnu/aktualizaci:

- Informace o společnosti
- Kontakt
- Dokumenty a certifikáty
- P2P informace
- Finanční ukazatele
- Kvalifikace

Jakmile se přihlásíte, jako první krok neprodleně zkontrolujte všechna data a doplňte je, či změňte.

General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Company Info

Save Answer Questionnaire Request Information Change

- Missing Mandatory Document(s)  
- DUNS number missing  
- Medium Risk Alert on CO2 emissions

**Company**

Supplier  
HEMMERLIN SWISS AG

Legal Name  
en

Website

NAICS Code

MWBE Categories ⓘ

Telephone

**Address**

Address Label ⓘ  
58

Address Line 1 ⓘ  
58, ROUTE DE CHANTEMERLE

Address Line 2

Zip Code City  
1763 GRANGES PACCOT en

Country Region ⓘ  
SWITZERLAND Fribourg

**Legal Information**

Legal Structure Place Of Registration

Shared Capital Year Founded

Tax ID Number

DUNS ⓘ

## Žádost o změnu dat o společnosti (informace o společnosti)

- Zadejte důvod žádosti o změnu
- Lze požádat o změnu rovněž pro všechna ostatní odemčená pole

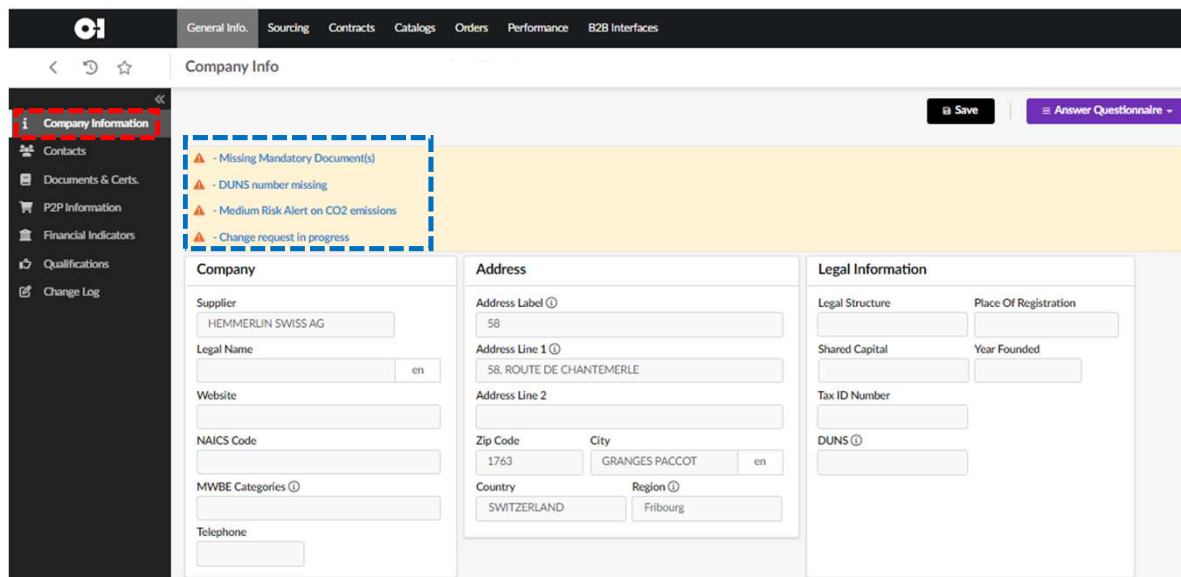
- Zadejte číslo DUNS. Pokud nemáte DUNS číslo, zažádejte o něj pomocí následujících odkazů:



Duns Registration

- Excel tabulka je k dispozici na <http://vendors.o-i.com>

- Věnujte pozornost výstražným hláškám a vyřídte je



Company Info

Save | Answer Questionnaire

Company Information

- Missing Mandatory Document(s)
- DUNS number missing
- Medium Risk Alert on CO2 emissions
- Change request in progress

Company

Supplier: HEMMERLIN SWISS AG

Legal Name: en

Website:

NAICS Code:

MWBE Categories:

Telephone:

Address

Address Label: 58

Address Line 1: 58, ROUTE DE CHANTEMERLE

Address Line 2:

Zip Code: 1763 City: GRANGES PACCOT en

Country: SWITZERLAND Region: Fribourg

Legal Information

Legal Structure: Place Of Registration:

Shared Capital: Year Founded:

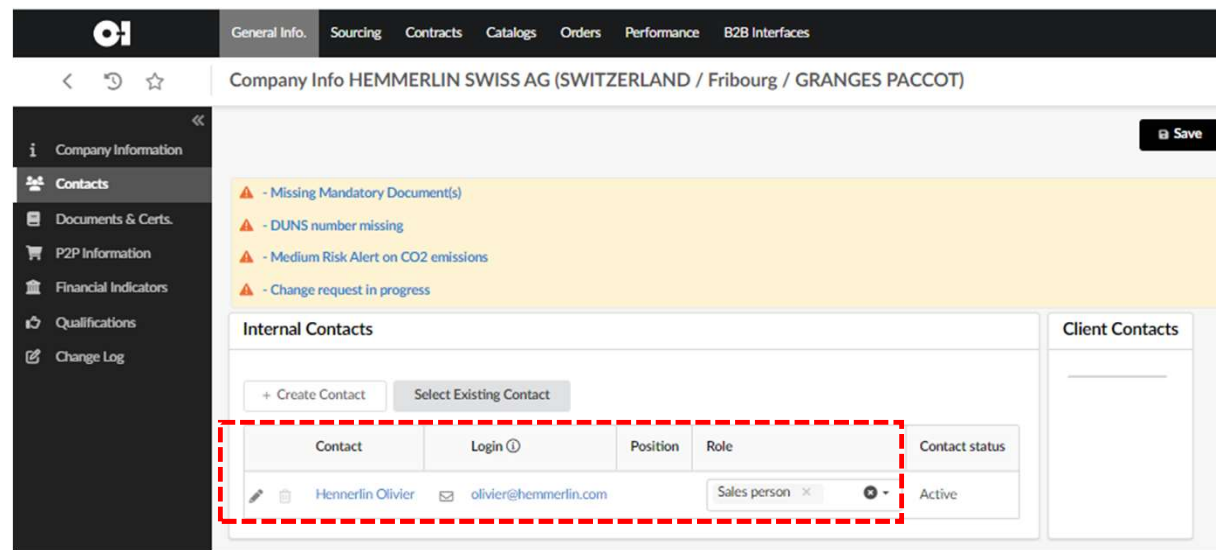
Tax ID Number:

DUNS:

## Žádost o změnu dat o společnosti (kontakty)

Pro přihlášení do Ivalua je nutný alespoň jeden kontakt. Lze spravovat vícero kontaktů a přiřadit jim různé role.

- Zadejte jména a role kontaktů (každý kontakt obdrží své vlastní přihlašovací jméno a heslo)
- Do různých aktivit/událostí se zapojí různé kontakty (např. obchodní zástupce jako příjemce rychlé/spotové poptávky, kvalitař jako příjemce auditního dotazníku)

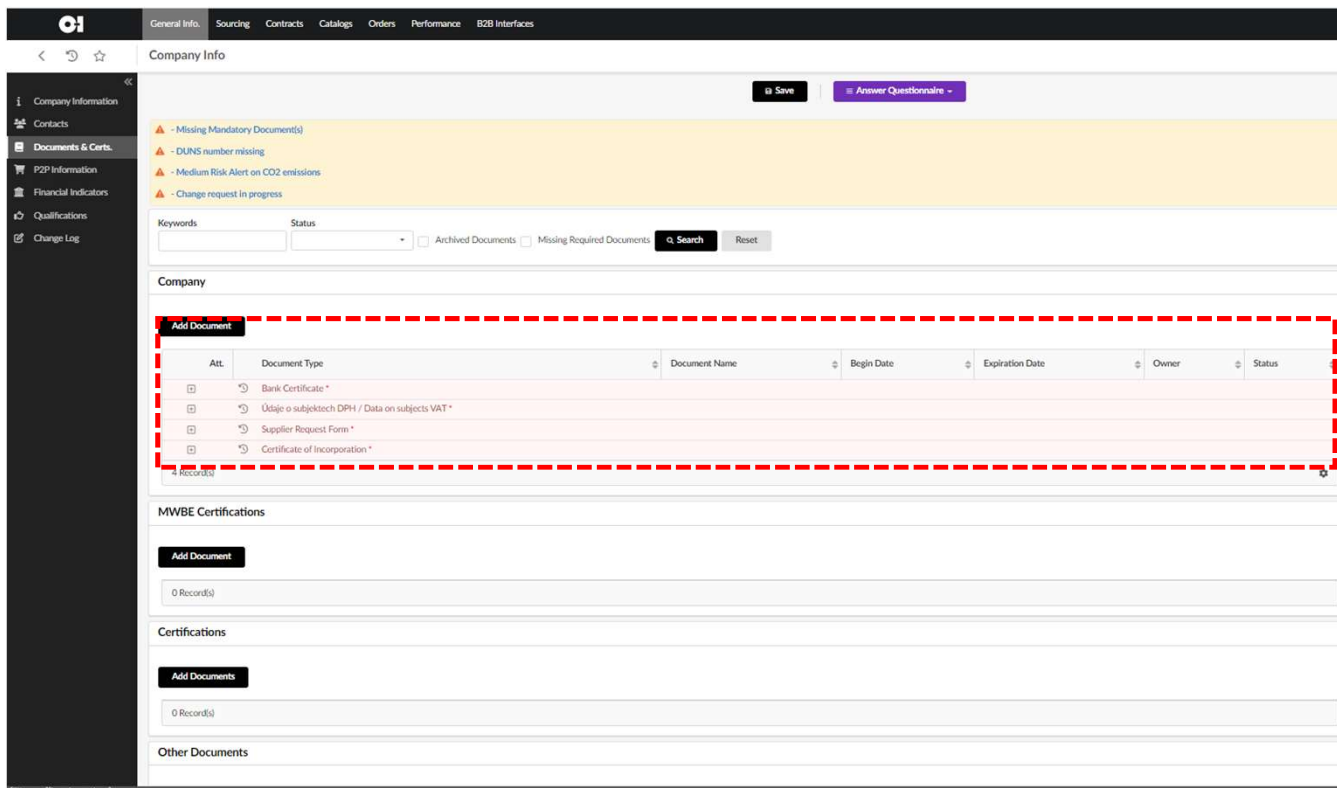


The screenshot shows the 'Company Info' page for HEMMERLIN SWISS AG (SWITZERLAND / Fribourg / GRANGES PACCOT). The page includes a navigation menu on the left with options like 'Company Information', 'Contacts', 'Documents & Certs', 'P2P Information', 'Financial Indicators', 'Qualifications', and 'Change Log'. The main content area displays a list of internal contacts, with one contact highlighted: Hennerlin Olivier, Login: olivier@hemmerlin.com, Position: Sales person, Role: Sales person, Contact status: Active. A red dashed box highlights the contact details.

# Žádost o změnu dat o společnosti (dokumenty a certifikáty)

Můžete přiložit jakýkoliv dokument nebo certifikát.

Některé dokumenty jsou povinné (označené \*), například doklad o bankovním účtu.



Company Info

Save Answer Questionnaire -

- Missing Mandatory Document(s)  
- DUNS number missing  
- Medium Risk Alert on CO2 emissions  
- Change request in progress

Keywords Status Archived Documents Missing Required Documents Search Reset

Company

Add Document

Att.	Document Type	Document Name	Begin Date	Expiration Date	Owner	Status
	Bank Certificate *					
	Údaje o subjektech DPH / Data on subjects VAT *					
	Supplier Request Form *					
	Certificate of Incorporation *					

4 Record(s)

MWBE Certifications

Add Document

0 Record(s)

Certifications

Add Document(s)

0 Record(s)

Other Documents



## Žádost o změnu dat o společnosti (informace P2P)

- Své bankovní údaje můžete aktualizovat v reálném čase
- Lze požádat o změnu rovněž pro všechna ostatní ode mčená pole

Company Change Request

Save Cancel Change Request Submit

- DUNS number missing  
- Medium Risk Alert on CO2 emissions

**Order Address**

Use Company Information Address

Address Label

Address Line 1  
Search for an address...

Address Line 2

Zip Code City en

Country State/Province

Map Satellite

**Payment Address**

Use Company Information Address

Address Label

Address Line 1  
Search for an address...

Address Line 2

Zip Code City en

Country State/Province

Map Satellite

**Purchasing Information**

Incoterm Incoterm Location

Incoterm 2 Incoterm 2 Location en

Catalog Access SCAC - Transport

Email transport@hmmcorlin.ch

Telephone Preferred Transmission Type

**Banking Information**

+ Add Banking Information

Bank Name	Clearance Agency	IBAN	Account Number	Routing Number	Status
		CH570023232379437860X	23379437860X	00233	Validated

1 Record(s)

Po dokončení žádosti o změnu klikněte na možnost

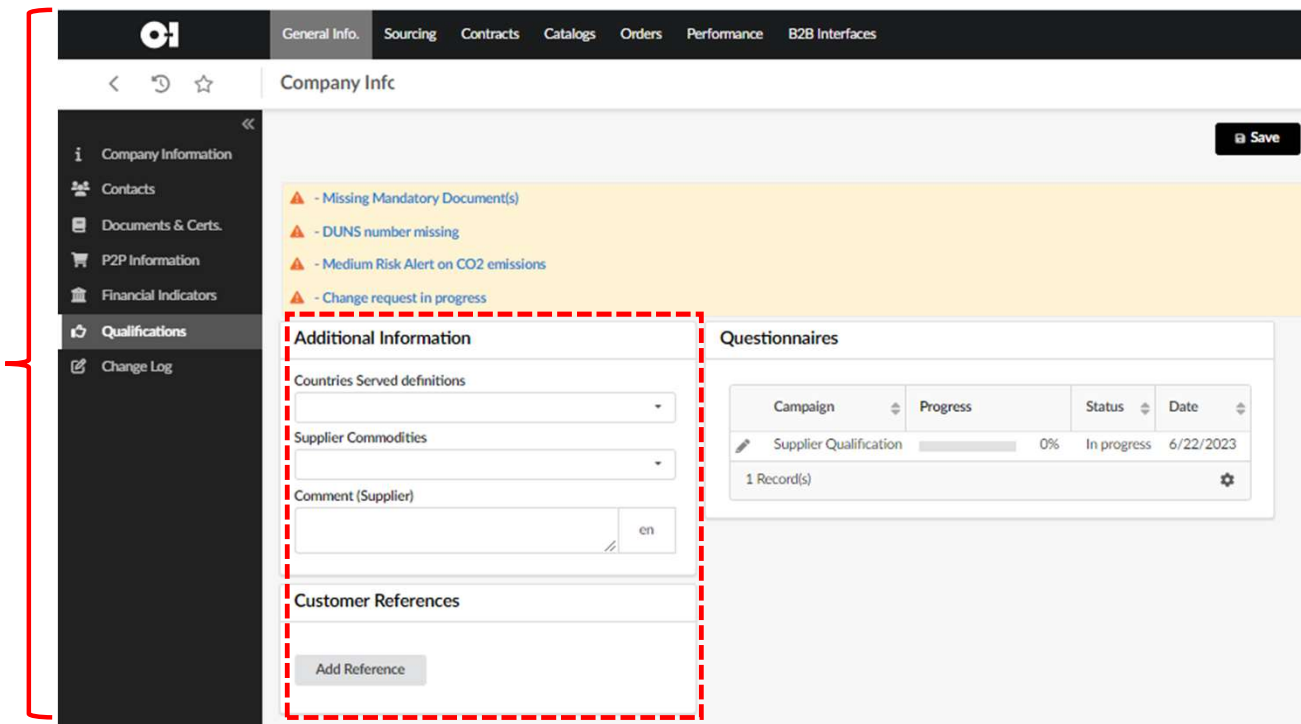
Submit

A)

✓ Data has been saved  
i Validated successfully

## Žádost o změnu dat o společnosti (kvalifikace)

- Můžete aktualizovat země, kterým můžete dodávat
- Zboží, které můžete dodat
- Reference zákazníka



General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

< ↻ ☆ Company Info Save

Company Information  
Contacts  
Documents & Certs.  
P2P Information  
Financial Indicators  
**Qualifications**  
Change Log

- Missing Mandatory Document(s)  
- DUNS number missing  
- Medium Risk Alert on CO2 emissions  
- Change request in progress

**Additional Information**

Countries Served definitions

Supplier Commodities

Comment (Supplier)

Customer References

Add Reference

**Questionnaires**

Campaign	Progress	Status	Date
Supplier Qualification	0%	In progress	6/22/2023

1 Record(s)



## Požádat o změnu dat o společnosti (požadované změny)

- Na této kartě se zobrazí požadované změny

General Info. Sourcing Contracts Catalogs Orders Performance B2B Interfaces

Company Change Request

✓ Data has been saved  
Validated successfully

⚠ - DUNS number missing  
⚠ - Medium Risk Alert on CO2 emissions

Object label	Old Value	New Value
Order Address		
Status		[val]
Payment Address		
Status		[val]
Main Address		
Longitude		7.14
Latitude		46.82
insertion_date		6/22/2023 6:46:22 AM
Order Address		
insertion_date		6/22/2023 7:03:14 AM
Payment Address		
insertion_date		6/22/2023 7:03:14 AM
Banking Information		
Payee Name		UBS Switzerland AG
Bank Name		UBS Switzerland AG
		15 Record(s)

## Operace, které dodavatelé nemohou provádět

### Dodavatelé nemohou:

- Zobrazit údaje o dalších dodavatelích, přestože sdílejí stejnou kvalifikaci.
- Zobrazit hodnocení výkonu jiných dodavatelů.
- Zobrazit požadavky na nákup (pouze nákupní objednávky).
- Požádat o obnovení smlouvy.
- Požádat o přístup k poptávkám - RFX, které nejsou veřejné, pokud k nim nebyli osloveni.

Přidání odkazu na databázi školení Ivalua

# ODPOVĚDI NA DOTAZNÍKY



Dodavatelé mohou být požádáni, aby odpověděli na několik typů dotazníků:

- RFX - poptávky – žádosti o poskytnutí informací, návrhu, cenové nabídky
- Vlastní audity (sebehodnocení) – za účelem poskytnutí vstupů pro hodnocení dodavatele nebo přípravy podkladů pro audit na místě
- Sběr dat – bezpečnost IT, udržitelnost, uhlíkové emise Scope 3 atd.
- Průzkumy spokojenosti dodavatelů

Dotazníky se mohou lišit formou (uzavřené / otevřené otázky, výběr ze seznamu, zaškrtněte políčko, ...) ale metodika odpovědí je pro všechny stejná.

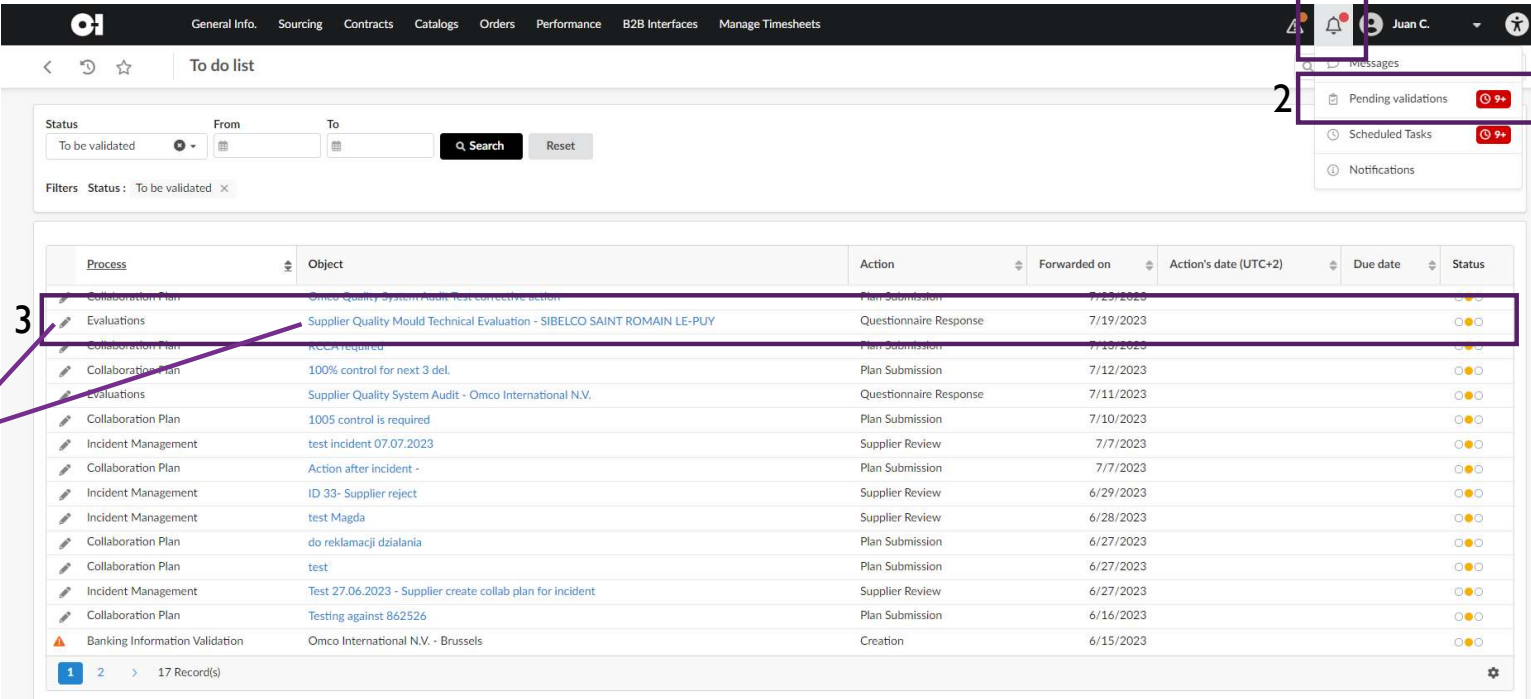
# Jak získat přístup k dotazníkům?

Oznámení se zobrazí pod ikonou zvonku (1)

Jsou viditelné v podnabídce Čekající schválení (2)

Popis se může lišit v závislosti na typu dotazníku (3)

Přístup k dotazníku kliknutím na tužku nebo popis objektu (4)



The screenshot shows the 'To do list' interface in the Omco system. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', 'Catalogs', 'Orders', 'Performance', 'B2B Interfaces', and 'Manage Timesheets'. The user profile 'Juan C.' is visible in the top right. A notification bell icon is highlighted with a purple box and labeled '1'. Below it, a dropdown menu is open, showing 'Messages', 'Pending validations' (with a red '9+' badge), 'Scheduled Tasks' (with a red '9+' badge), and 'Notifications'. The 'Pending validations' item is highlighted with a purple box and labeled '2'. The main table lists various tasks with columns for 'Process', 'Object', 'Action', 'Forwarded on', 'Action's date (UTC+2)', 'Due date', and 'Status'. A purple box highlights the first row of the table, and a purple arrow labeled '3' points to the 'Object' column. Another purple arrow labeled '4' points to the pencil icon in the 'Process' column of the same row. The table contains 17 records.

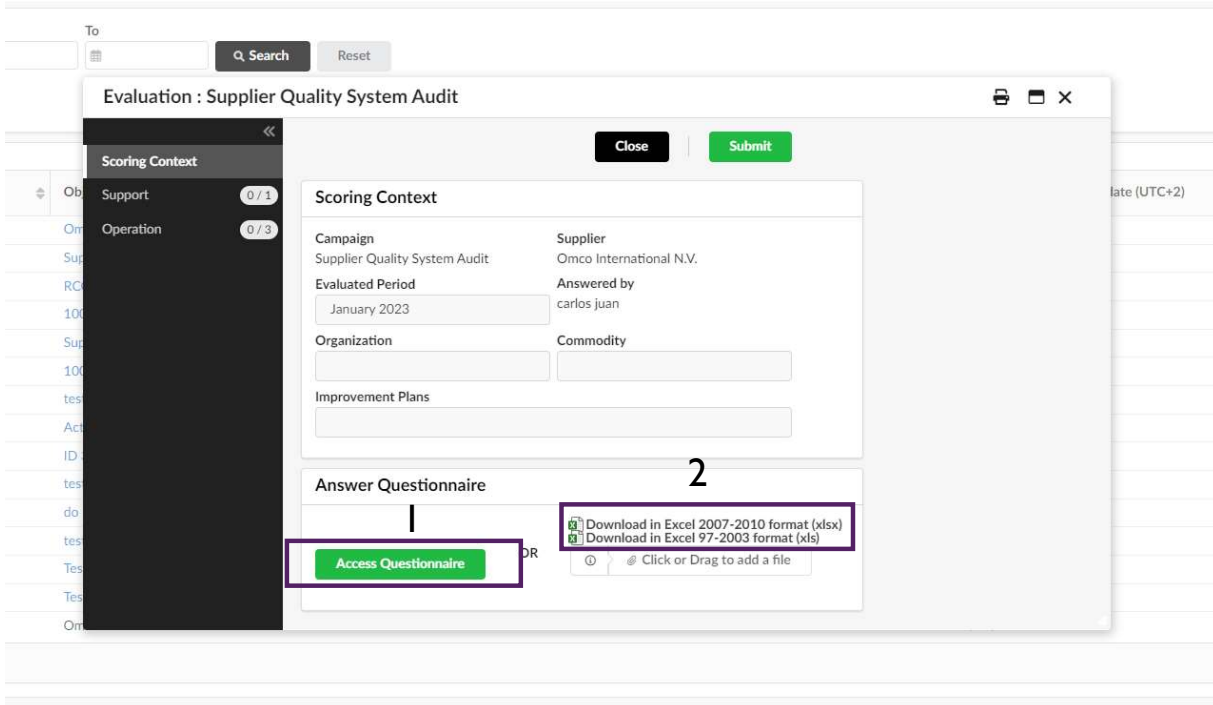
Process	Object	Action	Forwarded on	Action's date (UTC+2)	Due date	Status
Collaboration Plan	Omco Quality System Audit Test corrective action	Plan Submission	7/12/2023			
Evaluations	Supplier Quality Mould Technical Evaluation - SIBELCO SAINT ROMAIN LE-PUY	Questionnaire Response	7/19/2023			
Collaboration Plan	RCCA required	Plan Submission	7/12/2023			
Collaboration Plan	100% control for next 3 del.	Plan Submission	7/12/2023			
Evaluations	Supplier Quality System Audit - Omco International N.V.	Questionnaire Response	7/11/2023			
Collaboration Plan	1005 control is required	Plan Submission	7/10/2023			
Incident Management	test incident 07.07.2023	Supplier Review	7/7/2023			
Collaboration Plan	Action after incident -	Plan Submission	7/7/2023			
Incident Management	ID 33- Supplier reject	Supplier Review	6/29/2023			
Incident Management	test Magda	Supplier Review	6/28/2023			
Collaboration Plan	do reklamacji dzialania	Plan Submission	6/27/2023			
Collaboration Plan	test	Plan Submission	6/27/2023			
Incident Management	Test 27.06.2023 - Supplier create collab plan for incident	Supplier Review	6/27/2023			
Collaboration Plan	Testing against 862526	Plan Submission	6/16/2023			
Banking Information Validation	Omco International N.V. - Brussels	Creation	6/15/2023			

## Jak odpovědět?

Po zobrazení formuláře lze k dotazníku přistupovat přímo (1) nebo prostřednictvím souboru aplikace Excel (2)

V případě přímého přístupu musí být odpovědi zapsány přímo v systému Ivalua.

V případě použití aplikace Excel lze odpovědi poskytnout off-line



To

Search Reset

Evaluation : Supplier Quality System Audit

Close Submit

Scoring Context

Support 0 / 1

Operation 0 / 3

Scoring Context

Campaign Supplier  
Supplier Quality System Audit Omco International N.V.

Evaluated Period Answered by  
January 2023 carlos.juan

Organization Commodity

Improvement Plans

Answer Questionnaire 2

1

Access Questionnaire

Download in Excel 2007-2010 format (xlsx)  
Download in Excel 97-2003 format (xls)

Click or Drag to add a file

# Jak odpovědět?

Musíte vyplnit všechny otázky. Vezměte, prosím na vědomí, povinné otázky označené hvězdičkou (1)

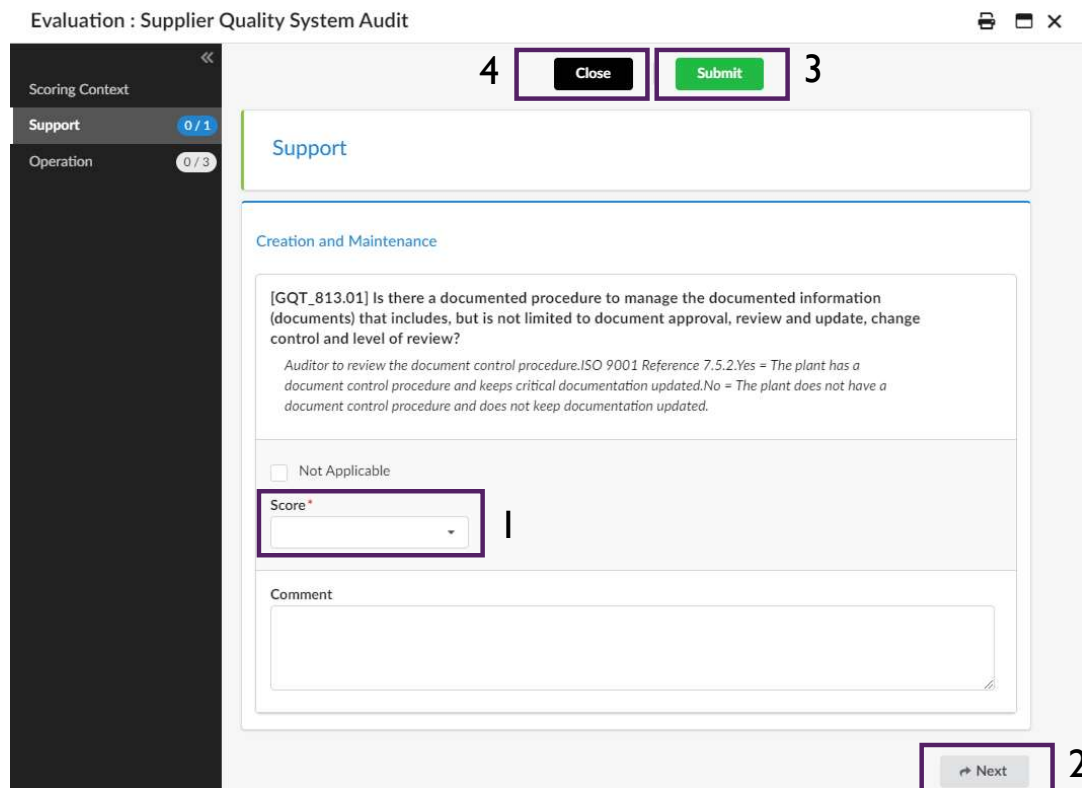
Chcete-li přejít na další otázku, klikněte na tlačítko další (2)

Po dokončení klepněte na tlačítko Odeslat (3)

Formulář lze během více sezení.

Pro uložení formuláře bez odeslání

použijte tlačítko Zavřít (4).



Evaluation : Supplier Quality System Audit

Scoring Context

Support 0 / 1

Operation 0 / 3

4 **Close** **Submit** 3

Support

Creation and Maintenance

[GQT\_813.01] Is there a documented procedure to manage the documented information (documents) that includes, but is not limited to document approval, review and update, change control and level of review?

*Auditor to review the document control procedure. ISO 9001 Reference 7.5.2. Yes = The plant has a document control procedure and keeps critical documentation updated. No = The plant does not have a document control procedure and does not keep documentation updated.*

Not Applicable

Score\* 1

Comment

**Next** 2

# Jak odpovědět?

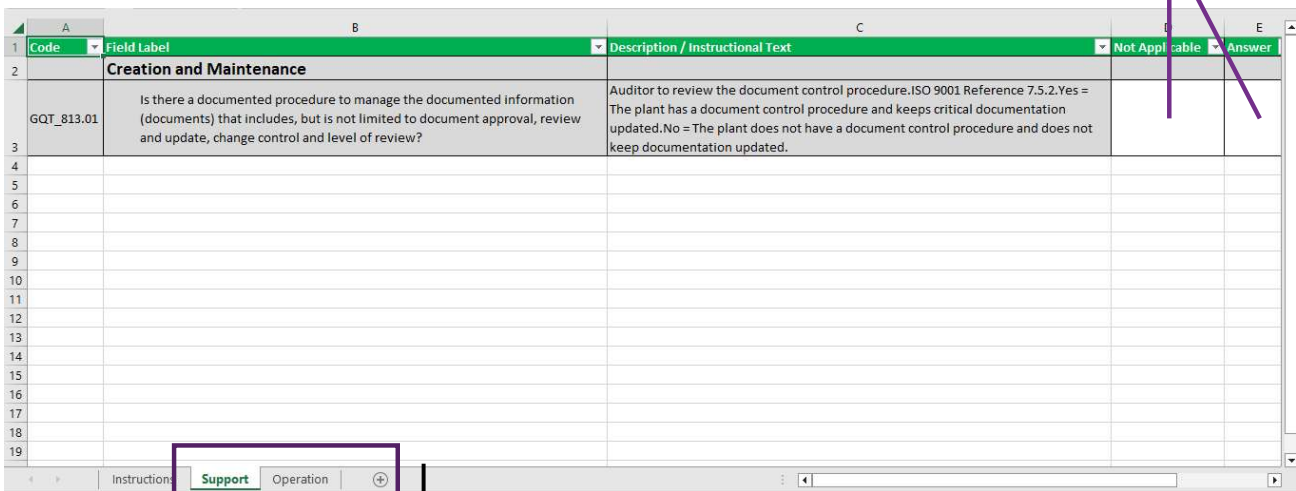
Pokud odpovídáte pomocí Excelu, musíte vyplnit odpovědi všech otevřených listech (1).

Všechny bílé buňky jsou povinné (2)

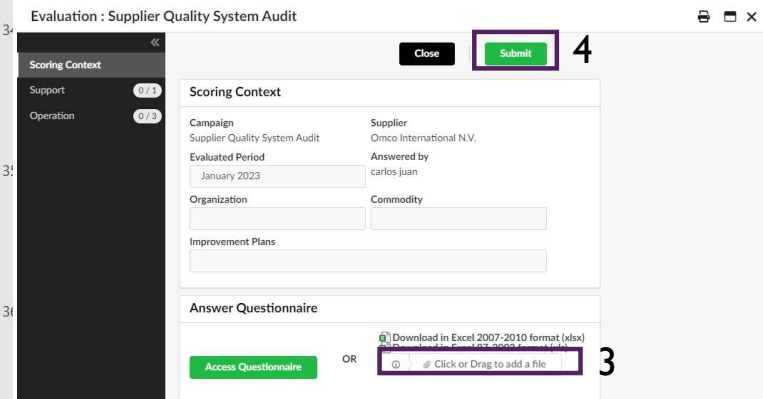
Po dokončení se soubor uloží se stejným názvem a formátem.

Pak může být uložen do Ivalua (3) a odeslán (4)

2



Code	Field Label	Description / Instructional Text	Not Applicable	Answer
	<b>Creation and Maintenance</b>			
GQT_813.01	Is there a documented procedure to manage the documented information (documents) that includes, but is not limited to document approval, review and update, change control and level of review?	Auditor to review the document control procedure.ISO 9001 Reference 7.5.2.Yes = The plant has a document control procedure and keeps critical documentation updated.No = The plant does not have a document control procedure and does not keep documentation updated.		



Evaluation : Supplier Quality System Audit

Close Submit 4

Scoring Context

Support 0/3

Operation 0/3

Scoring Context

Campaign Supplier Quality System Audit Supplier Omco International N.V.

Evaluated Period January 2023 Answered by carlos.juan

Organization Commodity

Improvement Plans

Answer Questionnaire

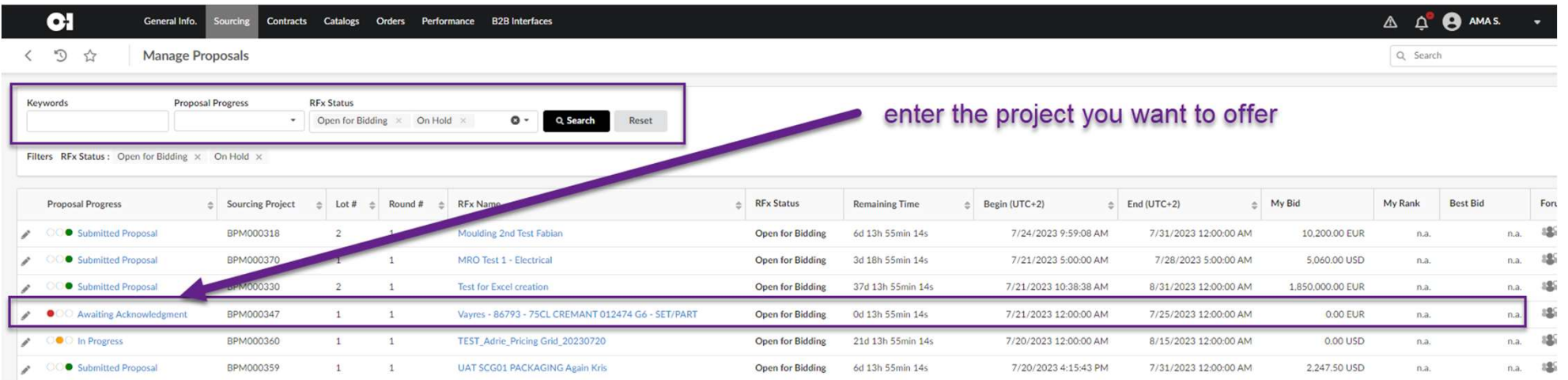
Download in Excel 2007-2010 format (xlsx)

Access Questionnaire OR Click or Drag to add a file 3

# SPRÁVA NÁVRHŮ – DODAVATELSKÁ ČÁST



 Chcete-li odpovědět na poptávku-RFx, přejděte na projekt, k němuž budete nabízet



Keywords Proposal Progress RFX Status  
Open for Bidding On Hold Search Reset

Filters RFX Status: Open for Bidding On Hold

Proposal Progress	Sourcing Project	Lot #	Round #	RFX Name	RFX Status	Remaining Time	Begin (UTC+2)	End (UTC+2)	My Bid	My Rank	Best Bid	For
Submitted Proposal	BPM000318	2	1	Moulding 2nd Test Fablan	Open for Bidding	6d 13h 55min 14s	7/24/2023 9:59:08 AM	7/31/2023 12:00:00 AM	10,200.00 EUR	n.a.	n.a.	
Submitted Proposal	BPM000370	1	1	MRO Test 1 - Electrical	Open for Bidding	3d 18h 55min 14s	7/21/2023 5:00:00 AM	7/28/2023 5:00:00 AM	5,060.00 USD	n.a.	n.a.	
Submitted Proposal	BPM000330	2	1	Test for Excel creation	Open for Bidding	37d 13h 55min 14s	7/21/2023 10:38:38 AM	8/31/2023 12:00:00 AM	1,850,000.00 EUR	n.a.	n.a.	
Awaiting Acknowledgment	BPM000347	1	1	Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART	Open for Bidding	0d 13h 55min 14s	7/21/2023 12:00:00 AM	7/25/2023 12:00:00 AM	0.00 EUR	n.a.	n.a.	
In Progress	BPM000360	1	1	TEST_Adrie_Pricing Grid_20230720	Open for Bidding	21d 13h 55min 14s	7/20/2023 12:00:00 AM	8/15/2023 12:00:00 AM	0.00 USD	n.a.	n.a.	
Submitted Proposal	BPM000359	1	1	UAT SCG01 PACKAGING Again Kris	Open for Bidding	6d 13h 55min 14s	7/20/2023 4:15:43 PM	7/31/2023 12:00:00 AM	2,247.50 USD	n.a.	n.a.	

# Podívejte se na obecné informace o projektu

The image displays two overlapping screenshots of a procurement system interface. The top screenshot shows the 'Overview' tab for an RFX. The bottom screenshot shows the 'History' tab with a search filter applied.

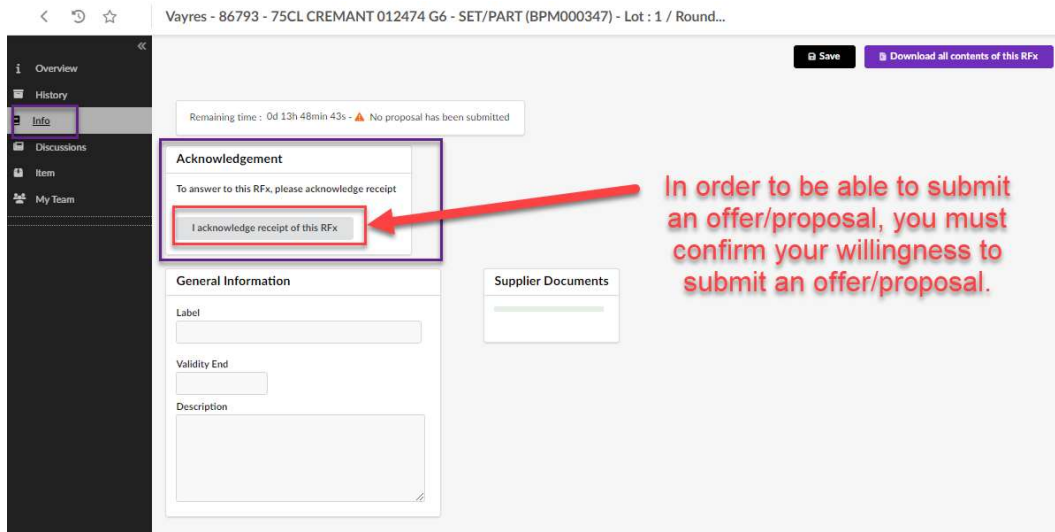
**Top Screenshot (Overview):**

- Page Title: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...
- Buttons: Save, Download all contents of this RFX
- Message: Remaining time : 0d 13h 49min 59s - No proposal has been submitted
- Acknowledgement Section: To answer to this RFX, please acknowledge receipt. I acknowledge receipt of this RFX.
- RFx General Information (highlighted):
  - Code: BPM000347
  - RFx Name: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART
  - Lot #: 1
  - Round #: 1
  - Begin: 7/21/2023 12:00:00 AM (UTC+2)
  - End: 7/25/2023 12:00:00 AM (UTC+2)
  - Summary
  - Process: Mould bidding process
- RFx Documents: 0 Record(s)
- RFx Links: View Quotation Form

**Bottom Screenshot (History):**

- Page Title: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...
- Buttons: Save, Download all contents of this RFX
- Message: Remaining time : 0d 13h 49min 19s - No proposal has been submitted
- Acknowledgement Section: To answer to this RFX, please acknowledge receipt. I acknowledge receipt of this RFX.
- Search Filter (highlighted):
  - Status: In progress x Submitted x
  - Search: Search, Reset
  - Requests: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART 1 x
  - 0 Record(s)

# Chcete-li odpovědět na poptávku RFx, potvrďte prosím přijetí



Remaining time: 0d 13h 48min 43s - No proposal has been submitted

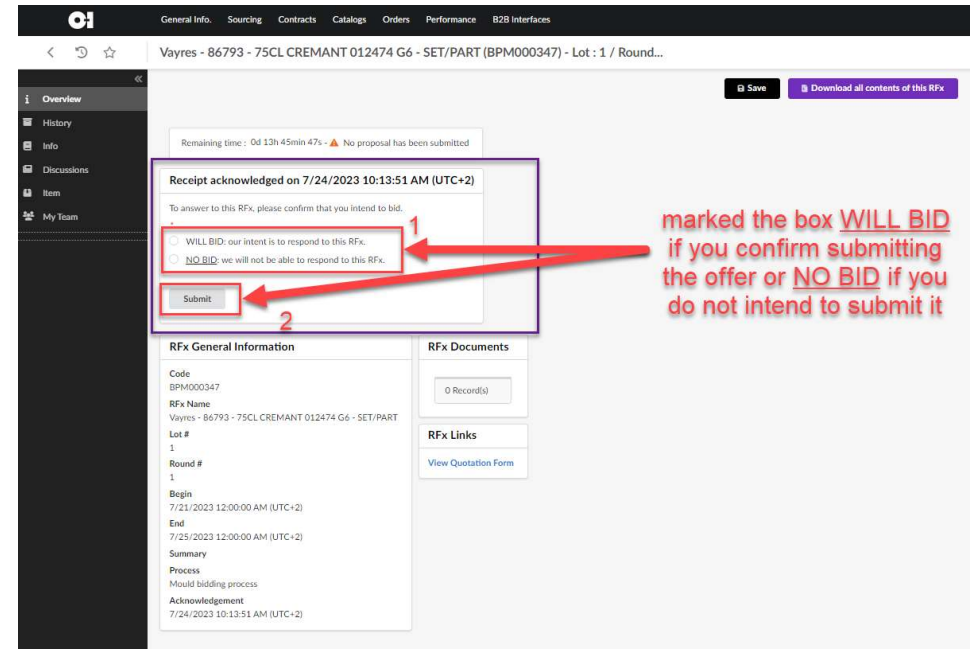
**Acknowledgement**  
To answer to this RFx, please acknowledge receipt  
 I acknowledge receipt of this RFx

**General Information**  
Label  
Validity End  
Description

**Supplier Documents**

**Save** **Download all contents of this RFx**

In order to be able to submit an offer/proposal, you must confirm your willingness to submit an offer/proposal.



Remaining time: 0d 13h 45min 47s - No proposal has been submitted

**Receipt acknowledged on 7/24/2023 10:13:51 AM (UTC+2)**  
To answer to this RFx, please confirm that you intend to bid.  
 WILL BID: our intent is to respond to this RFx.  
 NO BID: we will not be able to respond to this RFx.

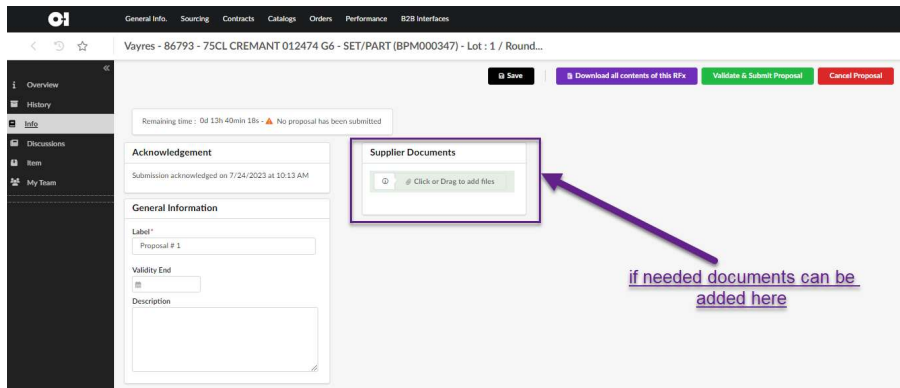
**RFx General Information**  
Code: BPM000347  
RFx Name: Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART  
Lot #: 1  
Round #: 1  
Begin: 7/21/2023 12:00:00 AM (UTC+2)  
End: 7/25/2023 12:00:00 AM (UTC+2)  
Summary: Mould bidding process  
Acknowledgement: 7/24/2023 10:13:51 AM (UTC+2)

**RFx Documents**

**RFx Links**  
[View Quotation Form](#)

**Save** **Download all contents of this RFx**

marked the box WILL BID if you confirm submitting the offer or NO BID if you do not intend to submit it



Remaining time: 0d 13h 40min 18s - No proposal has been submitted

**Acknowledgement**  
Submission acknowledged on 7/24/2023 at 10:13 AM

**Supplier Documents**

**General Information**  
Label\*: Proposal # 1  
Validity End  
Description

**Save** **Download all contents of this RFx** **Validate & Submit Proposal** **Cancel Proposal**

if needed documents can be added here

# Chcete-li odpovědět na poptávku RFx, vyplňte tabulku

The screenshot displays the 'Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...' interface. At the top, there are navigation tabs (General Info, Sourcing, Contracts, Catalogs, Orders, Performance, B2B Interfaces) and a search bar. Below the navigation, there are buttons for 'Save', 'Download all contents of this RFx', 'Validate & Submit Proposal', and 'Cancel Proposal'. A status bar indicates 'Remaining time : 0d 13h 39min 37s - No proposal has been submitted'. The 'Export / Import' section offers options to download quotation forms in Excel 2007-2010 (xlsx) or Excel 97-2003 (xls) format. A 'Drop here your quotation form (in Excel format)' area is provided with a 'Click or Drag to add a file' button. Below this, there are fields for 'Currency\*' (Euro (EUR)) and 'Total' (Total per currency). A 'Keywords' search bar is also present. The main section is titled 'Moulds components' and shows a table with 2 records. The table columns are: Type, Code, Label, Qty, Unit, Comments, Deliv. date, Delivery date confirmation, Supplier delivery date (if different then requested), Unit price, Amount, and Supplier Comments. The 'Delivery date confirmation' column contains radio buttons for 'Yes' and 'No'. The 'Supplier delivery date' column contains a date input field. The 'Unit price' column contains a numeric input field. The 'Supplier Comments' column contains a text input field. A purple arrow points from the text 'sample Grid - may contain more or less columns with different information' to the table. A purple box highlights the top navigation and action buttons, and another purple box highlights the table area.

sample Grid - may contain more or less columns with different information

Type	Code	Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price	Amount	Supplier Comments
Required Item	3036328	BL.502336.10G220.CI800	40.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>		<input type="text"/>
Required Item	3002689	BM.G5001209.10G50T.CL	50.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>		<input type="text"/>

# Chcete-li odpovědět na poptávku RFx, vyplňte tabulku (další kroky)

The screenshot shows a web interface for responding to an RFx. At the top, there are four buttons: 'Save' (highlighted with a red box and the number 2), 'Download all contents of this RFx', 'Validate & Submit Proposal' (highlighted with a yellow box and the number 3), and 'Cancel Proposal'. Below these is a status bar showing 'Remaining time: 0d 13h 36min 42s' and 'No proposal has been submitted'. The main area is divided into sections: 'Export / Import' with download options for Excel formats and a file upload area; 'Currency\*' with a dropdown for 'Euro (EUR)' and a 'Total per currency' button; 'Keywords' with a search input and 'Search'/'Reset' buttons; and 'Moulds components' which contains a table with 2 records. The table has columns for 'Type', 'Code', 'Label', 'Qty', 'Unit', 'Comments', 'Deliv. date', 'Delivery date confirmation', 'Supplier delivery date', 'Unit price', 'Amount', and 'Supplier Comments'. The first row shows a 'Required Item' with code '3036328', label 'BL.502336.10G2Z0.CI800', quantity '40.00000', unit 'PC', and delivery date '8/24/2023'. The 'Delivery date confirmation' is set to 'Yes' and the 'Supplier delivery date' is empty. The 'Unit price' is '150.00' and 'Amount' is 'N/A'. The second row shows a 'Required Item' with code '3002689', label 'BM.G5001209.10G50T.CL', quantity '50.00000', unit 'PC', and delivery date '8/24/2023'. The 'Delivery date confirmation' is set to 'No', the 'Supplier delivery date' is '8/27/2023', the 'Unit price' is '200.00', and the 'Amount' is '200.00'. The 'Supplier Comments' for the second row are 'we can not deliver BM o...'. A purple box highlights the 'Delivery date confirmation' and 'Supplier delivery date' columns for both rows, with the number 1 next to it. A sidebar on the left contains navigation links: Overview, History, Info, Discussions, Item, and My Team.

Remaining time : 0d 13h 36min 42s - No proposal has been submitted

Save Download all contents of this RFx Validate & Submit Proposal Cancel Proposal

2 3

Export / Import

Download in Excel 2007-2010 format (xlsx)  
Download in Excel 97-2003 format (xls)

Drop here your quotation form (in Excel format)  
Click or Drag to add a file

Currency\* Total  
Euro (EUR) Total per currency

Keywords  
Show unanswered items only Search Reset

Moulds components

0 Selected

Type	Code	Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price	Amount	Supplier Comments
Required Item	3036328	BL.502336.10G2Z0.CI800	40.00000	PC	N/A	8/24/2023	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	150.00		N/A
Required Item	3002689	BM.G5001209.10G50T.CL	50.00000	PC	N/A	8/24/2023	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text" value="8/27/2023"/>	200.00	200.00	we can not deliver BM o...

2 Record(s)

1

# Odpověď na poptávku RFx, konečné potvrzení

ed items only

**Do you really want to submit your proposal?**

Once an offer is submitted, it cannot be modified. You will only be able to create a new one.

- 2 / 2 items have been filled.
- Total number of attached documents: 0.

[Cancel](#) [Submit my proposal](#)

Label	Qty	Unit	Comments	Deliv. date	Delivery date confirmation	Supplier delivery date (if different then requested)	Unit price
-------	-----	------	----------	-------------	----------------------------	--	------------

Vayres - 86793 - 75CL CREMANT 012474 G6 - SET/PART (BPM000347) - Lot : 1 / Round...

[Save](#) [Create a new proposal](#) [Other Actions](#)

**Info**

- Bid Submitted on 7/24/2023 10:26:19 AM
- Your proposal has been successfully submitted. Buyers have been notified. They will acknowledge receipt of the proposal. Access History to view all submitted proposals.

Remaining time : 0d 13h 33min 39s

**Acknowledgement**

Submission acknowledged on 7/24/2023 at 10:13 AM

**Supplier Documents**

Progress bar

**General Information**

Navigation: Overview, History, Info, Discussions, Item, My Team

# SPRÁVA SMLUV



# Portál dodavatele - validace

Pro zobrazení smluv sdílených O-I použijte sekci VALIDACE/SCHVALOVÁNÍ v panelu Dodavatelský portál:

The screenshot displays the Supplier Portal interface. The top navigation bar includes 'General Info.', 'Sourcing', 'Contracts', and 'Performance'. The main content area is divided into several sections:

- Announcement:** The content is not set.
- Onboarding Progress:** Shows three completed steps: 'Initialized' (Onboard Pending), 'Enrollment Rev.' (Review Information), and 'Active Supplier' (Onboard Complete). A yellow warning box indicates items requiring attention: 'Missing Mandatory Document(s)', 'Medium Risk Alert on CO2 emissions', 'Change request in progress', and 'Supplier Expired Documents'. A green arrow points from this section towards the Validations section.
- Validations:** A table with 5 results, highlighted with a green border. The table columns are Process, Object, Action, and Due date.

Process	Object	Action	Due date
Main Contract Authoring	Blue Star Amendment #1 - A	Supplier Review	
Main Contract Authoring	Notifications retest #2 - agreement for Germany - retest notifications	Supplier Review	
Main Contract Authoring	CONTRACT WITH SOURCING AWARD - finday file	Supplier Review	
Main Contract Authoring	ENVIGADO - CONTRATO	Supplier Review	

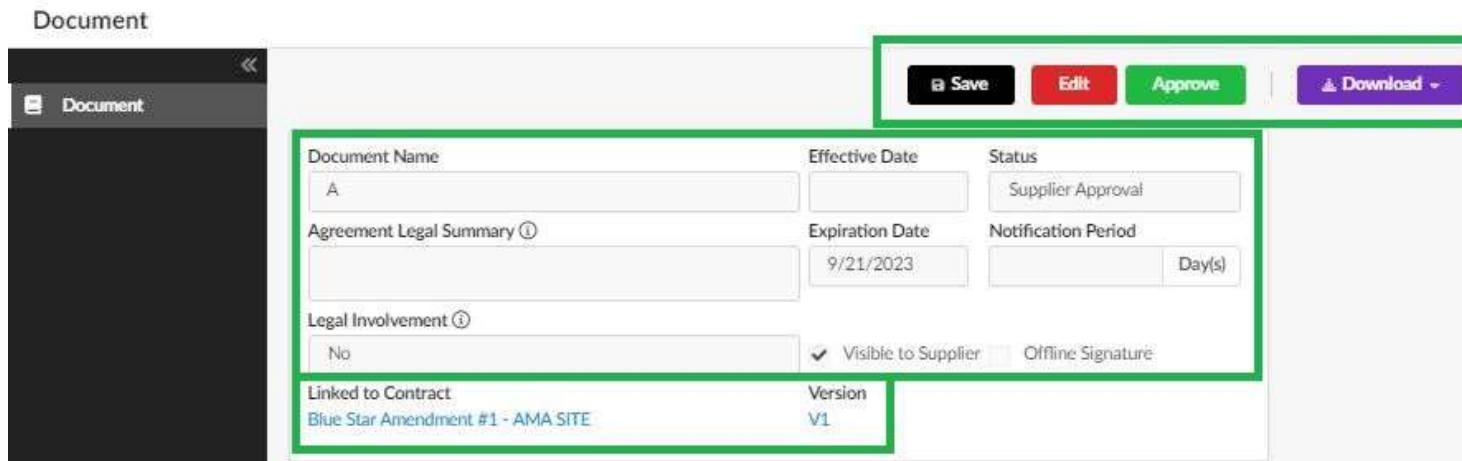
## Správa smluv – dokument Smlouvy

Chcete-li pracovat s dokumentem Smlouvy, klikněte na položku, zobrazí se okno dokumentu.

Dále máte aktivní tlačítka pro provádění následujících činností:

- **STÁHNOUT** dokument, který jste obdrželi,
- **SCHVÁLIT** znění Smlouvy, pokud nejsou vyžadovány žádné změny,
- Nebo navrhnete změny prostřednictvím **EDITACE**.

Zobrazení hlavních informací o dokumentu a údaj, ke kterému dokumentu **PRACOVNÍHO PROSTORU SMLOUVY** je připojen:



Document

Document

Save Edit Approve Download

Document Name	Effective Date	Status
A		Supplier Approval
Agreement Legal Summary ⓘ	Expiration Date	Notification Period
	9/21/2023	Day(s)
Legal Involvement ⓘ	<input checked="" type="checkbox"/> Visible to Supplier	<input type="checkbox"/> Offline Signature
No		
Linked to Contract	Version	
Blue Star Amendment #1 - AMA SITE	V1	

# Správa smluv – dokument Smlouvy

Chcete-li zobrazit dokument Smlouvy (původní verze navržená O-I ), použijte okno náhledu:

Document

Document

Save Edit Approve Download

Preview

1 of 6

Il presente Accordo di Riservatezza va customizzato di volta in volta in funzione dell'attività richiesta al fornitore

**ACCORDO DI RISERVATEZZA ("Accordo")**

**Il presente Accordo**

è stipulato il \_\_\_\_\_, da **O-I Italy S.p.A. del Gruppo O-I** (qui di seguito indicata come "**O-I**"), con sede legale in Origgio, Via 1° Maggio, 18, iscrizione al Registro Imprese di Varese e Codice Fiscale n° 00099020057 - Partita Iva n° 1999790152 e da \_\_\_\_\_ con sede legale in \_\_\_\_\_, Via \_\_\_\_\_, iscrizione al Registro Imprese di \_\_\_\_\_, Codice Fiscale e Partita IVA n° \_\_\_\_\_ (qui di seguito indicata come il "**Ricevente**").

**PREMESSO CHE**

**(A)** O-I intende \_\_\_\_\_ (il "**Progetto**") presso lo Stabilimento di \_\_\_\_\_, sito in \_\_\_\_\_, A questo proposito si rende necessario.

**(B)** O-I intende avvalersi di società \_\_\_\_\_ ai fini del perfezionamento del **Progetto**. A titolo esemplificativo e non esaustivo le attività richieste al Ricevente - che ai fini di questo Accordo vengono qualificate come "**Attività Rilevanti**" - sono di seguito indicate:

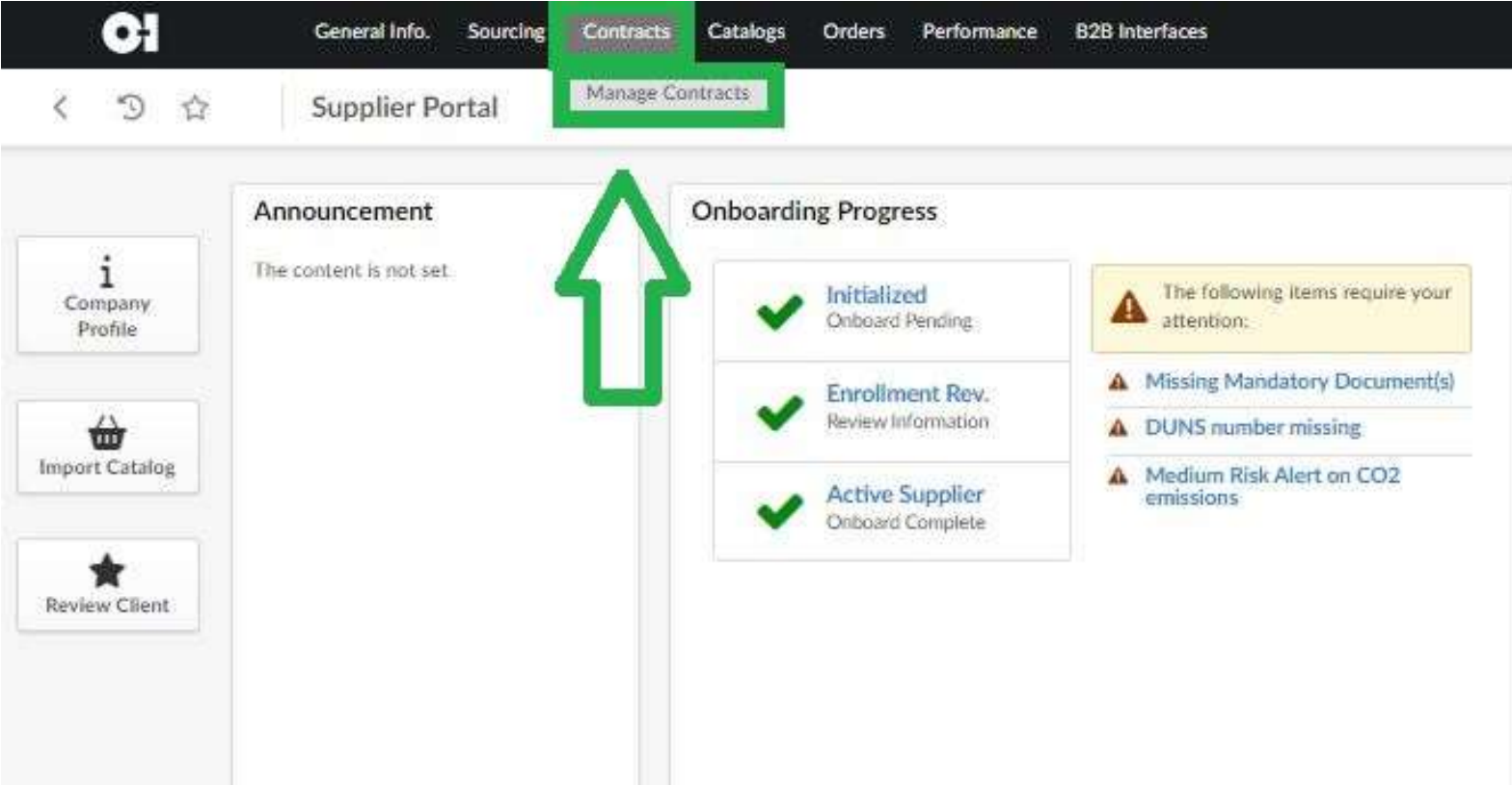
- a. raccolta dei dati e della documentazione necessaria per la predisposizione delle relazioni tecniche da presentare alle Autorità competenti per l'avvio dell'iter autorizzativo ambientale;
- b. verifica dell'assoggettabilità del **Progetto** a Valutazione di Impatto Ambientale - VIA;
- c. supporto ad O-I nello sviluppo del processo di Valutazione di Impatto Ambientale, qualora richiesto dagli Enti di competenza;
- d. supporto ad O-I nello sviluppo della relazione tecnica per la richiesta di modifica dell'Autorizzazione Integrata Ambiente dello Stabilimento di Bari;
- e. supporto ad O-I nel confronto con gli Enti competenti in tutto l'iter autorizzativo.

Il Ricevente, per tutto quanto sopra indicato in merito alle **Attività Rilevanti**, otterrà Informazioni Riservate (come di seguito definite) da O-I e/o dal Gruppo O-I (come di seguito definito).

**(C)** O-I è disposta a condividere tali Informazioni Riservate con il Ricevente alle condizioni di

## Smlouvy -> Správa smluv

Chcete-li procházet pracovní prostory smluv, jež máte s O-I , použijte menu: **SMLOUVY** a **SPRÁVA SMLUV**:



The screenshot displays the Supplier Portal interface. The top navigation bar includes the OI logo and menu items: General Info., Sourcing, **Contracts**, Catalogs, Orders, Performance, and B2B Interfaces. Below this, the 'Supplier Portal' header contains navigation icons and a 'Manage Contracts' button, both highlighted with a green border. A large green arrow points upwards from the 'Manage Contracts' button towards the 'Onboarding Progress' section. The main content area is divided into three sections: 'Announcement' (with the text 'The content is not set.'), 'Onboarding Progress' (listing 'Initialized Onboard Pending', 'Enrollment Rev. Review Information', and 'Active Supplier Onboard Complete' with green checkmarks), and a yellow warning box titled 'The following items require your attention:' containing 'Missing Mandatory Document(s)', 'DUNS number missing', and 'Medium Risk Alert on CO2 emissions'. A left sidebar contains buttons for 'Company Profile', 'Import Catalog', and 'Review Client'.

# Smlouvy -> Správa smluv

**PRACOVNÍ PROSTORY SMLOUVY (CTRXXXXXX, kde X představuje číslici)** se zobrazí v tomto přehledu – kliknutím na položku zobrazíte podrobnosti:

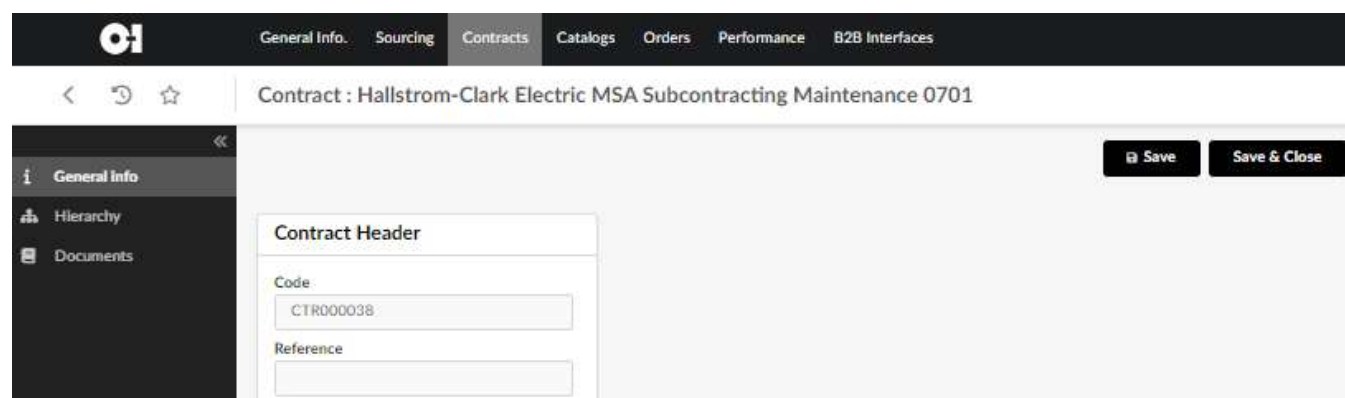
The screenshot shows the 'Manage Contracts' interface. At the top, there are navigation tabs: 'General Info.', 'Sourcing', 'Contracts', and 'Performance'. The 'Contracts' tab is active. On the right, there are notification icons and the user name 'AMA S.'. Below the navigation, there is a search bar and a 'Manage Contracts' title. The main area contains a search filter section with 'Keywords', 'Type', and 'Status' dropdowns. The 'Status' dropdown is open, showing options: 'Draft', 'Negotiation in Progress', 'Global Review', 'Signature in Progress', 'Signed', 'Amended', and 'Regional Review'. Below the filters, there is a 'Filters' section showing the selected status filters: 'Draft', 'Negotiation in Progress', 'Global Review', 'Signature in Progress', 'Signed', 'Amended', and 'Regional Review'. The main table displays the following data:

Code	Contract	Type	End Date	Global Contract Amount	Currency	Status
CTR000623	Copy of Notification #4 2024	Standalone Agreement	8/12/2024	2,750,000.00	US Dollar (USD)	Signature in Progress
CTR000618	Agregados Calcario_Caliza_Peru	Standalone Agreement	8/10/2023	200,000.00	US Dollar (USD)	Draft
CTR000617	Empaque Carton MX RH	Standalone Agreement	9/10/2024	270,000,000.00	Euro (EUR)	Draft
CTR000616	México - Coviá - Sand B - 2023	Standalone Agreement	8/31/2024	100,000,000.00	US Dollar (USD)	Signed
CTR000615	MX_VQ_Label_Graforegia	Standalone Agreement	9/10/2024	800,000,000.00	US Dollar (USD)	Draft
CTR000612		Standalone Agreement	8/7/2024	300,000.00	US Dollar (USD)	Draft
CTR000604	3PL ECUADOR 2023	Standalone Agreement	8/31/2024	200,000.00	US Dollar (USD)	Draft
CTR000603	Copy of xxx	Spend Agreement	8/31/2023	2,500,000.00	US Dollar (USD)	Signed
CTR000602	xxx	Spend Agreement	8/31/2023	50,000.00	US Dollar (USD)	Signature in Progress
CTR000601	FF Gomes	Standalone Agreement	8/31/2023	300,000.00	US Dollar (USD)	Signature in Progress
CTR000587-3	Contrato de Fumigación Amendment #3	Spend Agreement	8/10/2025	5,000,000.00	US Dollar (USD)	Signature in Progress
CTR000594	TEST_data save_20230810_Adrie	Master Agreement	12/31/2024		US Dollar (USD)	Draft
CTR000587-2	Contrato de Fumigación Amendment #2	Spend Agreement	8/10/2023	6,000,000.00	US Dollar (USD)	Signed

## Přehled modulu – karty

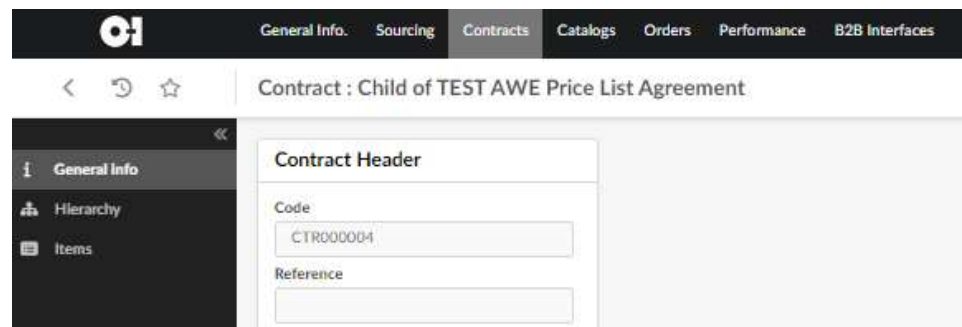
Následující karty jsou k dispozici v rámci libovolného pracovního prostoru smlouvy a pro použití v modulu v závislosti na typu smlouvy: **Obecné informace, Hierarchie, Dokumenty / Položky.**

Příklad – Hlavní smlouva (viditelné karty jsou: Obecné informace, Hierarchie, Dokumenty):



The screenshot shows the 'Contracts' tab in a software interface. The breadcrumb trail is 'Contract : Hallstrom-Clark Electric MSA Subcontracting Maintenance 0701'. The left sidebar has three visible cards: 'General Info', 'Hierarchy', and 'Documents'. The main content area is titled 'Contract Header' and contains two input fields: 'Code' with the value 'CTR000038' and an empty 'Reference' field. There are 'Save' and 'Save & Close' buttons in the top right corner.

Příklad – Ceník smlouvy (viditelné záložky jsou: Obecné informace, Hierarchie, Položky):



The screenshot shows the 'Contracts' tab in a software interface. The breadcrumb trail is 'Contract : Child of TEST AWE Price List Agreement'. The left sidebar has three visible cards: 'General Info', 'Hierarchy', and 'Items'. The main content area is titled 'Contract Header' and contains two input fields: 'Code' with the value 'CTR000004' and an empty 'Reference' field.

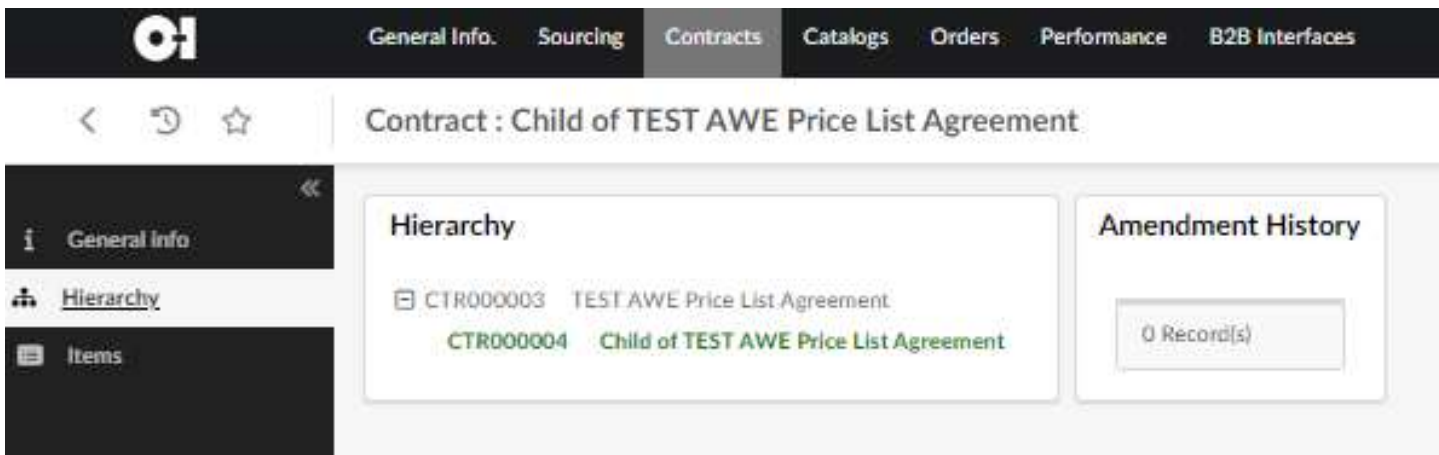
Na kartě **Obecné informace** jsou uvedeny všechny hlavní atributy smlouvy – pro dodavatele nelze upravovat:

Contract : Child of TEST AWE Price List Agreement

Contract Header	
Code	CTR000004
Reference	
Contract	Child of TEST AWE Price List Agree...
Type	Pricelist Agreement
Master Contract	TEST AWE Price List Agreement
Contracting Entity	Owens-Illinois General Inc.
National Regulation	
Language	
Status	Signature In Progress
Validity	Running

## Pracovní prostor smlouvy – karta Hierarchie

Na kartě **Hierarchie** se zobrazí propojení mezi smlouvami (pokud je to relevantní):



The screenshot displays the CI system interface for a contract. The top navigation bar includes tabs for General Info., Sourcing, Contracts (selected), Catalogs, Orders, Performance, and B2B Interfaces. The main header shows the contract title: "Contract : Child of TEST AWE Price List Agreement". A left sidebar contains navigation options: General Info, Hierarchy (selected), and Items. The main content area is divided into two panels: "Hierarchy" and "Amendment History".

**Hierarchy**

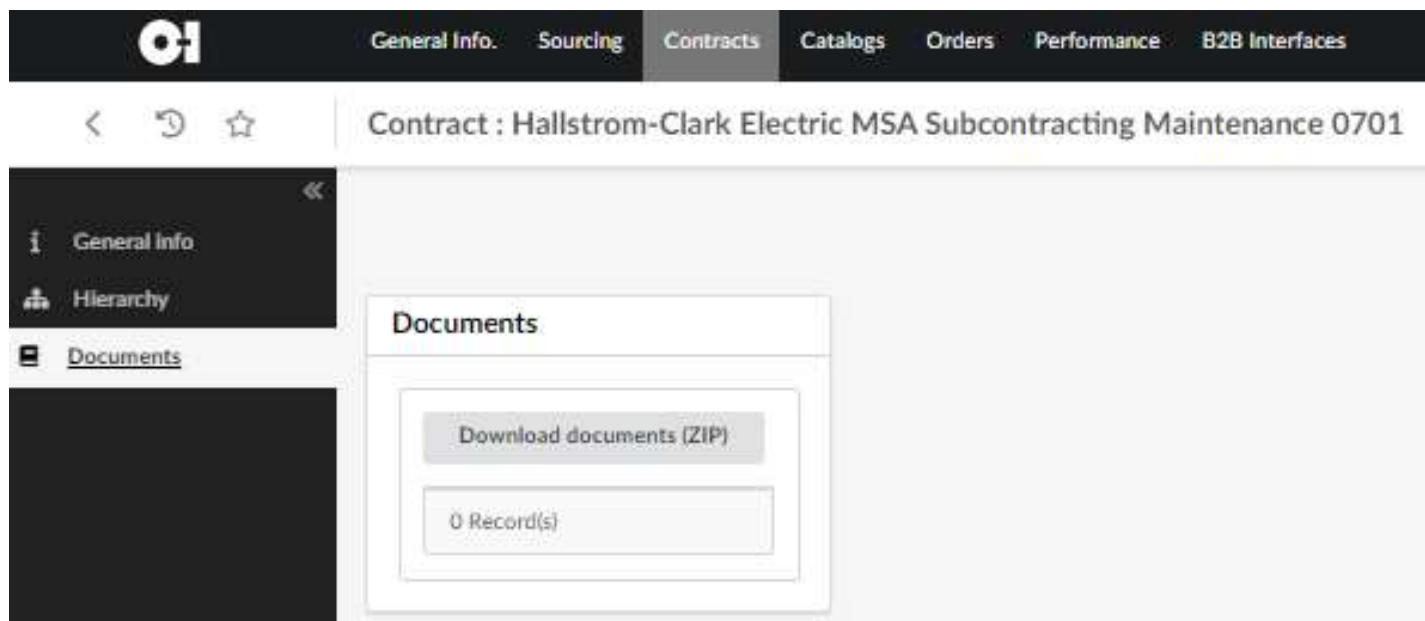
- CTR000003 TEST AWE Price List Agreement
- CTR000004 Child of TEST AWE Price List Agreement

**Amendment History**

0 Record(s)

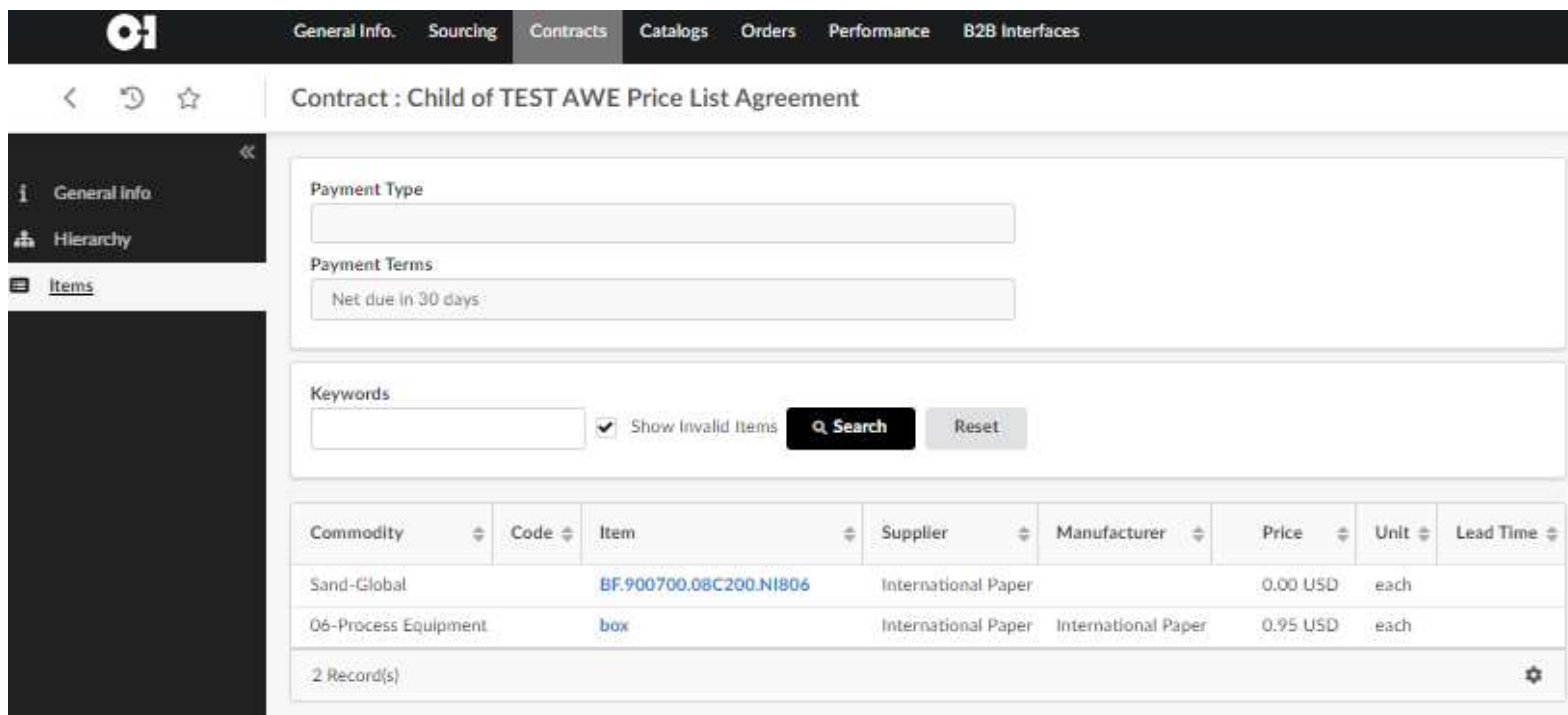
## Pracovní prostor smlouvy – karta Dokumenty

Na kartě **Dokumenty** jsou uvedeny všechny dokumenty spojené se Smlouvou. Níže sice nejsou zobrazeny žádné dokumenty, protože tomuto pracovnímu prostoru (CW) nejsou zatím žádné přiřazeny. Ovšem právě zde dokumenty zobrazí, jakmile je O-I poskytne. Je-li dokumentů více, můžete si stáhnout jako ZIP složku:



## Pracovní prostor smlouvy – karta Položky

Na kartě **Položky** jsou uvedeny všechny položky spojené s typem Ceník smlouvy:



The screenshot displays the OI system interface for a contract titled "Contract : Child of TEST AWE Price List Agreement". The interface includes a navigation menu on the left with options for "General Info", "Hierarchy", and "Items". The main content area shows the "Items" card, which contains the following sections:

- Payment Type:** A text input field.
- Payment Terms:** A text input field containing "Net due in 30 days".
- Keywords:** A search input field with a "Show Invalid Items" checkbox, a "Search" button, and a "Reset" button.
- Table:** A table with columns for Commodity, Code, Item, Supplier, Manufacturer, Price, Unit, and Lead Time. It displays two records:

Commodity	Code	Item	Supplier	Manufacturer	Price	Unit	Lead Time
Sand-Global		<a href="#">BF.900700.08C200.NI806</a>	International Paper		0.00 USD	each	
06-Process Equipment		<a href="#">box</a>	International Paper	International Paper	0.95 USD	each	

At the bottom of the table, it indicates "2 Record(s)" and includes a settings gear icon.

Uživatel O-I může požadovat na smlouvu použití **elektronického podpisu**.

Uživatelé O-I vyberou dokumenty vyžadující podpis zaškrtnutím příslušného políčka, pak kliknout na „aktivovat e-podpisy“ a tím zahájí proces podpisu.

Pokud O-I vydá žádost o e-podpis, přijde vám upozornění e-mailem.

[EXTERNAL] Signature Request CTR#536 has been sent out for signature to John Orbis and Kinga Janiszewska



Adobe Sign <adobesign@adobesign.com>

To: Kinga Janiszewska

Retention Policy: Delete Mail 1 Year (1 year)

Expires: 05/06/2024

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)



Signature Request CTR#536.pdf  
375 KB

 Adobe Acrobat Sign

Your Agreement Has Been Sent for Signature!

- Adobe Acrobat Sign has sent Signature Request CTR#536 to you, John and Kinga Janiszewska for signature.
  - When all participants have completed Signature Request CTR#536 all parties receive a final PDF copy by email.
- [Click here to view this document online in your Adobe Acrobat Sign account.](#)

How can you [Login to Adobe Acrobat Sign](#) to:

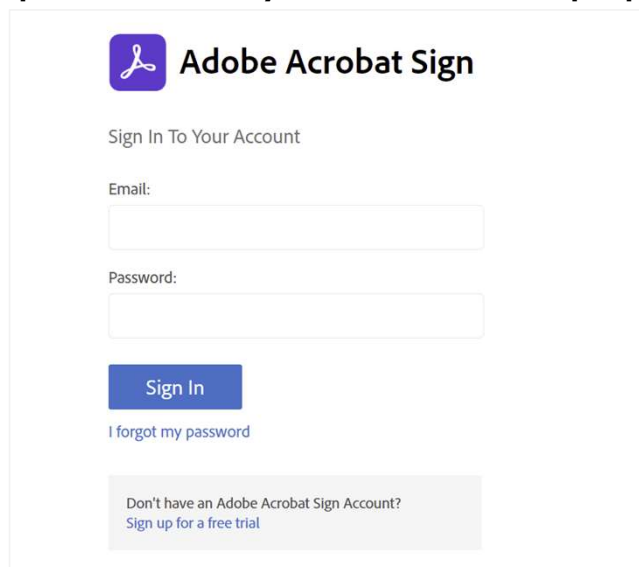
- Check the status of this document.
- Set up a reminder informing another party that you are waiting for their signature.
- Share your agreements with a colleague.

[Click here to view this document online in your Adobe Acrobat Sign account.](#)

You can always [Login to Adobe Acrobat Sign](#) to:

- Check the status of this document.
- Set up a reminder informing another party that you are waiting for their signature.
- Share your agreements with a colleague.

Jakmile je pro daný dokument zahájen proces elektronického podpisu, budete přesměrováni na přihlášení do **služby Adobe Acrobat Sign**. Zde bude podepisující osoba dodavatele, přiřazená společností O-I, požádána, aby na dokument připojila svoje iniciály nebo podpis:



The screenshot shows the Adobe Acrobat Sign login interface. At the top left is the Adobe Acrobat Sign logo. Below it, the text reads "Sign In To Your Account". There are two input fields: "Email:" and "Password:". Below the password field is a blue "Sign In" button. Underneath the button is a link that says "I forgot my password". At the bottom of the form area, there is a grey box containing the text "Don't have an Adobe Acrobat Sign Account?" and a link "Sign up for a free trial".

Na závěr, jakmile obě strany podepíší dokument, je datum podpisu předáno společnosti Ivalua, dokument je k dispozici ke stažení a je označen stavem „dokončeno“.

# ŘÍZENÍ INCIDENTŮ/REKLAMACÍ A PLÁN SPOLUPRÁCE



## Seznam všech otevřených aktivit je k dispozici v VALIDACÍCH (1)





- ❑ ŘÍZENÍ INCIDENTŮ (2) – Umožňuje hlásit problémy vzniklé ve vztahu k dodavateli.
- ❑ PLÁN SPOLUPRÁCE (3) - Umožňuje spolupracovat s dodavateli a interními zúčastněnými stranami (funkce jako konstrukce, kvalita, logistika) na:
  - řešení incidentů – plán nápravných opatření
  - zlepšení výkonu – plán zlepšení
  - kontrola rizik dodavatelů – plán zmírnění rizik
  - spolupráce na inovacích – inovační plán
  - Práce na vývoji nových produktů – zavádění nových produktů

Pro otevření konkrétního incidentu nebo plánu spolupráce použijte tužku (4). Podrobnosti naleznete v otevřeném okně s možností vyplnění konkrétních údajů.

Validations

1

See 11 results

		Process	Object	Action	Due date
2		Incident Management	test 27.07.2023	Supplier Review	
4		Incident Management	Edit incident SQP	Supplier Review	
		Incident Management	ex	Supplier Review	
3		Collaboration Plan	example	Plan Submission	



## ŘÍZENÍ INCIDENTŮ/REKLAMACÍ

Jakmile jako dodavatel zkontrolujeme podrobnosti o incidentu/reklamaci, měli byste se rozhodnout o incidentu:

- **Odmítnutí (1)** – pokud s incidentem nesouhlasíte. V případě odmítnutí incidentu bude zapojen manažer kvality dodavatele a může se vrátit s některými dalšími informacemi.
- (2) - pokud souhlasíte s incidentem.

Spolu s rozhodnutím uveďte **připomínky s odůvodněním rozhodnutí (3)** a **přílohami (4)**.

**V případě incidentu se závažností 3 a závažností 4 vždy připojte zprávu RCCA (Root Cause & Corrective Action) - příčina a nápravné kroky - s výsledky prošetření a určením nápravných opatření.**

1

2

Pokud budou s incidentem spojeny nějaké **náklady**, uvidíte částku v „celkových vzniklých nákladech“. Náklady mohou být v daný moment ještě ve výpočtu, v takovém případě budou uvedeny v popisu incidentu a aktualizovány později.

Total Cost Incurred

1

V případě nehody s **PŘIZNANÝMI** náklady přiložte jako přílohu (4) **DOBROPIS**.

3

4

The screenshot shows a web form for incident management. At the top right, there are buttons for 'Save', 'Save & Close', 'Close', 'Reject', and 'Approve'. The form fields are as follows:

- Order**: Input field.
- Commodity Scope (Incident)**: Input field with value '05 - 05-Moulds'.
- Organizational Scope (Incident)**: Input field with value 'Jaroslav'.
- Creation Date**: Input field with value '6/28/2023'.
- Acknowledgement Date\***: Input field with a calendar icon, highlighted with a red box and a blue '5' callout.
- Owner**: Input field with value 'SQP 1'.
- Delegate to**: Input field.
- Resolution**: Large text area.
- Associated Corrective Action Plans**: Input field.
- Comments**: Text area with a 'Comment' label, highlighted with a red box and a blue '3' callout.
- Attachments**: File upload area with a 'Click or Drag to add files' label and a 'Save' button, highlighted with a red box and a blue '4' callout.



# ŘÍZENÍ INCIDENTŮ/REKLAMACÍ

Respektujte prosím následující časový rámec



## SOUVISEJÍCÍ NÁPRAVNÝ AKČNÍ PLÁN

Pro konkrétní incidenty může být otevřen **plán nápravných opatření pro tým kvality dodavatele (I)**.

Pokud bude k incidentu přidružen plán nápravných opatření, nelze incident před schválením nápravných opatření uzavřít. Zobrazí se blokující výstraha. Plán nápravných opatření je třeba dokončit před uzavřením incidentu (2).

The screenshot shows a web interface for incident management. At the top, there are buttons for 'Save', 'Save & Close', 'Close', 'Reject', and 'Approve'. A red-bordered warning banner at the top reads: '- Associated Corrective Action Plan has not been approved by supplier'. Below this, the form is divided into three main sections: 'Origin', 'Incident Description', and 'Outcome'. The 'Incident Description' section includes fields for 'Incident Label', 'Incident Description', 'Incident Type', 'Creation Date', 'Acknowledgement Date', and 'Total Cost Incurred'. The 'Outcome' section includes 'Status', 'End Date', and 'Resolution'. A table titled 'Associated Corrective Action Plans' is highlighted with a red box and contains the following data:

Plan Name	Plan Type	Start Date	Status
example	Corrective Action Plan	7/26/2023	In progress

Numbered callouts: '2' is in a blue box next to the warning banner, and '1' is in a blue box next to the 'Associated Corrective Action Plans' table.

# PLÁN SPOLUPRÁCE

Každý typ plánu spolupráce bude mít obecné informace s podrobnostmi plánu (1) a týmem a úkolem přiděleným pro konkrétní plán (2). Jako dodavatel byste se měli rozhodnout pro plán spolupráce: Odmítnout, pokud nesouhlasíte; nebo odeslat, pokud schvalujete plán. Měli byste aktualizovat úkoly a klepnout na „uložit“, jakmile chcete uložit zavedené změny a informovat o aktualizacích v plánu.

Collaboration Plan: example

Save Save & Close Reject Submit

1 General Info.  
2 Team & Tasks

Plan Description

Plan Type  
Corrective Action Plan

Plan Label  
example en

Status In progress Start Date 7/26/2023 End Date

Detailed Description

Scope

Organizations  
Jaroslaw

Commodities  
05 - 05-Moulds

Origin

Incident  
ex

Na kartě Tým a úkoly najdete úkol, který vám byl přidělen (3) a úkol můžete upravit kliknutím na tužku (4). Jako dodavatel byste měli dokončit požadovaný úkol (4), aktualizovat stav (5) a poskytnout požadované důkazy.

Tasks List and Timing

Export	Type	Step	Description	Manager	Assigned to	Planned Start Date	Planned End Date	Initial Workload (md)	Progress	Order	Exec Status	Parent Task
	Action	report		Magdalena NICZYPORUK	Supplier	7/26/2023	7/27/2023			1	Done	

1 Record(s)

55

# PLÁN SPOLUPRÁCE

Nové úkoly můžete přidat v okně editace úkolu tlačítkem „Uložit a Nový“ (1). Pro konkrétní úkol, který vám byl přiřazen, byste měli aktualizovat stav úkolu (2), přidávat komentáře k úkolu (3), přidávat přílohy, pokud je to nutné (4) a aktualizovat data spuštění (5).

Edit task

1

Save Save & Close Close Save & New

Code TO Step\* report en

Type Action 2 Status Done

Manager Magdalena NICZYPORUK Assigned to

Description en

Parent Task Initial Workload (md) md. 3

Previous Task Real updated load (man-days) md.

Progress %

Dates

	Begin date	End date	Duration (days)
Planned	Planned Start Date* 7/26/2023	Updated end* 7/27/2023	Duration 1
Updated	Revisited Start Date	Updated end date	Revisited Duration
Actual	Executed Start Date	Executed End Date	Duration 5

Comments

Comment

4

Click or Drag to add files Save

# POZVÁNÍ DO ECOVADIS



## Co je vlastně EcoVadis?

Společnost EcoVadis je společnost, která byla vybrána společností O-I na podporu našich iniciativ v oblasti udržitelného zadávání zakázek.

Vybraní dodavatelé, kteří jsou spadají do tohoto projektu O-I, mohou být osloveni prostřednictvím společnosti Ivalua s pozvánkou k účasti v programu.

Po pozvání prostřednictvím platformy Ivalua, je proces hodnocení plně řízen společností EcoVadis a končí udělením hodnocení.

O-I očekává, že vybraní dodavatelé zapíší projekt a včas získají hodnocení. V této fázi není dosažené hodnocení rozhodující.

 Další informace o EcoVadis, procesu hodnocení, nákladech a výhodách naleznete na domovské stránce EcoVadis nebo kontaktujte O-I. 